

# CITY OF SCOTTSBLUFF, NEBRASKA

## ANNUAL BUDGET



FISCAL YEAR  
2017-2018

**CITY OF SCOTTSBLUFF, NEBRASKA**  
**FISCAL YEAR 2017-2018**  
**ANNUAL BUDGET**

**MAYOR**

Randy Meininger

**COUNCIL MEMBERS**

Raymond Gonzales

Scott Shaver

Jordan Colwell

Mark McCarthy

**CITY MANAGER**

Nathan Johnson

**COVER**

*Westmoor Park & Waterpark, 20<sup>th</sup> & Avenue I*

# CITY OF SCOTTSBLUFF, NEBRASKA

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CITY OF SCOTTSBLUFF, NEBRASKA  
Mayor and City Council



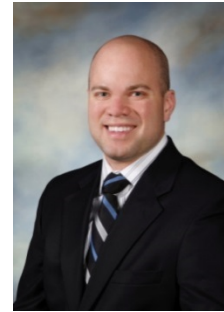
*Mayor  
Randy Meininger*



*Councilmember  
Raymond Gonzales*



*Councilmember  
Scott Shaver*



*Councilmember  
Jordan Colwell*



*Councilmember  
Mark McCarthy*

# CITY OF SCOTTSBLUFF, NEBRASKA

## List of Principal Officials

October 1, 2017

### **Title**

---

Mayor  
Councilmember  
Councilmember  
Councilmember  
Councilmember  
City Manager  
City Clerk/Risk Manager  
Director of Finance  
Director of Human Resources  
Director of Public Works  
Emergency Management Director  
Fire Chief  
Library Director  
Parks Supervisor  
Police Chief  
Recreation Supervisor

### **Name**

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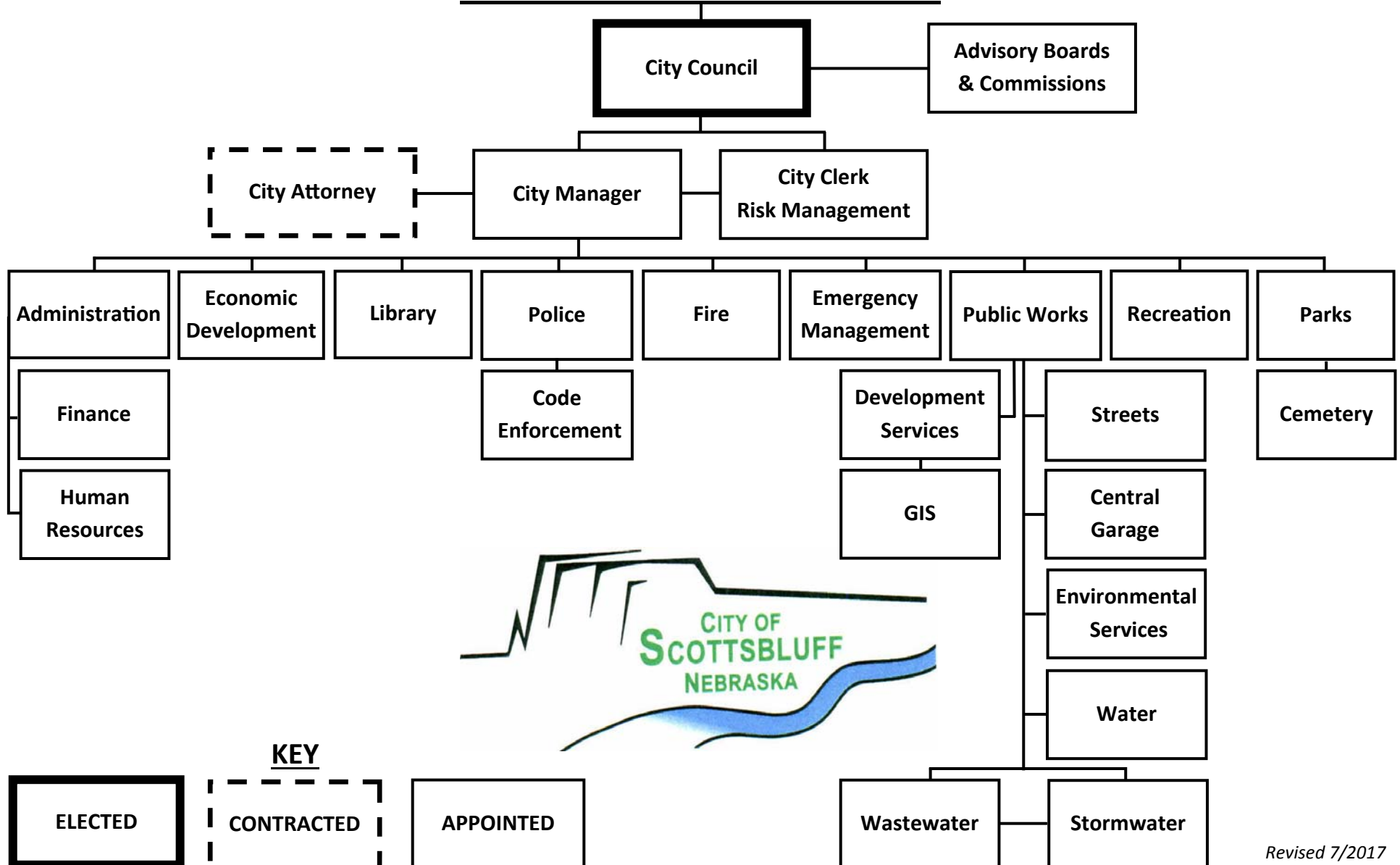
Randy Meininger  
Raymond Gonzales  
Scott Shaver  
Jordan Colwell  
Mark McCarthy  
Nathan Johnson  
Cindy Dickinson  
Liz Hilyard  
Jana Bode  
Mark Bohl  
Tim Newman  
Dana Miller  
Noelle Thompson  
Rick Deeds  
Kevin Spencer  
Triniti Burgner

CITY OF SCOTTSBLUFF, NEBRASKA  
Personnel Count by Department

<b><u>Department</u></b>	<b><u>Approved 2017-2018</u></b>
Administration	9
Development Services	3
Fire	17
Police	37
Emergency Management	1
Library	7
Parks	9
Recreation	1
Streets	14
Cemetery	2
Economic Development	1
Environmental Services	14
Wastewater	9.5
Water	8
Central Garage	2
GIS	<u>1</u>
<b>Total Full-Time Equivalents</b>	<b>135.5 FTEs</b>

CITY OF SCOTTSBLUFF, NEBRASKA  
Organizational Chart

**Citizens of Scottsbluff**



Revised 7/2017

# CITY OF SCOTTSBLUFF, NEBRASKA

## Boards/Commissions/Agencies

### **BOARD OF ADJUSTMENT**

The Board of Adjustment, consisting of 5 members, plus 1 additional member designated as an alternate who shall attend and serve only when one of the regular members is unable to attend for any reason. Each member, including the alternate member, shall serve a term of three years.

Sabrina Esparza.....9/30/19  
Roger Rojas.....9/30/19  
Henry Huber.....9/30/17  
Troy Herman.....9/30/18  
Rick Wayman.....9/30/18  
Raul Aguallo (Alternate).....9/30/18

### **BUILDING & FIRE CODES EXCEPTIONS BOARD**

The Board shall consist of 5 regular members, plus one additional member who shall attend and serve only when one of the regular members is unable to attend for any reason. The regular members and the alternate member of the Board of Adjustment shall also be ex-officio the regular members and the alternate member, respectively, of the Building and Fire Codes Exceptions Board.

### **BUSINESS IMPROVEMENT BOARD**

The Board shall have 7 members and 2 alternates. The term of office of each member of the board shall be three years commencing on the first day of October.

Roger Franklin .....9/30/19  
Neal Blumenkamp .....9/30/19  
Donna Hessler.....9/30/17  
Angela Kembel .....9/30/17



# CITY OF SCOTTSBLUFF, NEBRASKA

## Boards/Commissions/Agencies

Nancy Dillman .....9/30/19  
Beckie Rogers .....9/30/18  
Rick Wayman.....9/30/18  
Melissa Schneider .....9/30/17  
Tami Reichert (Alternate) .....9/30/19  
(Alternate) .....

### **CIVIL SERVICE COMMISSION**

The Civil Service Commission of the City, which has been created by Nebraska law shall have 3 members. The term of office of each member shall be a period of six years.

Thomas Perkins, Chairman.....9/30/21  
Jackie Neu .....9/30/17  
Michael Schaff .....9/30/19

### **LIBRARY BOARD**

Library Board shall consist of 5 members. Each member shall serve a term of five years.

Marg Dredla .....9/30/18  
Anne Radford .....9/30/21  
Doug Mader .....9/30/17  
John Marshall.....9/30/20  
Victoria Casillas.....9/30/17

# CITY OF SCOTTSBLUFF, NEBRASKA

## Boards/Commissions/Agencies

### **PARK, CEMETERY & TREE BOARD**

Park, Cemetery & Tree Board shall have 7 members who will serve for a term of five years.

Larry Cooper.....9/30/18  
Dan Marshall.....9/30/17  
Kasandra Alsidez .....9/30/21  
Carolyn Escamilla.....9/30/21  
Megan Hayward.....9/30/18  
Vacant .....

### **PLANNING COMMISSION**

The Board of Adjustment, consisting of 9 members, plus 1 additional member designated as an alternate who shall attend and serve only when one of the regular members is unable to attend for any reason. Each member, including the alternate member, shall serve a term of three years.

Callen Wayman.....9/30/19  
Mark Westphal.....9/30/19  
Jim Zitterkopf.....9/30/19  
Henry Huber.....9/30/17  
David Gompert.....9/30/17  
Becky Estrada .....9/30/17  
Dana Weber .....9/30/18  
Anita Chadwick .....9/30/19  
Angie Aquallo.....9/30/19  
Linda Redfern .....9/30/19

# CITY OF SCOTTSBLUFF, NEBRASKA

## Boards/Commissions/Agencies

### **PLUMBERS EXAMINING BOARD**

Examining Board for Plumbers of the City, which shall have 6 members. Each member shall serve a term of four years.

Larry McCaslin .....9/30/17  
Mark Sitzman.....9/30/20  
Roger Rojas.....9/30/19  
Robert McCormick .....9/30/17  
Jack Satur .....Ex-Off.  
Gary Batt.....Ex-Off.

### **LB 840 APPLICATION REVIEW**

David Schaff  
Dennis Hadden  
Hod Kosman  
Jim Trumbull  
Lee Glenn  
Marla Marx

### **LB 840 CITIZEN REVIEW**

Diane Vandenberg  
Marci Meyer  
Mark Harris  
Sam Mark  
Scott Phillips

# CITY OF SCOTTSBLUFF, NEBRASKA

## Boards/Commissions/Agencies

### **LIQUOR LICENSE HOLDERS INVESTIGATORY BOARD**

This board shall consist of 10 members who are appointed for three year terms. Chairman and Vice Chairman are appointments are one year each.

Russ Knight, Chairman .....1/31/18  
Kelli Larson, Vice Chairman .....1/31/18  
Bob Scriptor.....1/31/18  
Mike Halley.....1/31/18  
Nathan Johnson.....1/31/18  
Libby Stobel.....1/31/18  
Kevin Spencer.....1/31/18  
Cindy Dickinson.....1/31/18  
Vacant.....  
Vacant.....

### **COMMUNITY REDEVELOPMENT AGENCY**

This board consists of 5 members who are appointed by Mayor for five years each, following the initial staggered term.

Bill Trumbull .....3/1/2021  
Joanne Phillips .....3/1/2020  
Bill Knapper.....3/1/2019  
Cathy Eastman .....3/1/2018  
Robert Franco.....3/1/2022

# CITY OF SCOTTSBLUFF, NEBRASKA

## History and Facts

The City of Scottsbluff, as well as Scotts Bluff County, receives its name from Scott's Bluff, a well known natural landmark which rises 800 feet over the North Platte River Valley. The early day explorer and fur trapper, Hiram Scott, traveled through the region in search of fur pelts to be sold in eastern markets.

In December, 1899 the Townsite for Scottsbluff was laid out by the Lincoln Land Company, a Burlington Railroad subsidiary, on land purchases from the Elizabeth McClenahan family. The plot for the town was filed with the Scotts Bluff County Clerk on January 20, 1900, and the railroad tracks reached the townsite in February.

Construction began on the first building in Scottsbluff in March of 1900. This building housed a grocery store owned by Ed H. Kirkpatrick. The second building was for the Emery Hotel. Soon these businesses were joined by the Carr Neff Lumber Co. which was located in a location close to the current site of the Carr Trumbull Lumber Co. The first newspaper was started in May of 1900 by E.T. Westervelt and was called The Scottsbluff Republican. In addition to these buildings the residents of the town also built a Presbyterian Church.

Louis Probst and others petitioned the Scotts Bluff County Commissioners on June 20, 1900 to Incorporate the Village of Scottsbluff. The business district of the village continued to grow as two saloons, a feed store, a barber, a dressmaker, a bank, a hardware store, a drug store, a general merchandise store, a post office and restaurants were added in quick succession. Homes were constructed and a four-room school house was built where City Hall at 1818 Avenue A was located.

The men and women of the 1900's who founded the City of Scottsbluff were a vigorous and self-reliant group of individuals who settled where they felt they had a good opportunity for success. They sought to raise families in an environment which would offer education, religion and culture. They were dedicated to the institutions of free government.

The Village Board of Trustees was elected in April of 1904 and headed by Chairman J.C. McCreary. In 1911 the population had grown sufficiently to allow for the organization of a second class city with a Mayor/Council form of government and the first Mayor was Frederick Alexander. Scottsbluff became a first class city with a population of 5,168 in 1916 and C.H. Westervelt was elected to serve as Mayor. After an election held in May, 1949 the City was reorganized under the Council/Manager form of government with 5 Councilmembers elected at large and a Mayor elected to serve as President of the Council by his fellow Councilmembers. The first Mayor to serve under the new form of government was V.R. Blackledge.



*Broadway, circa 1900*

# CITY OF SCOTTSBLUFF, NEBRASKA

## History and Facts

The early citizens of Scottsbluff organized first a private library collection and then supported the City involvement in providing this service. As early as 1910 a dedicated group of citizens were active in providing the community with a collection of materials to support their need for information.

Other city services were also developed initially in response to the desire of residents to make a good life for themselves within the area, known as “America’s Valley of the Nile”. The City Hall was located at various locations throughout the downtown district of the community during the early years and was always in rented space. It wasn’t until 1956 that the citizens of Scottsbluff approved a bond issue to construct a building to house their City government at 1818 Avenue A.

Great Western Sugar Company was important to the history of early settlers of Scottsbluff. The Scottsbluff sugar factory was built in 1910 and subsequent growth in sugar beet production contributed to continued stability in the economy of the area.

The growth and development of the health care industry over the years, in addition to increasing expansion in the retail and service business districts, have joined with agriculture based concerns to build a local economy which is joined with the community of Gering in providing support for a trade area which reaches as far as 80 miles from the city limits. The common concerns and common interests of residents in the Twin Cities have led to increasing cooperation for programs of mutual benefit to all residents.

*Excerpt taken from the Gering Courier – One Hundredth Anniversary Edition, Thursday April 30, 1987*



*Broadway, circa 1920*



*Broadway, 2016*

# CITY OF SCOTTSBLUFF, NEBRASKA

## Miscellaneous Statistics

Date of Incorporation	June 10, 1916	Fire Protection:	
Form of Government	Council/Manager	Number of stations	1
Location	Western Nebraska	Number of firefighters:	
Population	15,039	Full time	16
Elevation (feet)	3,891	Volunteer	4
Area in square miles	6.27		
Average annual rain fall (inches)	15.79	Police Protection:	
Average annual snow fall (inches)	42.10	Number of stations	1
Average growing season (days)	147	Number of sworn officers	31
Number of employees		Water system:	
Full time permanent	134	Number of customers	6,077
Part time permanent	5	Number of wells operated	12
Part time casual	12	Number of water towers	5
Seasonal	40	Pumping capacity (gallons per minute)	14,100
		Storage capacity (gallons)	2,750,000
City of Scottsbluff facilities and services:		Average annual water consumption (gallons)	1.2 billion
Miles of streets	340	Miles of water main	120
Traffic control signals	35	Number of fire hydrants	943
Parks and recreation:		Water reclamation system:	
Number of parks	23	Number of customers	6,158
Area of parks in acres	281	Influent flow per day (gallons)	2,104,110
Swimming pools/water park	1	Number of sewer lift stations	5
Campground camp sites	47	Miles of sanitary sewers	90
		Number of manholes	1,815

# CITY OF SCOTTSBLUFF, NEBRASKA

## Miscellaneous Statistics

Stormwater collection:  
Miles of storm sewer main  
Catch basins

100  
1,500

Hospitals:

Number of hospitals 1  
Number of patient beds 182

Libraries  
Printed and digital materials  
Cardholders/patrons  
Patrons served annually

1  
65,000+  
20,335  
130,000+

Facilities and services not included in the reporting entity:

Education:

Number of schools:

Elementary (K-5) 5  
Middle school (6-8) 1  
Senior high (9-12) 1  
Community College 1

Number of students:

Elementary (K-5) 1,553  
Middle school (6-8) 800  
Senior high (9-12) 900  
Community College:  
Full time students 868  
Part time students 1,132



*Scottsbluff PD Officers*



# CITY OF SCOTTSBLUFF, NEBRASKA

## Letter from the City Manager

Honorable Mayor, City Council and Citizens of Scottsbluff:

I am honored to complete my second City budget on behalf of the Citizens of Scottsbluff. I am pleased to present to you and the residents of Scottsbluff the Annual Budget for Fiscal Year 2017/18. Every year, the City Council adopts a budget that matches the services desired by the community with the financial resources required to adequately provide those services.

This budget reflects the vision and goals of the City Council and supports the many daily tasks that comprise the programs and services provided by the City. The budget for these critical services allows us to provide value added results that impact and improve the daily lives of those who live and work in the City of Scottsbluff.

City staff has worked to ensure openness and transparency in the budget process. Beginning in April 2017, the City's budget and financial team met with each department with the clear objective of increasing the effectiveness of the budget, identifying cost savings, reducing expenditures while improving service delivery. On May 15, 2017, the City Council held a Budget Workshop that indicated trends used to develop departmental budgets, revenue budgets and to update the Capital Improvement Plan.

As a result of stagnant growth in the City's sources of revenue, staff has reviewed expenditure categories and proposed reductions where possible. Expenditures are expected to exceed forecasted revenues for the upcoming 2017/18 fiscal year. Due to the expenditures

exceeding projected revenues, expenditures will be addressed with an effort to minimize the impact on City services.

The City of Scottsbluff's all funds budget, net of transfers is \$41.1 million. Approximately \$9.1 million is allocated to the General Fund.

The City must continue to identify both opportunities to reduce costs and to attract new sources of revenue. To this end, the City is investing in Economic Development efforts and Infrastructure while also looking for creative measures to ensure that effective services are provided.

It is essential that the City continue to practice its prudent fiscal management to ensure its resources are adequate to draw upon during the economic downturns and to meet its future obligations. The Fiscal Year 2017/18 Budget presents a plan for addressing the goals of City Council within existing resources. It supports the immediate needs of the community and the long-term fiscal health of the City.

Yours Truly,

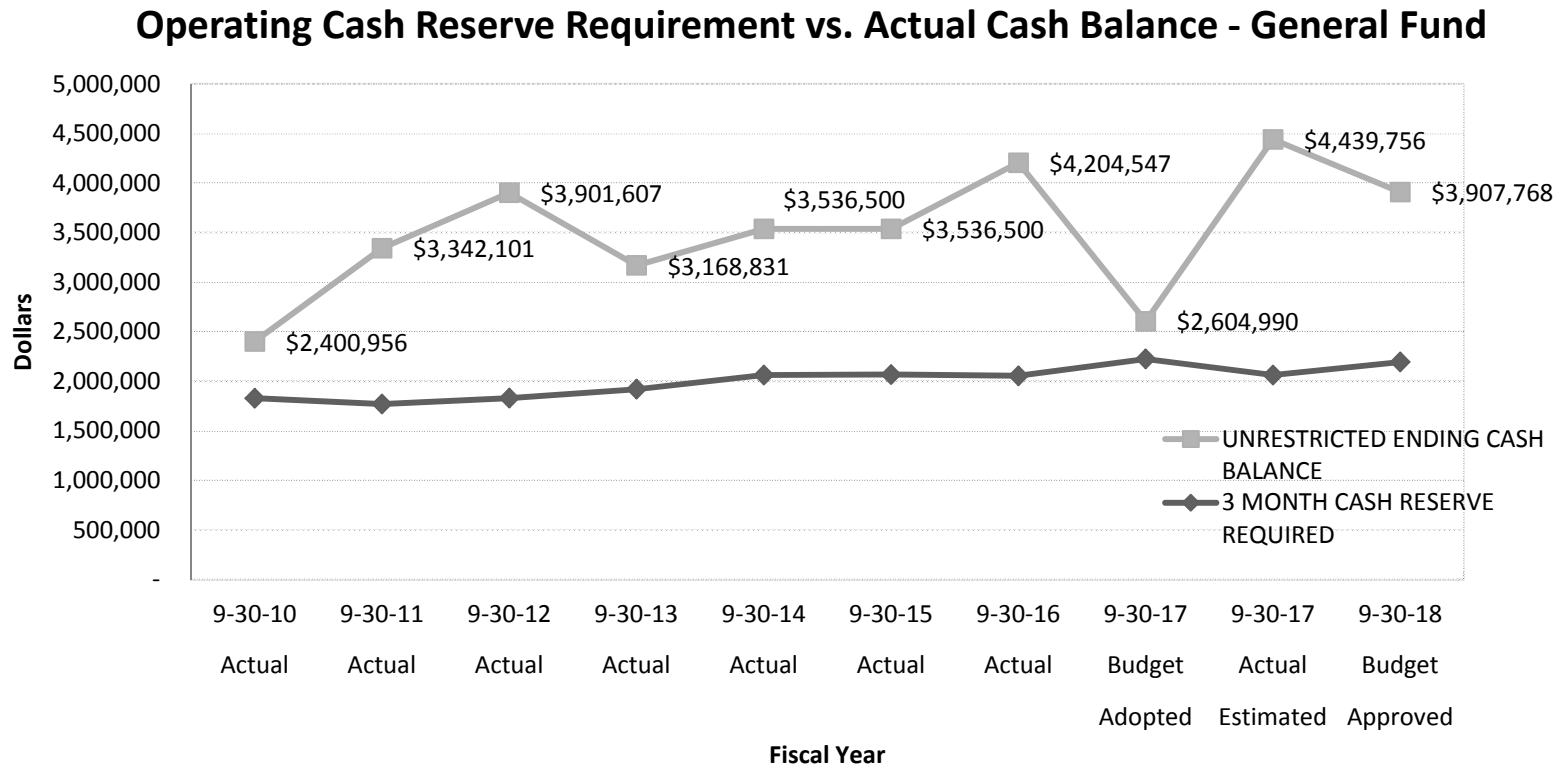


Nathan Johnson, City Manager

# CITY OF SCOTTSBLUFF, NEBRASKA

## General Fund Cash Balance

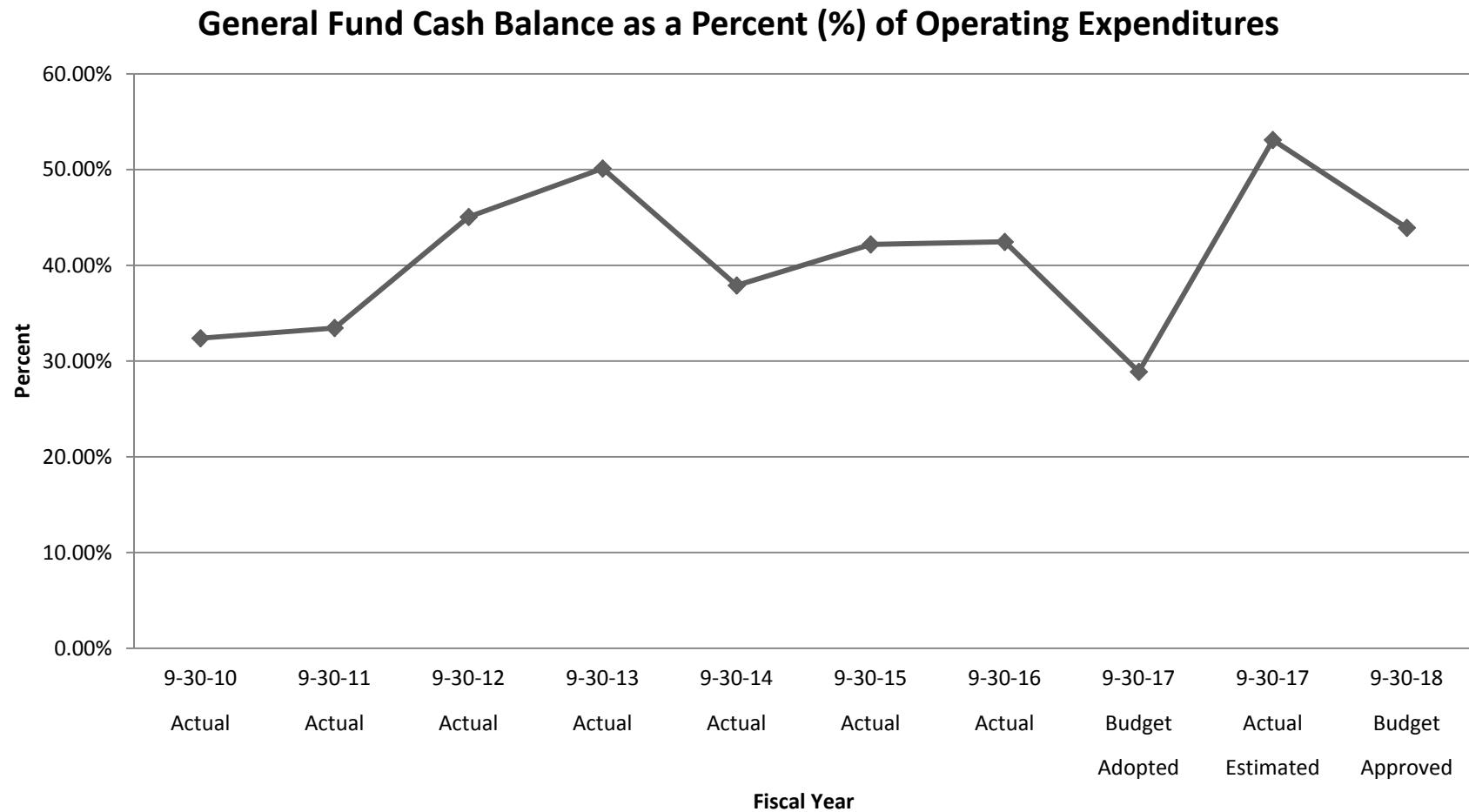
Reserved funds, like savings plans, are mechanisms for accumulating cash for future capital outlays and other allowable purposes. The Scottsbluff City Council implemented a policy of a three month *operating cash reserve* for the General Fund. A reasonable level of unreserved funds provides a cushion for unforeseen expenditures or revenue shortfalls and helps ensure that adequate cash flow is available to meet the cost of operations. The graphic below depicts the year end General Fund cash balance as it compares to the three month cash reserve requirement set by Council which is based on actual expenditures of the General Fund in the same fiscal year.



# CITY OF SCOTTSBLUFF, NEBRASKA

## General Fund Cash Balance

The General Fund's budgeted unrestricted cash balance for the 2018 Budget is \$3,907,768 or 43.91% of expenditures (less capital outlay and debt service). A three month reserve of General Fund cash would require a balance of \$2,194,235.

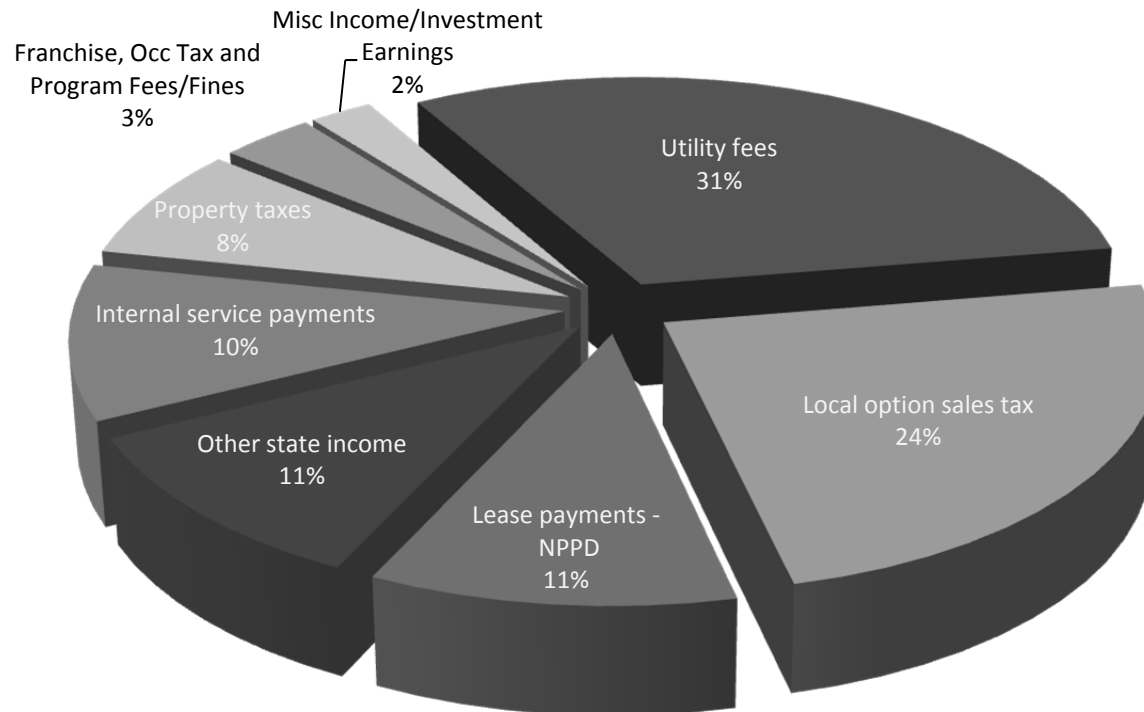


# CITY OF SCOTTSBLUFF, NEBRASKA

## Revenues by Source

Where does the City get its revenues? The primary sources of revenue for the City of Scottsbluff are retail sales taxes, lease payments from NPPD for the use of the City's electrical infrastructure, real estate and personal property taxes, occupation taxes, program generated fees and fines, other State revenue and City utilities.

### Budgeted Revenue by Source



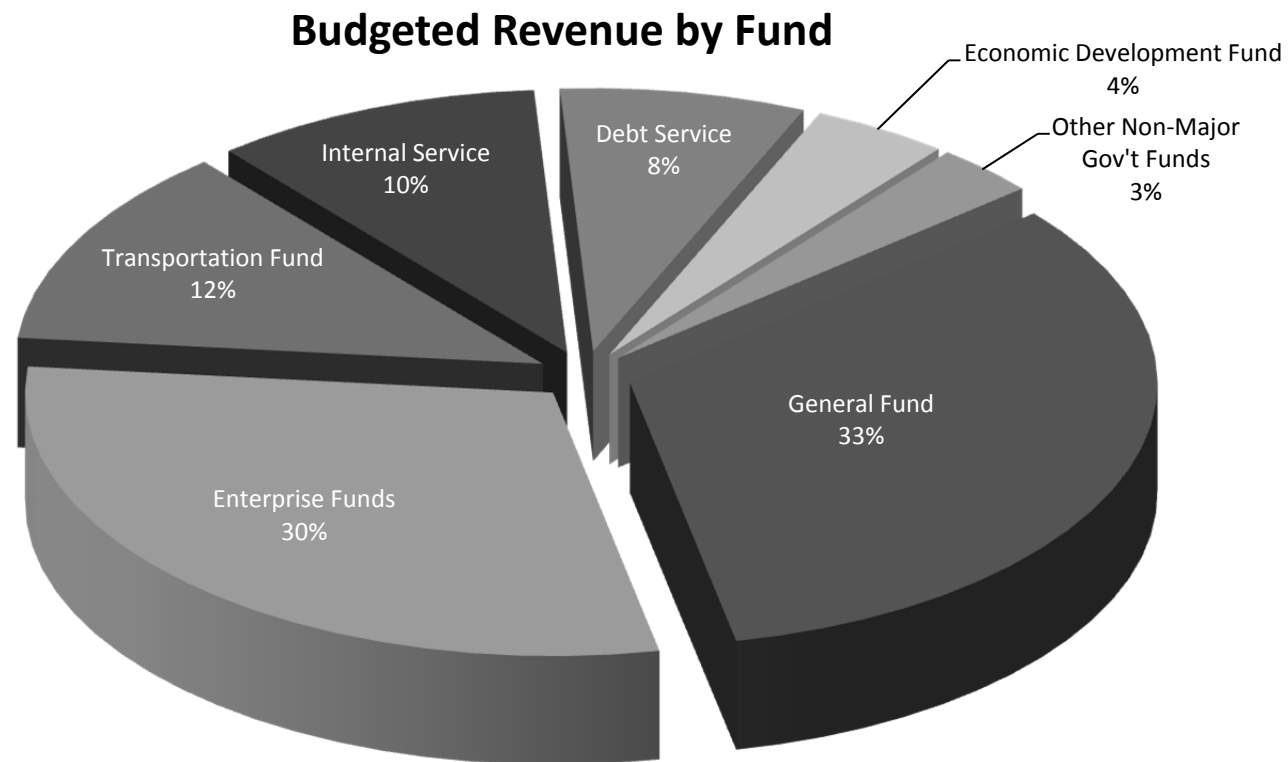
Fiscal Year 09/30/2018

*Cash balance forward, transfers and bond/warrant proceeds not included in revenue amounts.*

# CITY OF SCOTTSBLUFF, NEBRASKA

## Revenues by Fund

Where do the revenues go? The City's budget begins with anticipated revenues. These funds are then allocated between funds and departments based on the goals, vision and policy set by the City Council, requirements of State Statutes, the programming and needs of each department and capital improvement requirements.



**Fiscal Year 09/30/2018**

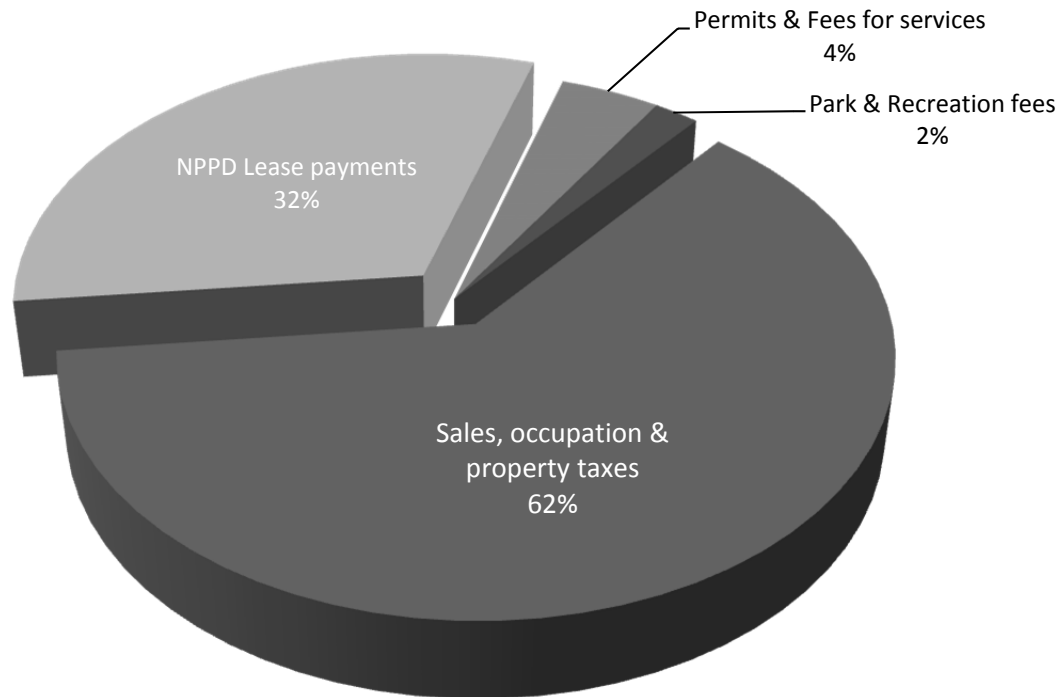
*Cash balance forward, transfers and bond/warrant proceeds not included in revenue amounts.*

# CITY OF SCOTTSBLUFF, NEBRASKA

## General Fund Revenues

The General Fund revenues which make up 32% of the City's total revenues are mostly attributable to taxes and lease payments from NPPD. A small portion of General Fund revenue is generated from fees related to parks and recreation (pool passes, park shelter rentals, softball and other recreation league fees), permit fees and fees for services (building permit fees, fingerprinting fees, fire inspection fees and security detail). The remaining balance is investment income.

### Budgeted General Fund Revenues by Source



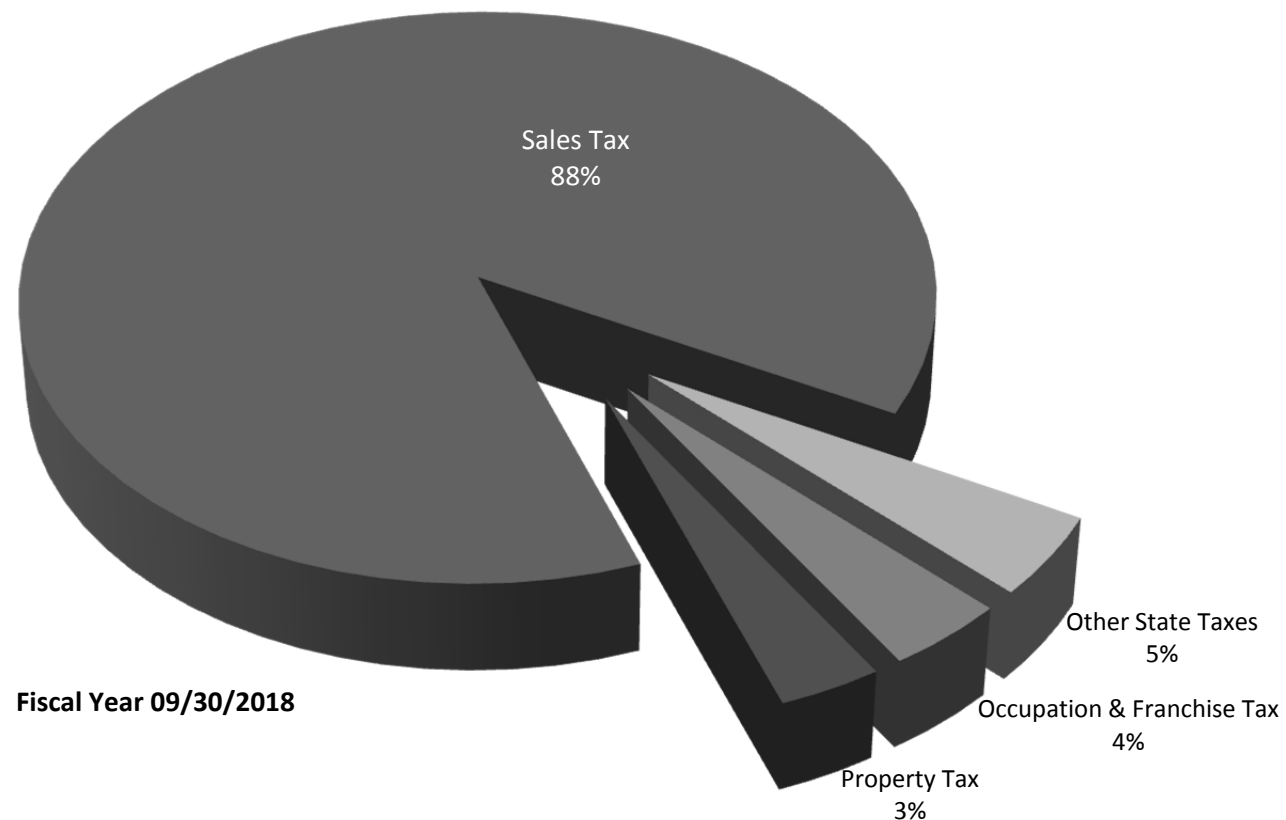
Fiscal Year 09/30/2018

# CITY OF SCOTTSBLUFF, NEBRASKA

## General Fund Sales Tax Revenues

Over half (62%) of the General Fund revenues are attributable to taxes. The majority (88%) of this tax revenue is from local option retail sales tax. The remaining tax revenue is generated by occupation and franchise tax, property tax and other State tax such as motor vehicle tax.

### Budgeted General Fund Tax Revenues by Source

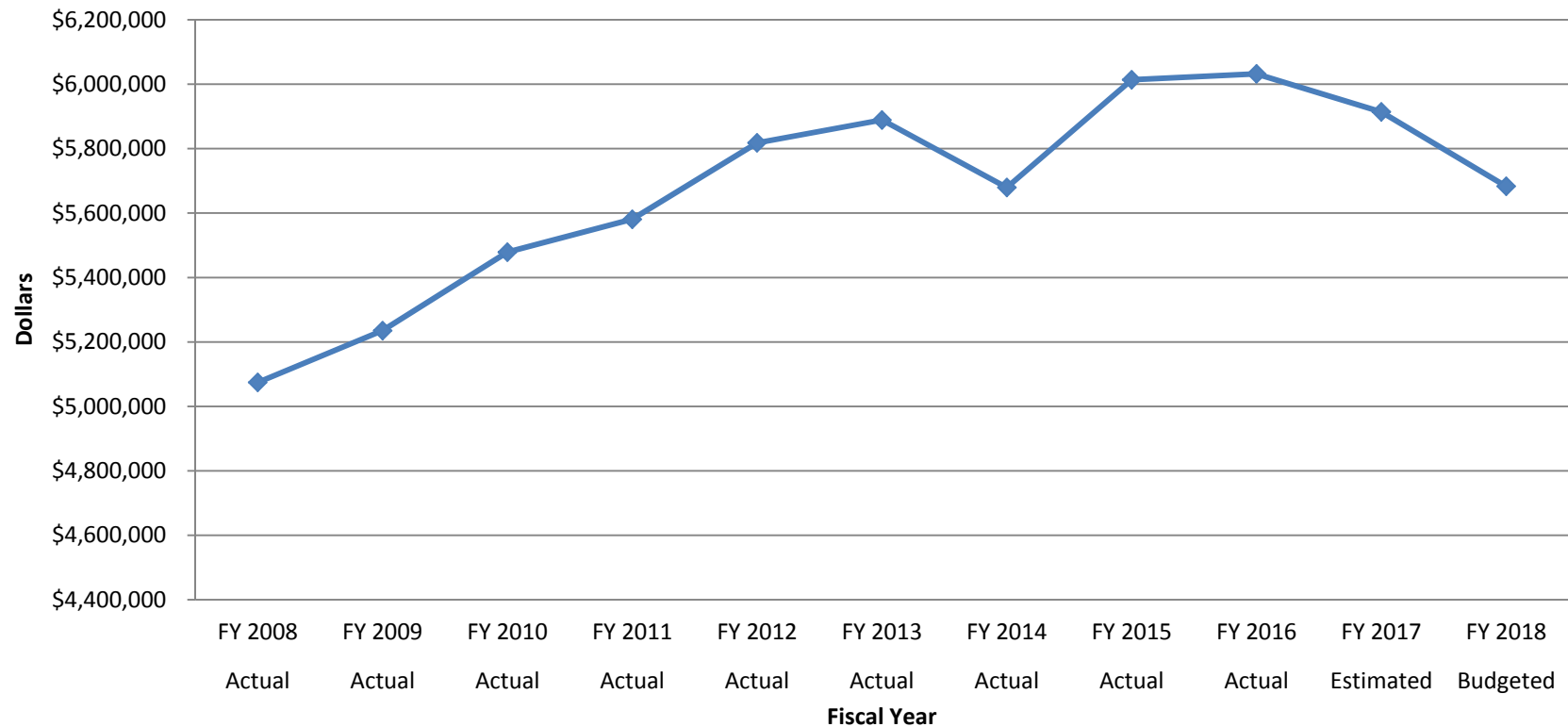


# CITY OF SCOTTSBLUFF, NEBRASKA

## Sales Tax Revenues

Sales tax revenues that the City receives are based on local consumer spending and are extremely difficult to predict. As a result, the Revenue Committee for the City which is made up of two members of City Council, the City Manager and Finance Director review historical sales tax receipts and trends. They create various forecasts for the current year's budget considering economic indicators such as unemployment, commodity prices, business and industry statistics and other economic factors that affect local spending.

### Sales Tax Revenue History





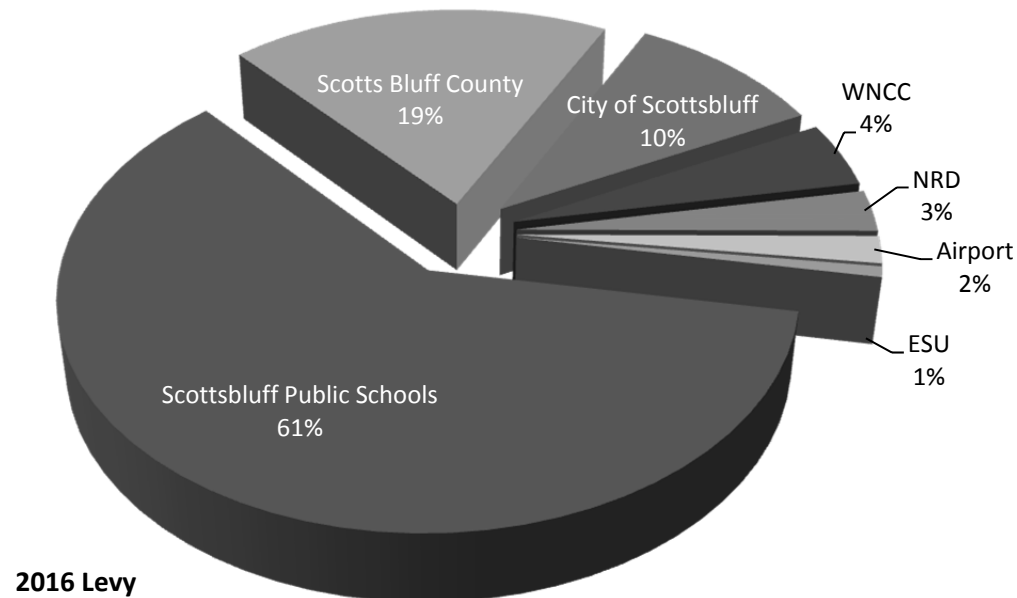
# CITY OF SCOTTSBLUFF, NEBRASKA

## Property Tax Revenues

A levy indicates the amount of tax property owners pay for each \$100 valuation of their property. Property tax can be calculated by Assessed Valuation divided by 100, then multiplied by the levy. The City's requested levy for the Budget Year 2018 is .2160. A citizen can expect to pay \$216.00 in City taxes on a \$100,000 home.

Total property tax revenue is budgeted to increase without a rate increase due to an increase in property valuations. Valuations increased from \$818,257,209 in 2016 to \$875,618,730 in 2017, an increase of \$57,361,521 or 7.01%. Actual valuation of property is determined by the Scotts Bluff County Assessor.

### Division of the Property Tax Dollar

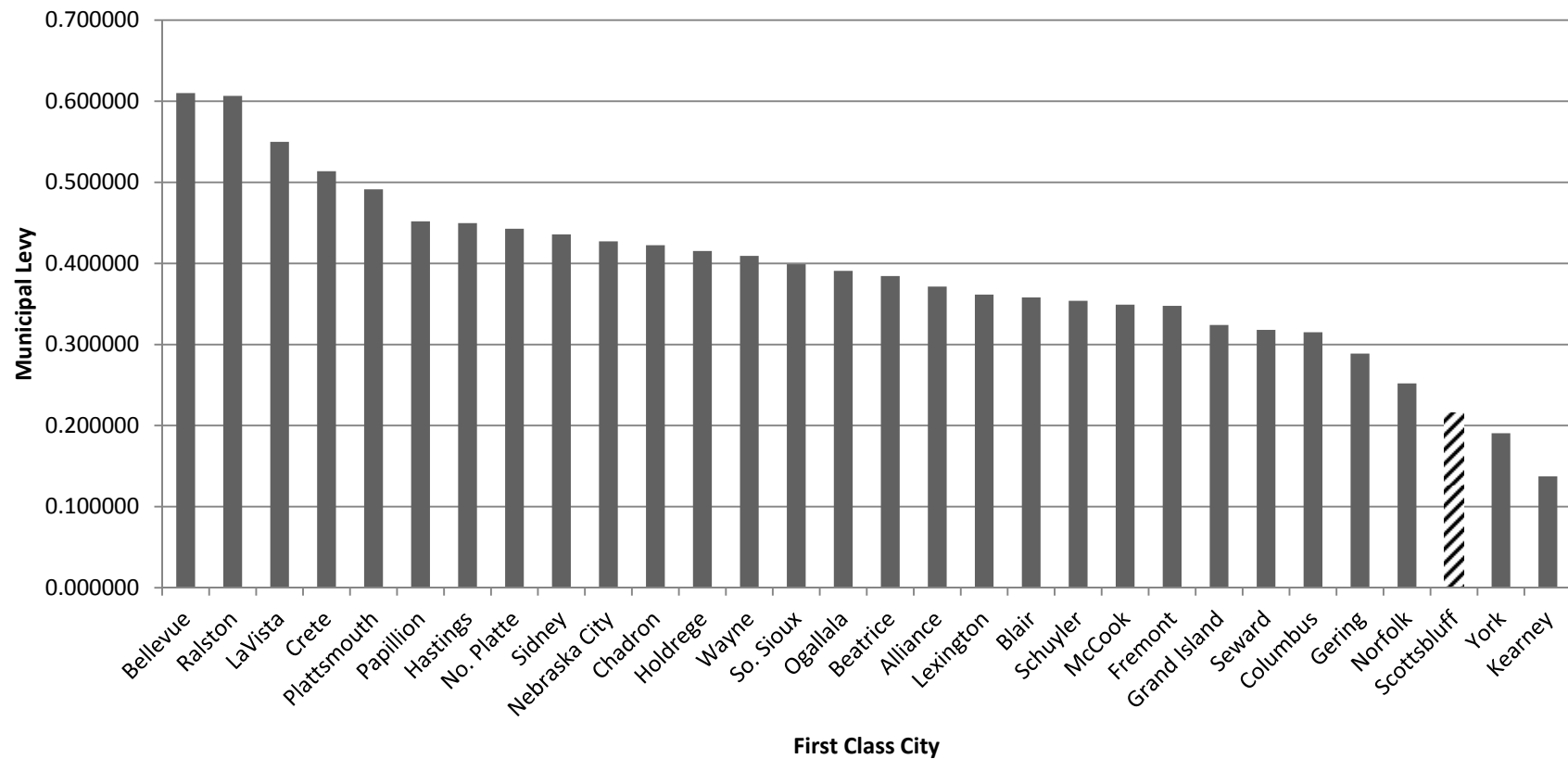


# CITY OF SCOTTSBLUFF, NEBRASKA

## Property Tax Revenues

How does the City compare to other First Class Cities in Nebraska? The City of Scottsbluff has the third lowest municipal levy rate in the State of Nebraska.

### 2016 Municipal Levies of Nebraska First Class Cities

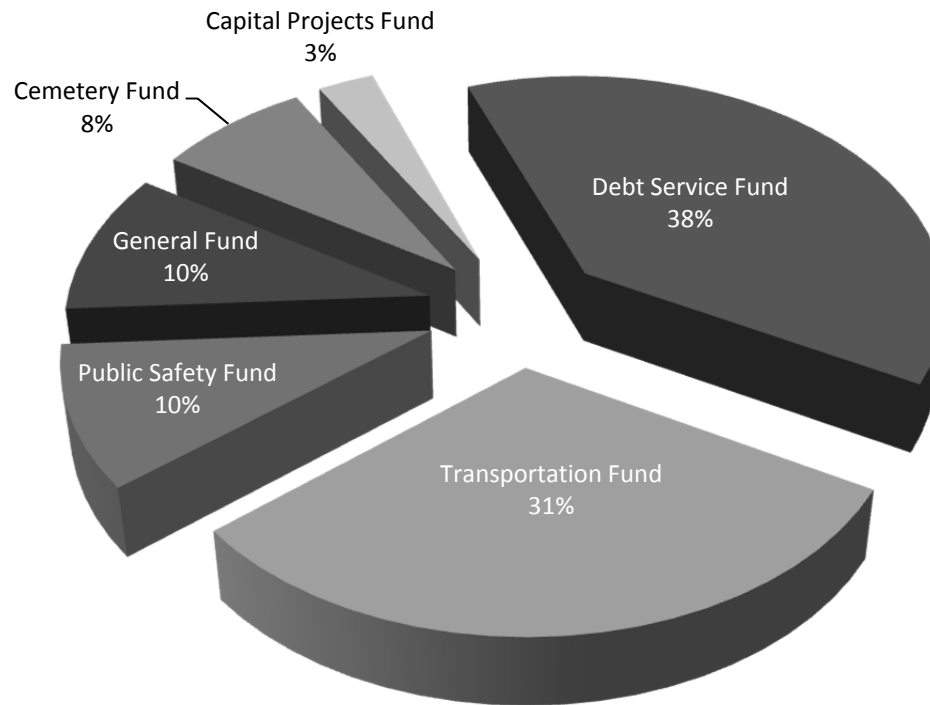


# CITY OF SCOTTSBLUFF, NEBRASKA

## Property Tax Revenues

Where do my property taxes go?? By Ordinance the City is limited to \$175,000 in property tax revenues allocated to the General Fund. The remaining property tax revenues that are collected by the City are allocated to debt service and capital improvements including equipment purchases for funds such as Public Safety.

### Budgeted Fund Allocation of Property Tax Revenues



Fiscal Year 09/30/2018

# CITY OF SCOTTSBLUFF, NEBRASKA

## General Fund Expenditures

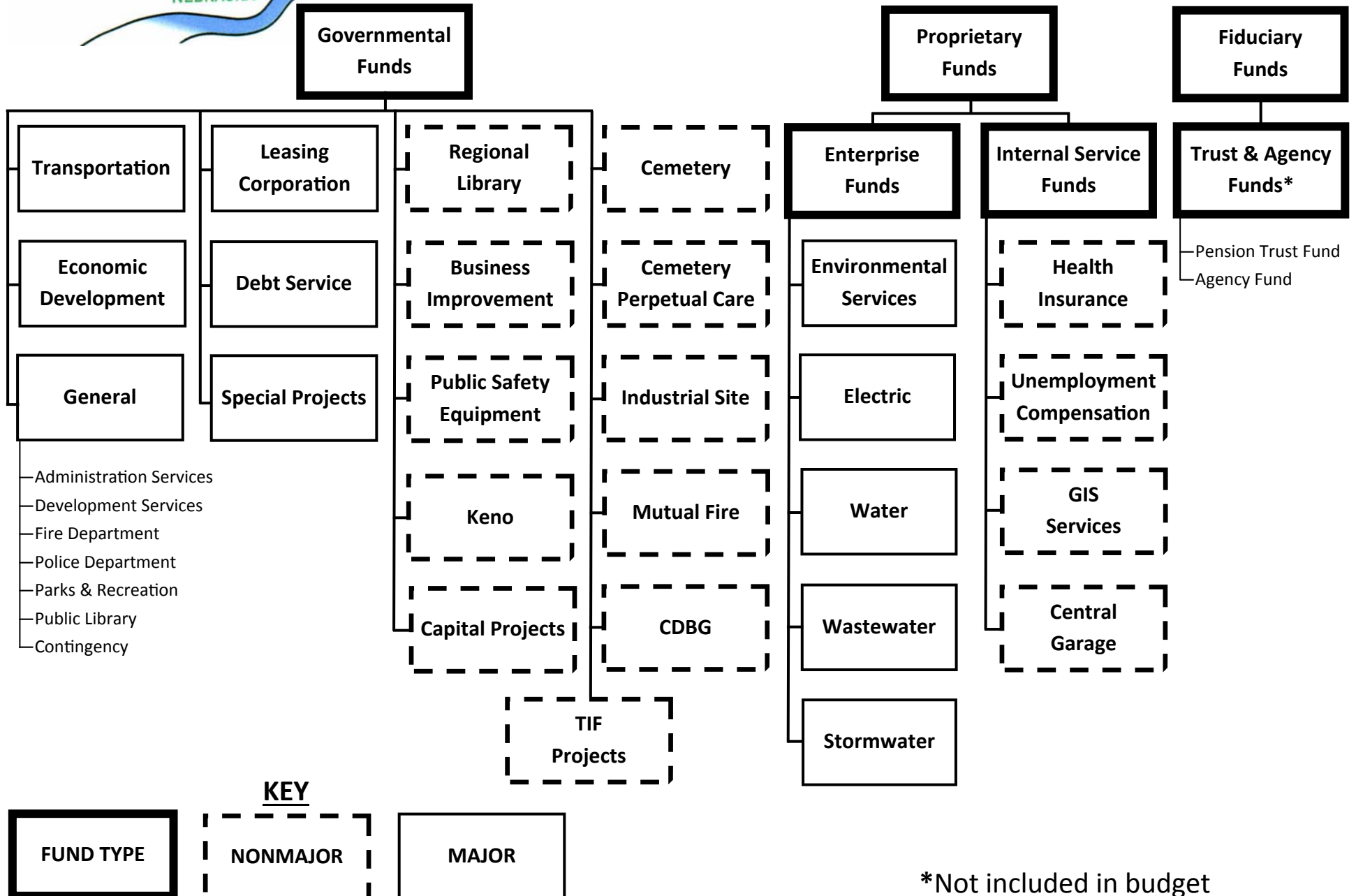
How is the money spent?? General Fund expenditures seem to cause the most concern for taxpayers as this Fund is a conglomerate of many Departments that provide services to the community most of which generate little or no revenue on their own. The General Fund, as noted previously is funded mostly by taxes and lease payments. The graphic below represents the portion of each dollar of budgeted expenditures for the General Fund that goes to each Department within the Fund.





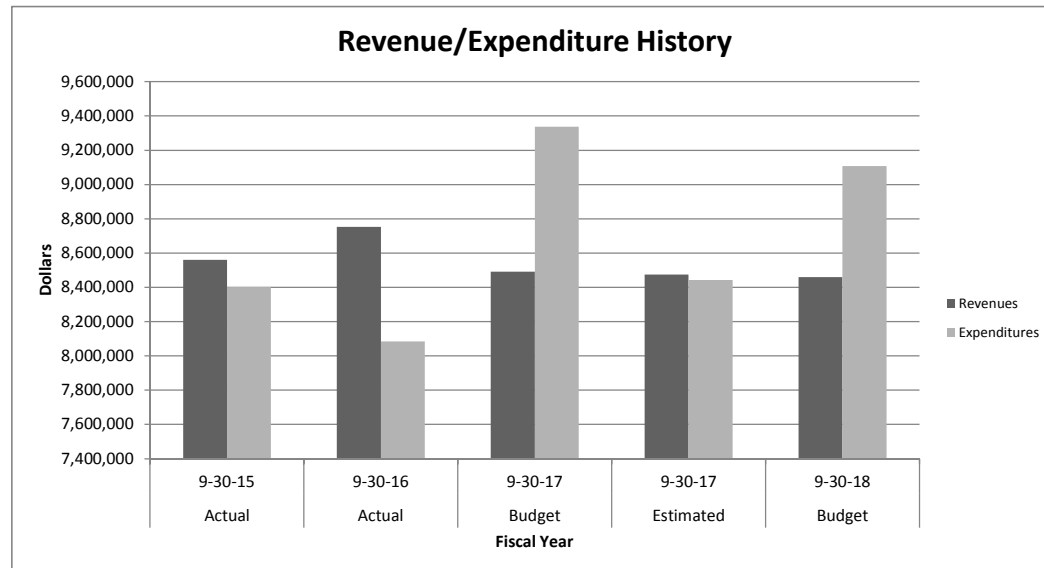
# CITY OF SCOTTSBLUFF, NEBRASKA

## Budget Fund Structure



\*Not included in budget

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
UNENCUMBERED CASH BALANCE OCT. 1	3,679,899	3,838,500	3,753,721		4,506,547	4,539,756
RECEIPTS	8,560,972	8,752,735	8,490,778	4,308,191	8,475,506	8,460,352
REVENUES	12,240,871	12,591,235	12,244,499	4,308,191	12,982,053	13,000,108
ADMINISTRATIVE SERVICES DEPT	499,734	578,457	597,762	273,043	545,566	729,079
DEVELOPMENT SERVICES DEPT	475,658	520,735	430,956	179,997	340,308	358,405
FIRE DEPARTMENT	1,512,909	1,576,643	1,605,247	826,067	1,536,239	1,646,175
POLICE & EMERGENCY MANAGEMENT DEPARTMENT	3,330,306	3,283,289	3,629,439	1,867,465	3,580,486	3,651,115
PARKS AND RECREATION DEPT	1,841,388	1,692,359	2,102,402	747,029	1,780,520	1,757,047
SCOTTSBLUFF PUBLIC LIBRARY	641,472	659,031	721,703	316,252	658,598	716,667
CONTINGENCY	98,232	67,228	250,000	580	580	250,000
TOTAL EXPENDITURES	8,399,699	8,377,741	9,337,509	4,210,432	8,442,297	9,108,488
ACCRUAL ADJUSTMENT	2,672	(293,053)	-	-	-	-
TOTAL EXPENDITURES AFTER ACCRUAL	8,402,371	8,084,688	9,337,509	4,210,432	8,442,297	9,108,488
Assigned fund balance-Pathway ROA & East Overland projects	302,000	302,000	302,000		100,000	193,500
UNENCUMBERED FUND BALANCE SEP. 30	3,536,500	4,204,547	2,604,990		4,439,756	3,698,120
TOTAL FUND BALANCE	3,838,500	4,506,547	2,906,990		4,539,756	3,891,620
	-					
	Full - Time	9-30-14	9-30-15	9-30-16	9-30-17	9-30-18
		86	86	87	86	84
Part - Time	5	5	5	5	4	



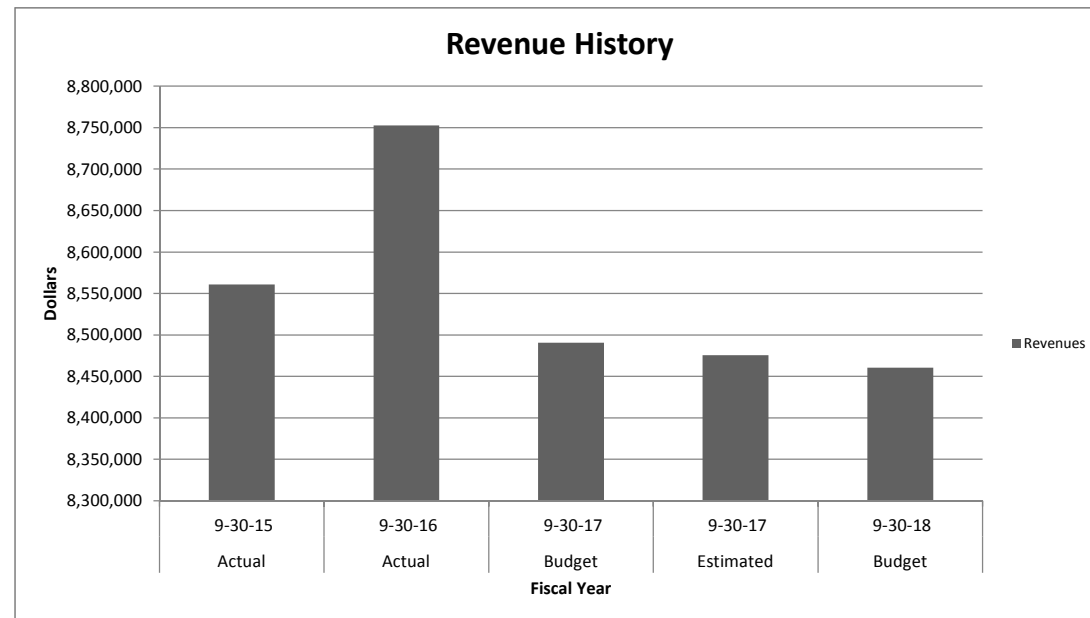
### General Fund

The General Fund is a conglomerate that provides the core, tax-supported activities of the City. The General Fund includes the departments of Administrative Services, Development Services, Fire, Police, Parks/Recreation, Scottsbluff Public Library, and non-departmental expenditures. These activities are grouped in the General Fund because, while they each do generate some revenue, they cannot support the full extent of their operations on the revenues they raise.

The General Fund of a City is often its budgetary focus and is the City fund able to be used for the most flexible and diverse purposes.

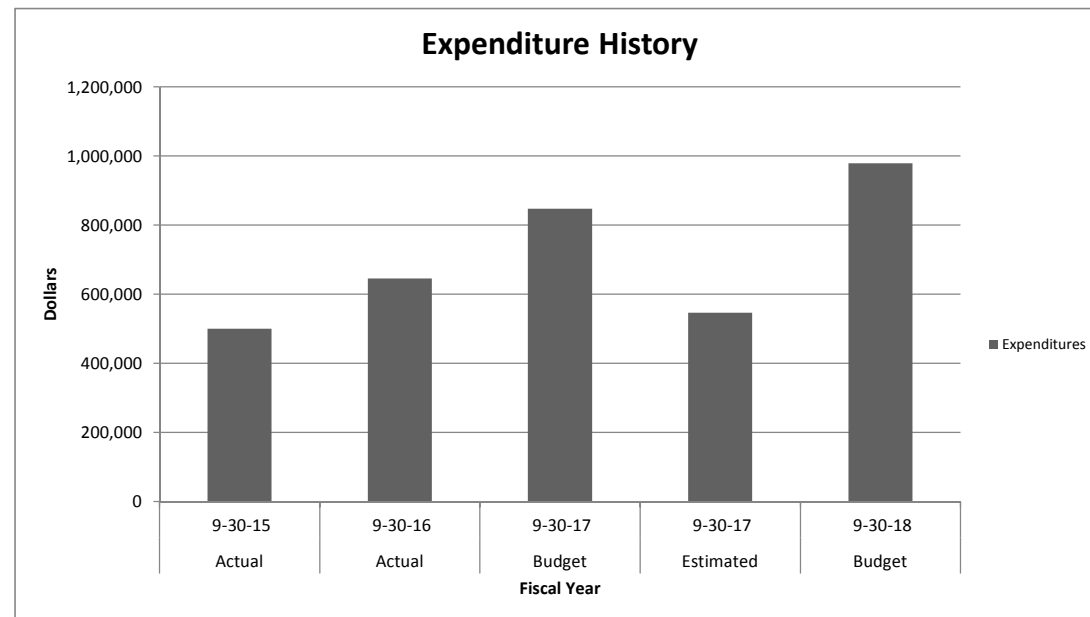
The General Fund is supported significantly by sales tax receipts and electric system lease payments (via transfer); other significant funding categories include state-shared, franchise payments, and user fees/charges.

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
LOCAL OPTION SALES TAX	4,627,218	4,647,650	4,602,000	2,377,782	4,597,360	4,417,779
PROPERTY TAX	160,908	157,954	175,000	35,891	155,000	175,000
OTHER TAX (FRANCHISE, OCCUPATION)	450,887	446,321	438,861	196,120	438,861	448,292
INTERGOVERNMENTAL (GRANTS)	34,905	24,758	-	6,781	6,781	-
CHARGES FOR SERVICES	511,676	651,529	489,714	188,539	502,857	504,206
MISCELLANEOUS REVENUES	77,104	83,874	32,903	42,971	52,339	29,825
INTEREST INCOME	11,226	17,284	10,000	16,533	20,000	15,000
TRANSFERS FROM OTHER FUNDS	2,687,049	2,723,365	2,742,300	1,443,574	2,702,308	2,870,250
<b>Total Administrative Services Department Expenditures</b>	<b>8,560,972</b>	<b>8,752,735</b>	<b>8,490,778</b>	<b>4,308,191</b>	<b>8,475,506</b>	<b>8,460,352</b>



	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
PERSONNEL SERVICES	202,036	190,790	207,765	98,100	195,777	190,523
OPERATIONS & MAINTENANCE	293,698	371,872	374,997	174,943	338,589	538,556
CAPITAL OUTLAY	-	11,795	15,000	-	11,200	-
COUNCIL CONTINGENCY	-	67,228	250,000	580	580	250,000
TRANSFERS	4,000	4,000	-	-	-	-
<b>Total Administrative Services Department Expenditures</b>	<b>499,734</b>	<b>645,684</b>	<b>847,762</b>	<b>273,623</b>	<b>546,146</b>	<b>979,079</b>

	9-30-14	9-30-15	9-30-16	9-30-17	9-30-18
<b>Full - Time</b>	10	10	10	10	9
<b>Part - Time</b>	-	-	-	-	-



### Administrative Services Department

The Administrative Services Department encompasses allocated services from the City Manager, the Finance Department, Human Resources, Management Information Systems, the City Clerk and the City Council.





**Mission Statement**

The staff of the Development Services Department of the City of Scottsbluff are devoted to the preservation and protection of the health, safety and general welfare of each person who resides, works, is educated, and/or visits our City with diligence and without discrimination. We are further compelled and committed to the uniform application of our responsibilities and duties with respect to the moral and ethical consciousness, which is expected and required by a public servant.



The Development Services Department is responsible for the management and supervision of the planning, building and development functions of the City organization. The department is also responsible for administering the joint building inspection agreement and program with the City of Terrytown. The department administers the general development plan and serves in a staff advisor capacity on planning issues to the Planning Commission, Board of Adjustment, City Council and other City departments.

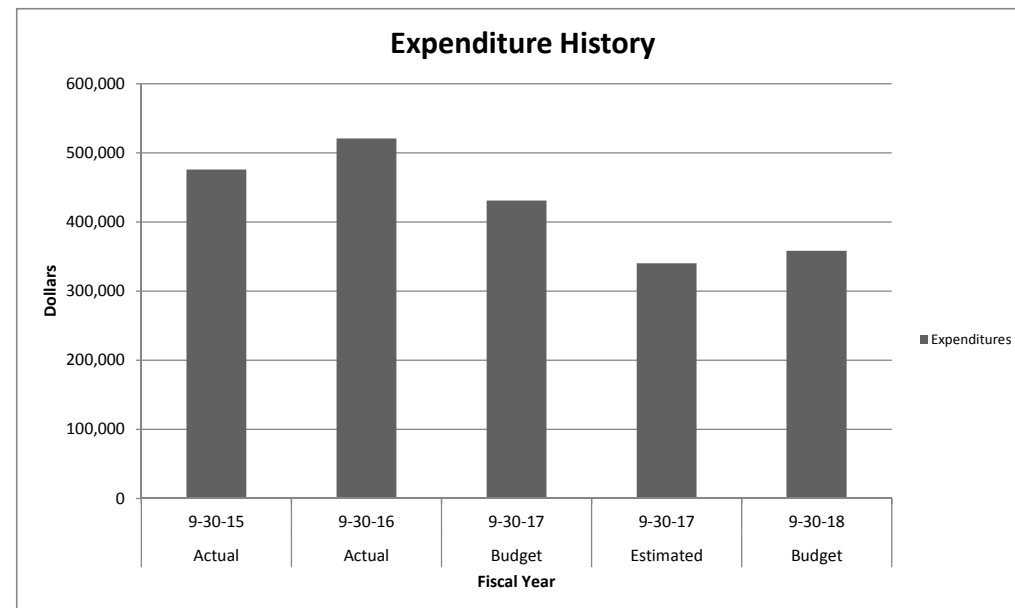
Among other specific duties, department staff members assist citizens with necessary permits and development plans, review building plans and plats, keep planning and zoning ordinances current, work with the City prosecutor to enforce the Scottsbluff Municipal Code, and provide information and assistance to economic development prospects.

In this budget year the Development Services Department will continue to assist in the development or management of specific projects to include, but not limited to, the following items and/or issues: a) expansion of inter-local agreements; b) integrate GIS within department activities and use with issuing of building permits and tracking inspections; c) maintain and improve the City's compliance with the Federal Flood Insurance Program; d) inventory of existing condition of infrastructure; e) impact development fees to pay for new infrastructure; f) policy for dedication for future infrastructure or land; g) working with the new storm water ordinance to make sure new construction will be in compliance with storm water guidelines. h) promotion of innovation to publications/cities/organizations; i) regionalism issues; j) participate in continued opportunities to integrate planning activities and infrastructure with Gering; k) participate in the strategic development of statewide, regional, and local water resource management and legislation; l) update development and zoning policies, procedures and codes; m) issues relative to community aesthetics.

Planning and organization efforts for these and other projects are contained within the proposed departmental budget.

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
PERSONNEL SERVICES	391,794	437,021	344,962	123,084	252,868	271,499
OPERATIONS & MAINTENANCE	76,864	76,714	78,994	53,413	80,440	86,906
TRANSFERS	7,000	7,000	7,000	3,500	7,000	-
<b>Total Development Services Department Expenditures</b>	<b>475,658</b>	<b>520,735</b>	<b>430,956</b>	<b>179,997</b>	<b>340,308</b>	<b>358,405</b>

		9-30-14	9-30-15	9-30-16	9-30-17	9-30-18
Full - Time		4	4	5	4	3
Part - Time		1	1	1	-	-



Elite Health Professional Medical Office Building  
42nd Street & Avenue I

**Mission Statement**

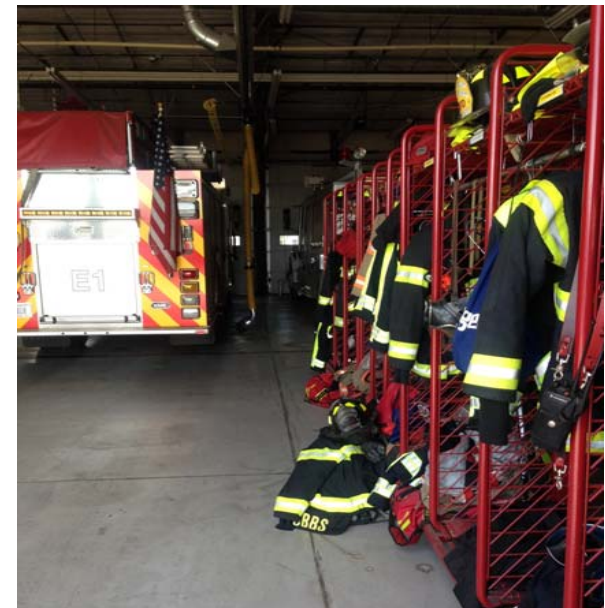
It shall be the mission of the men and women of the City of Scottsbluff Fire Department to, as one collective and cohesive team, provide for the life safety and community service needs of our service delivery area(s).

We shall reach out to our customers, both internal and external, and extend our collective hand to render whatever assistance we are able as we provide all of our customers with the most effective excellence in service delivery.



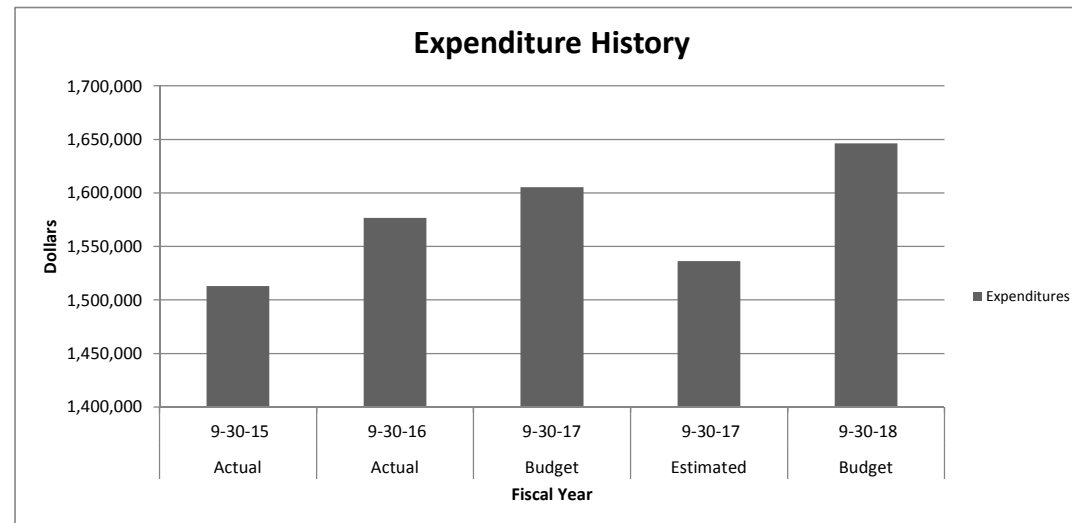
The Fire Department continues to offer a wide range of services to our customers which include: fire suppression (structural and wildland), emergency medical service, fire cause determination, hazardous material response and mitigation, rescue and special rescue, water related search/rescue and recovery, public education and community outreach programs.

Other emergency and non-emergency related services are offered as they are requested. We have begun a community outreach program that addresses training of personnel throughout the panhandle. It is our belief that the more interactions that takes place with the other agencies in the area the more efficient we will address the problems that arise in emergency management challenges.



	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
PERSONNEL SERVICES	1,395,970	1,465,030	1,503,966	754,833	1,424,624	1,554,553
OPERATIONS & MAINTENANCE	116,939	111,613	101,281	71,234	111,615	91,622
CAPITAL OUTLAY	-	-	-	-	-	-
<b>Total Fire Department Expenditures</b>	<b>1,512,909</b>	<b>1,576,643</b>	<b>1,605,247</b>	<b>826,067</b>	<b>1,536,239</b>	<b>1,646,175</b>

	9-30-14	9-30-15	9-30-16	9-30-17	9-30-18
Full - Time	16	16	16	17	17
Part - Time	-	-	-	-	-





**Mission Statement**

The mission of the Scottsbluff Police Department is to enhance safety, service and trust with our community.

- Keep our community safe by preventing citizens from becoming victims of crime or from being injured in traffic collisions. This is our highest priority.
- Provide excellent service to the numerous requests we receive from the community. Our principle duty is to serve.
- Maintain the trust of our community. This trust provides every department member with the foundation required to carry out our duties. Without trust we simply do not have the authority to serve our public.

The phrase “with our community” is included to reflect our desire to work side by side, in partnership with our community as we collectively fulfill our mission.

The Scottsbluff Police Department strives to provide services for all individuals through aggressive enforcement efforts and community relations programs. In order to provide effective, courteous and professional services, the Department has prioritized various functions to include:



Officers Kuhlman & Massie

**Operations** - Officers respond to calls for service from the public, in addition to working cooperatively with other government agencies. Patrol Officers often encounter situations that require expertise and knowledge in recognizing and responding to social issues within the community. Societal standards present challenges that impact public safety and quality of life for all individuals living and visiting Scottsbluff. Training of personnel is paramount as it relates to addressing such issues as domestic violence, criminal investigations and increasing cyber-crime related activity.

**Training** – The Department strongly supports career development within all sections of the organization. Personnel frequently address complaints or questions from the public and personnel must be prepared to de-escalate tense and frustrated individuals, yet casually guide those seeking assistance. State law mandates sworn personnel receive annual training and certification in various disciplines, to include firearms and domestic violence training. Investigative and patrol personnel benefit from specialized training in areas such as drug recognition, crime scene processing and interview techniques.

**Specialized Services** – The Department supports and maintains a Specialized Weapons and Tactics Unit (SWAT) and a Bomb Disposal Unit. Current training and certification is a priority within those units. The Department also maintains a School Resource Officer position and a K-9 program. All of these units are critical to the law enforcement function.

**Emergency Management** – The Region 22 Emergency Management Director receives superintendence from the Police Chief. Region 22 encompasses Scotts Bluff and Banner Counties. Emergency preparedness and response to critical incidents is a priority for this position.

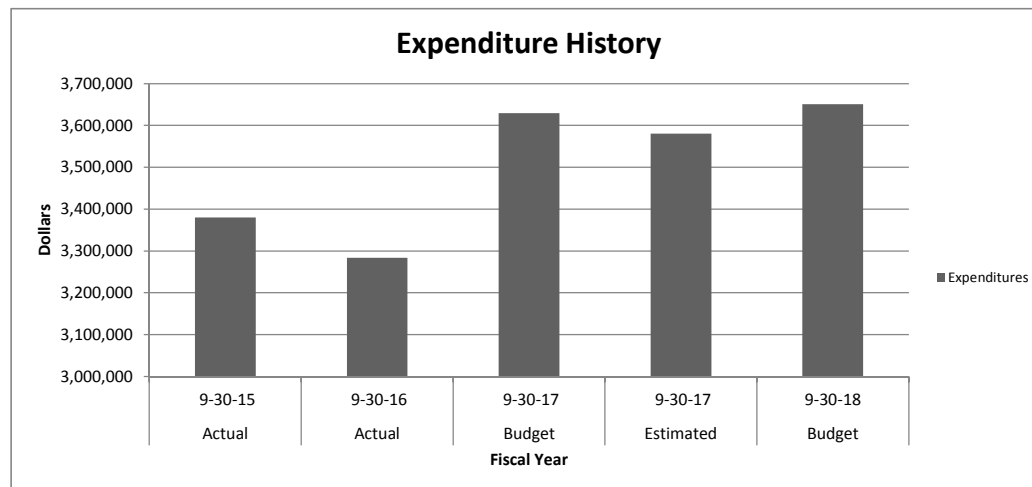
**Police Services** – The Department also moved into a new facility and now shares space with the Fire Department and Region 22 Emergency Management. Region 22 offices were re-located from the Scotts Bluff County Administration Building. Sharing of the same office workplace areas should greatly improve operations within the departments.

**Technology** – The Department has commenced transitioning to a management software program which greatly enhances interoperability with other local law enforcement agencies and the Scotts Bluff County Consolidated Communications Center. Connectivity in addition to information accessibility to data bases through Mobile Data Terminals for sworn personnel will be phased in dependent on funding sources.

**Community Policing** – The Department continues to develop Neighborhood Watch Groups and solicits volunteers into its Volunteers In Police Service program (VIPS).

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
PERSONNEL SERVICES	2,820,936	2,779,877	3,093,749	1,549,630	3,067,903	3,208,936
OPERATIONS & MAINTENANCE	509,370	503,412	535,690	317,835	512,583	442,179
PRE-84 PAYOUT/CONTINGENCY	50,000	-	-	-	-	-
<b>Total Police Department Expenditures</b>	<b>3,380,306</b>	<b>3,283,289</b>	<b>3,629,439</b>	<b>1,867,465</b>	<b>3,580,486</b>	<b>3,651,115</b>

	9-30-14	9-30-15	9-30-16	9-30-17	9-30-18
<b>Full - Time</b>	37	37	37	37	38
<b>Part - Time</b>	-	-	-	-	-



Chief Kevin Spencer, Scottsbluff Police Department



**Mission**

Lied Scottsbluff Public Library delivers high quality public education for all ages.

Pillar 1: Self-Directed Education'

Pillar 2: Research Assistance and Instruction

Pillar 3: Instructive and Enlightening Experiences

**Vision**

Vision: Through delivery of high quality public education for all, Lied Scottsbluff Public Library advances the economy, enhancing quality of life in our community.



*Youth area, Lied Scottsbluff Public Library*

Through the delivery of high quality public education for all, Lied Scottsbluff Public Library advances the economy, enhancing quality of life for all in our community. The library provides resources and ongoing programs for children, teens and adults and delivers exceptional customer service to all ages of the community from pre-school children to senior citizens.

***Of the library card holders, 62% are residents of Scottsbluff and 38% are non-residents. Of these, 75% are adults, 16% are teens and 9% are children.***

Among the programs and services offered at Lied Scottsbluff Public Library are the following: Homebound Book Delivery to the elderly and disabled, Spanish and Bilingual books, Novel Idea Book Club for adults, Braille and large print books for those with vision impairment, free Wi-Fi access, 25+ public computers, mobile printing, technology workshops, online research databases, local history and genealogy, pre-school story times, summer and winter reading programs for children, adults and teens, LEGO club and much more. Additionally, the library partners with many civic organizations, schools and businesses to further literacy and life-long learning for all ages.

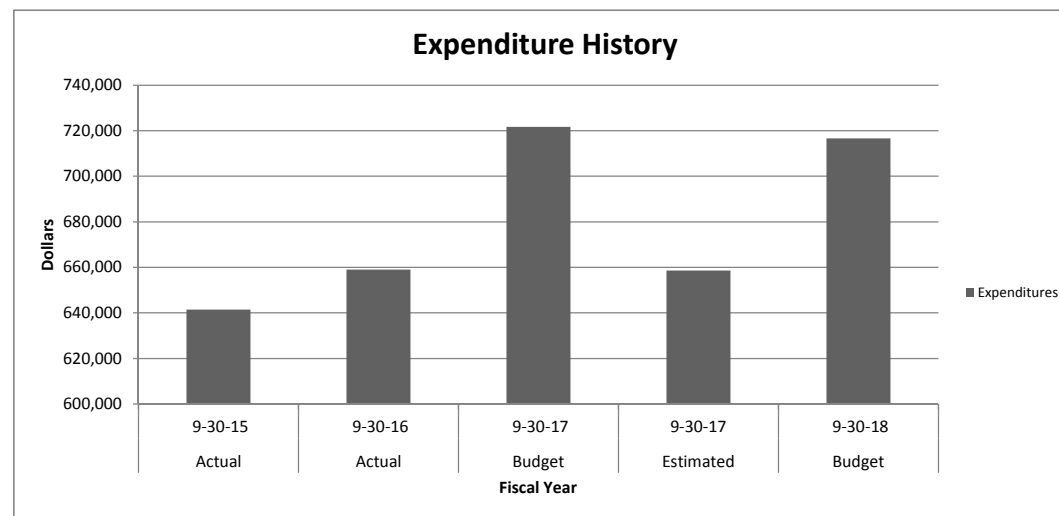
The Lied Scottsbluff Public Library holds a Gold Level of Accreditation from the State of Nebraska Library Commission. The Library building was renovated in 2011 and is now a LEED Certified building.

*Lego Club, Lied Scottsbluff Public Library*



	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
PERSONNEL SERVICES	485,801	491,530	532,703	232,319	479,218	529,113
OPERATIONS & MAINTENANCE	155,671	167,500	189,000	83,933	179,380	187,554
CAPITAL OUTLAY	-	-	-	-	-	-
<b>Total Library Expenditures</b>	<b>641,472</b>	<b>659,031</b>	<b>721,703</b>	<b>316,252</b>	<b>658,598</b>	<b>716,667</b>

	9-30-14	9-30-15	9-30-16	9-30-17	9-30-18
<b>Full - Time</b>	7	7	7	7	7
<b>Part - Time</b>	4	4	4	4	4



Teen classes, Lied Scottsbluff Public Library





### Mission Statement

The mission of the Scottsbluff Park & Recreation Department is to strengthen community image and sense of place, support economic development, promote health and wellness, increase cultural unity, protect environmental resources and provide quality recreational experiences.

### **Parks & Recreation Department – General Fund**

The Parks and Recreation Department is comprised of the Parks, Recreation and Cemetery Divisions. The Park Division manages 47 sites including 23 parks, 2 tennis courts, 11 lighted baseball, and softball fields, 50 acres of competition and practice soccer fields, 4.89 miles of trail system with an additional 5 miles being developed (8 miles of ADA), 12 picnic shelters, 5 public restrooms, 14 playgrounds, visitor information center, 30 city blocks of urban landscaping, 11 blocks of landscaped medians and a 47-site full-service campground. The Park Division performs the maintenance and improvements to its 281-acre park system.



*Pioneer Park - 27th & Broadway*

Recreation Division is responsible for the staffing, programming and scheduling of the Westmoor Water Park and Pool. The Division provides over 50 community activities and events such as: Annual Harvest Night Festival, weekly Art in the Park classes, Annual Easter Egg Hunt, Music on Broadway concerts and street dances, Painting Classes, Daddy/Daughter Movie and Date Night, Adult Softball Leagues, Pickleball Leagues, Co-Ed Sand Volleyball Leagues, Movies in the Park, Jingle Jog, Flick-N-Float Teen Movie Nights, Kayaking Instruction courses and Disc Golf.

The Parks Department also received its 29<sup>th</sup> Tree City USA award in a row. The department will continue to strive to accomplish the City's Comprehensive Plan to improve the leisure services and focus on using the river as an attraction for tourists.



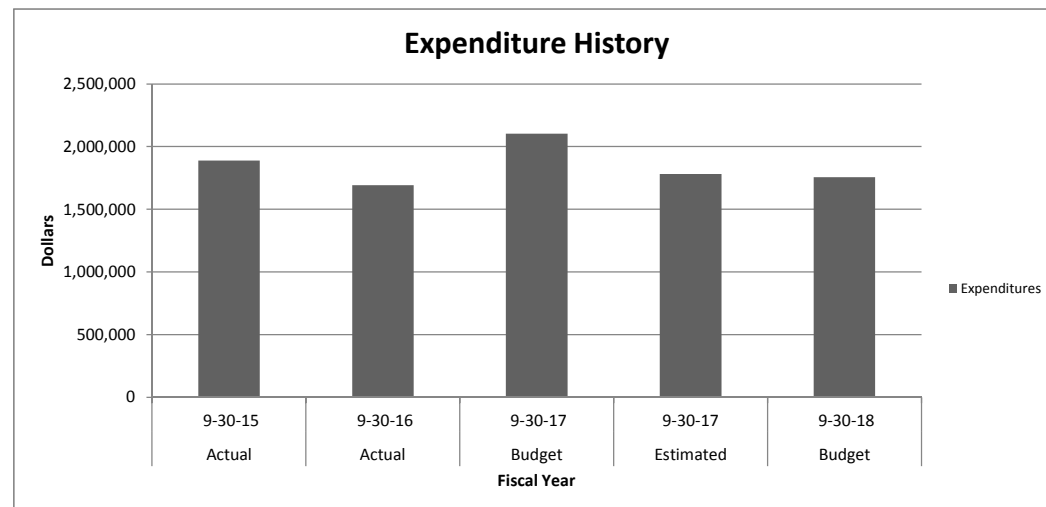
*Westmoor Park - 20th & Avenue I*



*Teen Flick-N-Float, Westmoor Waterpark*

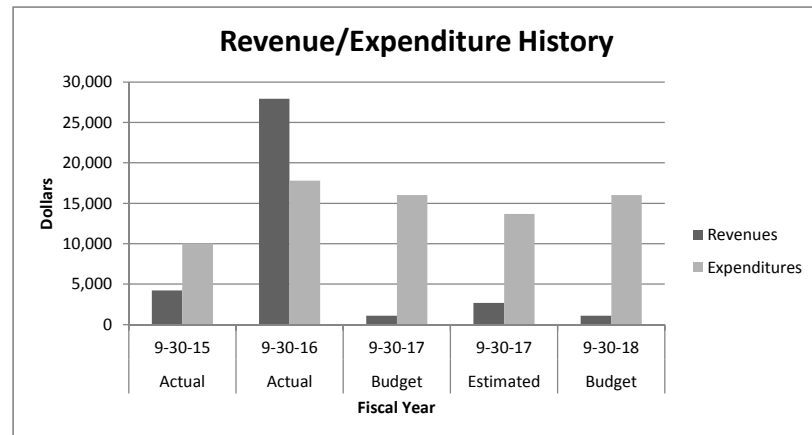
	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
PERSONNEL SERVICES	906,960	860,249	1,009,214	387,061	901,705	894,679
OPERATIONS & MAINTENANCE	918,666	798,134	791,188	359,356	810,582	822,368
CAPITAL OUTLAY	15,762	33,976	100,000	612	612	40,000
CONTINGENCY	48,232	-	202,000	-	67,621	-
<b>Total Parks &amp; Recreation Department Expenditures</b>	<b>1,889,620</b>	<b>1,692,359</b>	<b>2,102,402</b>	<b>747,029</b>	<b>1,780,520</b>	<b>1,757,047</b>

	9-30-14	9-30-15	9-30-16	9-30-17	9-30-18
Full - Time	11	11	11	11	10
Part - Time	1	1	-	1	-



Art in the Park Community Classes

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	39,822	34,030	37,130		44,174	33,174
INTEREST EARNINGS	119	187	100	166	200	100
MISCELLANEOUS	4,117	27,760	1,000	1,462	2,500	1,000
Total Available	44,058	61,977	38,230	1,628	46,874	34,274
<b>OPERATIONS &amp; MAINTENANCE</b>	11,597	17,272	16,000	1,235	13,700	16,000
Total Regional Library Expenditures	11,597	17,272	16,000	1,235	13,700	16,000
Accrual Adjustment	(1,569)	531				
Total Adjusted Expenditures	10,028	17,803	16,000	1,235	13,700	16,000
Cash Balance, September 30	34,030	44,174	22,230		33,174	18,274



### Regional Library Fund

The Regional Library Fund was established many years ago to handle State and Federal funds reimbursing the library for contractual services provided to other libraries in the Panhandle area and as reimbursement for being net lenders in cooperative interlibrary loan activities. Grant funds and contractual funds are now included here. Any balances in this fund are carried over to the start of the next fiscal year and a small portion of the balance supplements the regular library budget in lean years.



Lied Scottsbluff Public Library



**Mission Statement**

The staff of the Transportation Department of the City of Scottsbluff are responsible for providing prompt, professional and efficient service to the citizens of Scottsbluff and strive to maintain the best street network possible with public safety being of the highest priority.

The mission is accomplished through effective management, planning, street maintenance, capital projects, traffic control and snow removal.

The Transportation Fund provides for the operations of the Transportation Department. The Transportation Department is comprised of a Director, a Foreman, four Heavy Equipment Operators, six Motor Equipment Operators and a Clerical Technician.

The Transportation Department is responsible for street repairs from crack-sealing to snow removal to replacement. The Department paints striping for streets and crosswalks, sweeps streets, installs signs, repairs signal lights, installs holiday decorations, barricades streets and alleys, blades unsurfaced streets and alleys, mows public rights-of-way, controls snow and ice on roadways, controls mosquitoes, repairs catch basins, gravels unsurfaced streets and alleys, and repairs curbs and gutters. The Department also compiles various reports, such as lane-mile, inventory, one- and six-year street improvement plans, and handles citizen requests in a timely manner.

**Lane Miles** - a lane mile is an 11' lane of street one mile long. The City is responsible for 340 lane miles. It is 319 miles from Scottsbluff to Hastings. Maintaining 340 lane miles of street would be like sweeping, removing snow, striping, patching, signage and replacing sections of road surface as needed - on one lane of roadway from Scottsbluff to Hastings (plus 21 miles).

**Traffic Control** - the Transportation Division also oversees public roadway signs and 35 traffic control signals throughout the City. Of note, the State controls all traffic signals along Highway 26. The City assists the State of Nebraska in maintaining those traffic signals through changing light bulbs.

The Transportation Department will continue their inter-local agreements for painting and sweeping with the City of Terrytown. We will also be converting our records and drawings to the GIS system which will allow us to track street maintenance electronically.

We will continue to chip seal residential streets and work on mill and overlay of mains throughout the City in 5 year increments.



18th Street & 3rd Avenue



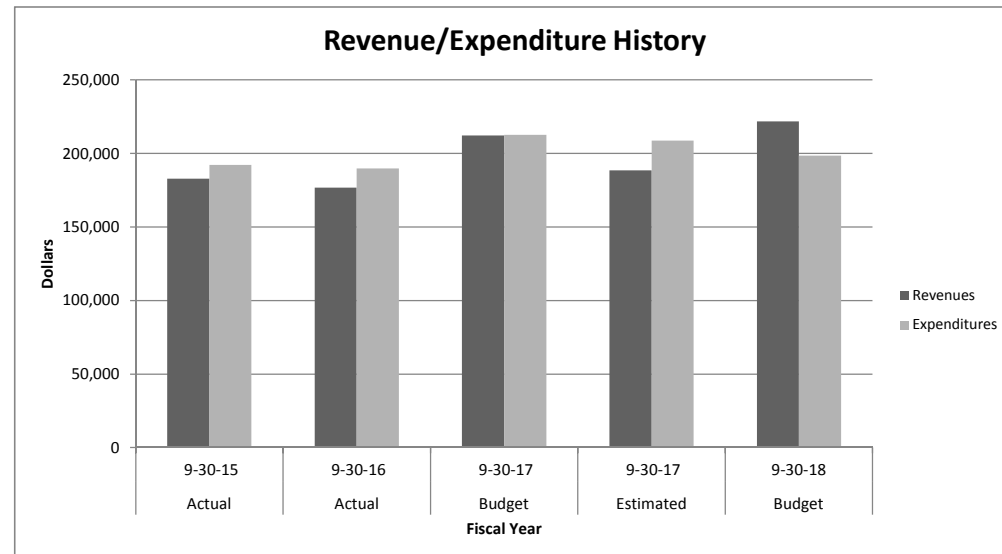
5th Avenue



East 29th Street



	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	30,514	21,140	6,155		8,136	(11,995)
PERMITS	2,950	2,525	2,750	100	200	1,500
RECORDINGS	1,365	1,435	2,000	455	1,000	1,900
OPENINGS	43,200	39,150	40,000	22,350	40,000	58,800
TRANSFER FROM CEMETERY PERPTUAL FUND	100,000	100,000	130,000	65,000	130,000	130,000
SALES OF ASSETS	32,925	30,420	35,000	7,850	15,000	25,200
FOUNDATION FEE	2,400	3,200	2,400	1,500	2,400	4,500
INTEREST EARNINGS	38	53	25	9	15	15
Total Available	213,392	197,923	218,330	97,264	196,751	209,920
PERSONNEL SERVICES	149,127	149,816	153,972	72,455	153,951	158,899
OPERATIONS & MAINTENANCE	35,994	39,696	41,601	15,366	37,795	39,586
CAPITAL OUTLAY	-	-	17,000	17,000	17,000	-
Total Cemetery Expenditures	185,121	189,512	212,573	104,821	208,746	198,485
Accrual Adjustment	7,131	274				
Total Adjusted Expenditures	192,252	189,786	212,573	104,821	208,746	198,485
Cash Balance, September 30	21,140	8,136	5,757		(11,995)	11,435
	-	-				
		9-30-14	9-30-15	9-30-16	9-30-17	9-30-18
Full - Time		2	2	2	2	2
Part - Time		-	-	-	-	-

**CEMETERY FUND**

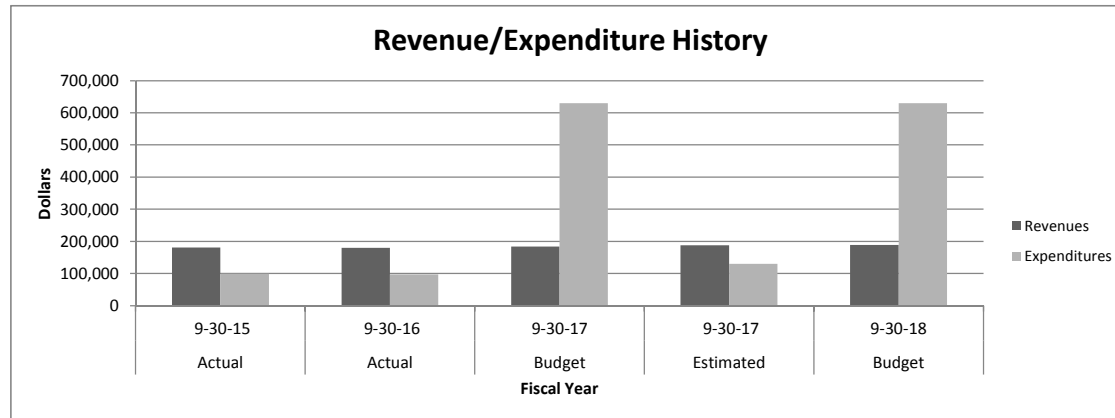
The Cemetery Fund provides for the operations of the Cemetery Division of the Parks and Recreation Department. Fairview Cemetery is a 40-acre facility with over 16,000 headstones to maintain.

Veteran's Section  
Fairview Cemetery



The general activities of the division include mowing, watering, sodding, seeding, applying chemicals, forestry, opening and closing gravesites, cremation burials lot care, grave site location, genealogy and lot sales.

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	450,093	531,680	618,727		614,330	672,662
PROPERTY TAX	124,093	121,692	135,000	27,686	135,000	135,000
OTHER TAXES	36,936	38,523	30,000	18,012	32,632	30,000
PERPETUAL CARE CHARGE	18,300	17,550	18,000	8,850	17,700	21,600
INTEREST EARNINGS	1,647	2,647	1,350	2,285	3,000	2,000
Total Available	631,069	712,092	803,077	56,834	802,662	861,262
ACQUISITION OF PROPERTY	-	-	500,000	-	-	500,000
TRANSFER TO CEMETERY	100,000	100,000	130,000	65,000	130,000	130,000
Total Cemetery Perpetual Care Expenditures	100,000	100,000	630,000	65,000	130,000	630,000
Accrual Adjustment	(611)	(2,238)				
Total Adjusted Expenditures	99,389	97,762	630,000	65,000	130,000	630,000
Cash Balance, September 30	531,680	614,330	173,077		672,662	231,262



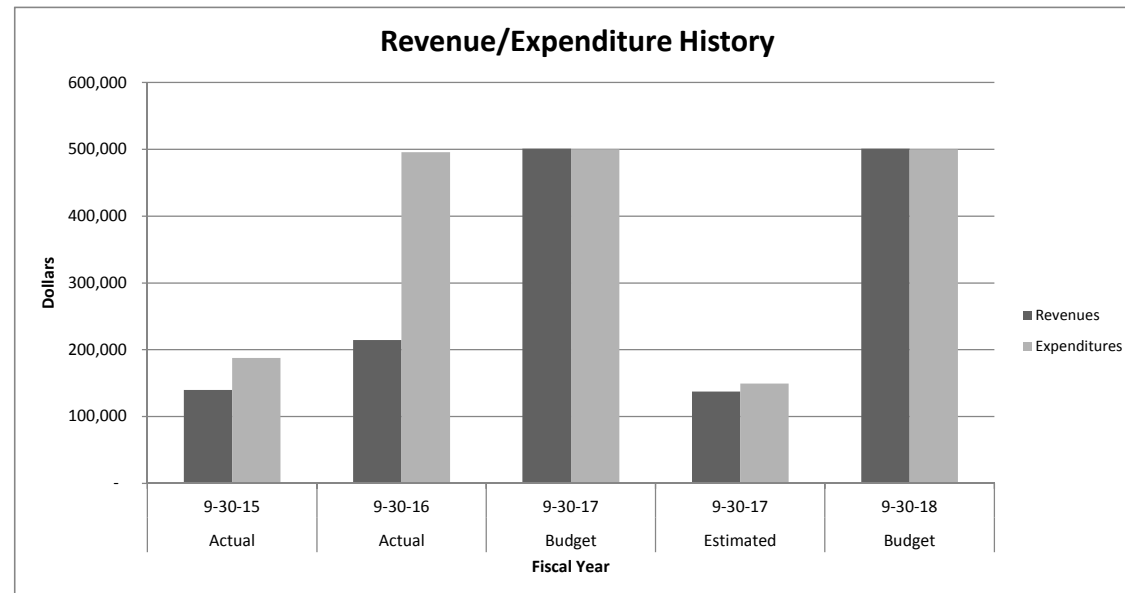
### The Cemetery Perpetual Care Fund

The Cemetery Perpetual Care Fund is established by State statute for the perpetual care, maintenance and improvement of the Fairview Cemetery. This fund receives revenue from a dedicated property tax levy and through perpetual care assessments from non-Scottsbluff resident users. The annual revenues into this fund are transferred to the Cemetery Fund to support operations, maintenance and capital improvement activities.

*Fairview Cemetery, Scottsbluff*



	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	534,274	486,473	517,187		205,276	193,625
INTERGOVERNMENTAL & GRANTS	40,957	20,950	-	12,370	12,370	-
RETAIL BUSINESS OCCUPATION TAX	17,781	143,034	-	70,154	120,000	-
CHARGES FOR SERVICES	15,570	16,775	-	625	625	-
MISCELLANEOUS SPECIAL PROJECT REVENUES	63,762	31,429	500,000	3,667	3,667	500,000
INTEREST EARNINGS	1,618	2,370	1,000	854	900	1,000
<b>Total Available</b>	<b>673,962</b>	<b>701,032</b>	<b>1,018,187</b>	<b>87,671</b>	<b>342,838</b>	<b>694,625</b>
RETAIL BUSINESS OCCUPATION TAX	12,081	120,949	-	49,254	141,180	-
SPECIAL PROJECTS EXPENDITURES	69,296	41,535	500,000	8,034	8,033	500,000
TRANSFERS	23,944	-	-	-	-	-
<b>Total Special Projects Expenditures</b>	<b>105,321</b>	<b>162,484</b>	<b>500,000</b>	<b>57,288</b>	<b>149,213</b>	<b>500,000</b>
Accrual Adjustment	82,168	333,272				
<b>Total Adjusted Expenditures</b>	<b>187,489</b>	<b>495,756</b>	<b>500,000</b>	<b>57,288</b>	<b>149,213</b>	<b>500,000</b>
Cash Balance, September 30	486,473	205,276	518,187		193,625	194,625

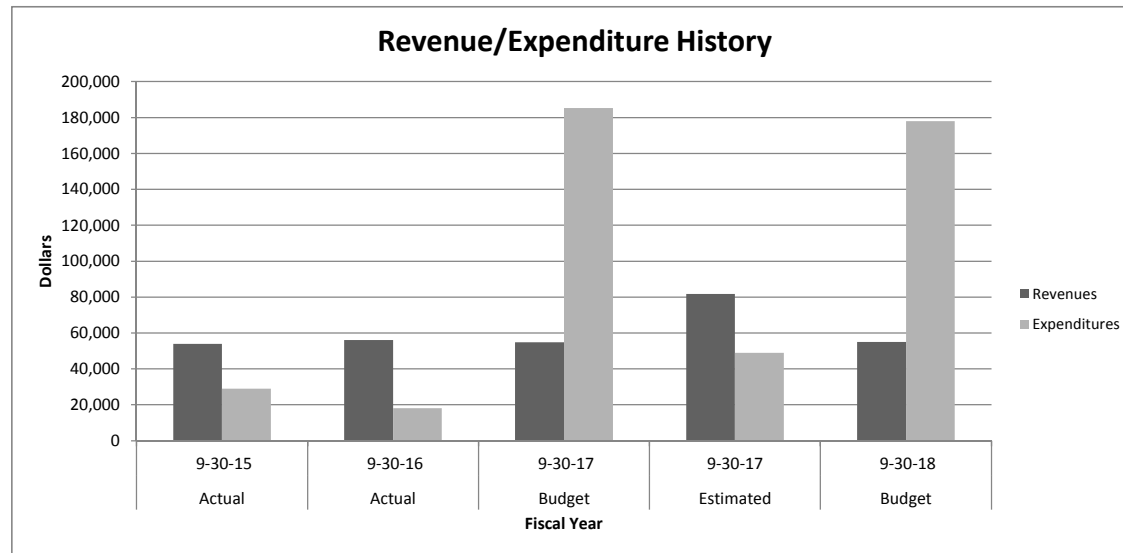


### Special Projects Fund

The Special Projects Fund is a “catch-all” fund for projects which do not fit neatly into other funds. Typically, projects in this fund are the result of reimbursement grants, transfers from other funds, or other revenues which are specifically tied to a particular expenditure. A significant sum is usually included in the “Miscellaneous” expenditure and revenue accounts of the fund to allow any unanticipated activity to fit under the authorized budget.



	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	189,903	214,781	197,664		252,732	285,598
PROPERTY TAX	51,779	51,278	54,100	10,090	54,100	54,100
OTHER TAXES	1,435	1,676	200	1,718	1,874	200
MISCELLANEOUS	-	2,000	-	25,000	25,000	-
INTEREST EARNINGS	687	1,068	600	736	800	800
<b>Total Available</b>	<b>243,804</b>	<b>270,803</b>	<b>252,564</b>	<b>37,544</b>	<b>334,506</b>	<b>340,698</b>
PERSONNEL SERVICES	2,352	1,635	10,750	4,959	3,500	3,500
OPERATIONS & MAINTENANCE	21,941	11,667	14,600	6,025	14,500	14,500
CAPITAL OUTLAY	-	56,584	60,000	39,445	30,908	60,000
CONTINGENCY	-	-	100,000	-	-	100,000
<b>Total Business Improvement District Expenditures</b>	<b>24,293</b>	<b>69,886</b>	<b>185,350</b>	<b>50,429</b>	<b>48,908</b>	<b>178,000</b>
Accrual Adjustment	4,730	(51,814)				
<b>Total Adjusted Expenditures</b>	<b>29,023</b>	<b>18,072</b>	<b>185,350</b>	<b>50,429</b>	<b>48,908</b>	<b>178,000</b>
Cash Balance, September 30	214,781	252,732	67,214		285,598	162,698



Broadway, downtown Scottsbluff

### Business Improvement District Fund

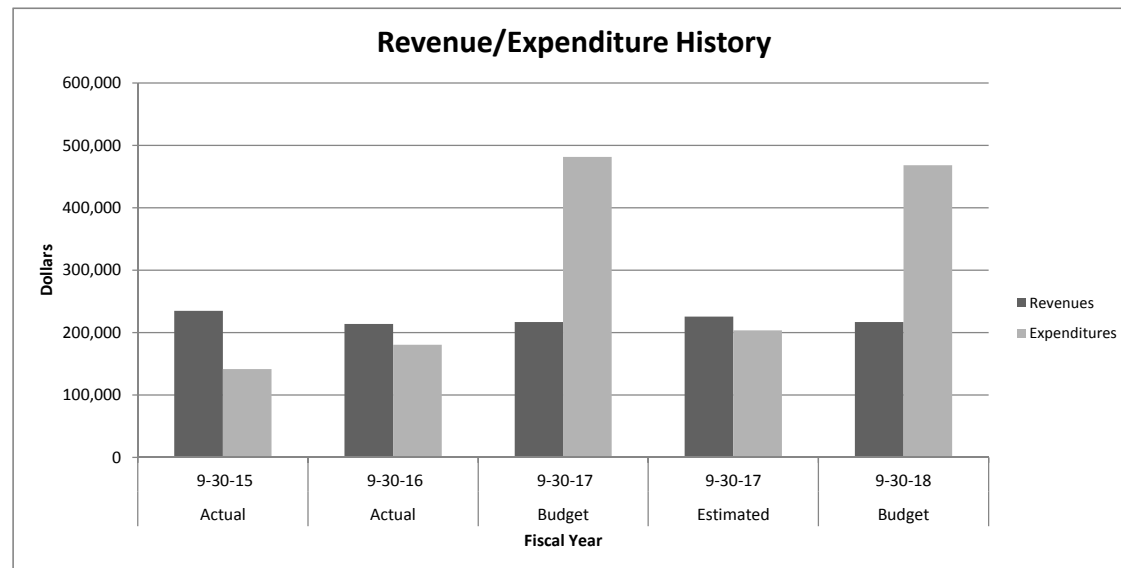
The Business Improvement District Fund is provided for the operations and maintenance of the Off-street Downtown Parking District. This budget receives oversight from the Business Improvement District Board which represents property owners and operators in the District. The City's Development Services Department provides staff assistance to the board.



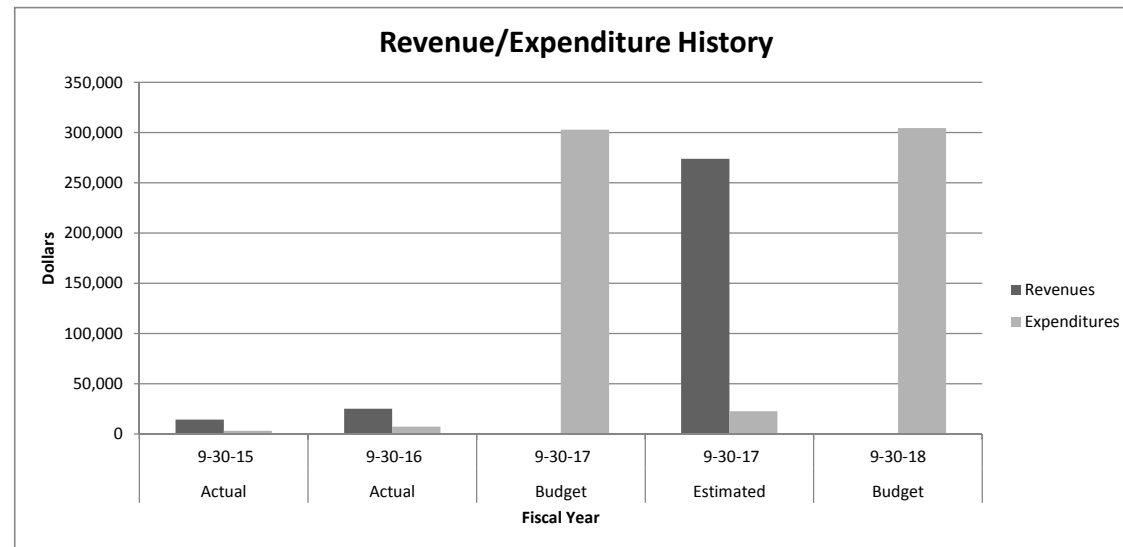
	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	286,906	380,283	431,079		413,286	434,912
PROPERTY TAX	161,828	158,857	176,000	36,096	176,000	176,000
OTHER TAXES	48,154	50,222	40,000	23,483	43,432	40,000
INTERGOVERNMENTAL & GRANTS	23,944	2,981	-	1,828	4,388	-
INTEREST EARNINGS	990	1,572	800	1,466	1,600	1,000
Total Available	521,822	593,915	647,879	62,873	638,706	651,912
FIRE DEPARTMENT	5,000	3,202	5,000	-	5,000	-
POLICE DEPARTMENT	104,738	79,874	187,000	46,852	132,000	268,125
EMERGENCY MANAGEMENT DEPARTMENT	-	-	15,000	-	-	-
LIBRARY (SECURITY CAMERAS)	-	-	8,000	-	8,000	-
DEBT SERVICE	65,355	63,521	66,525	58,794	58,794	-
CONTINGENCY	-	-	200,000	-	-	200,000
Total Public Safety Expenditures	175,093	146,597	481,525	105,646	203,794	468,125
Accrual Adjustment	(33,554)	34,032				
Total Adjusted Expenditures	141,539	180,629	481,525	105,646	203,794	468,125
Cash Balance, September 30	380,283	413,286	166,354		434,912	183,787

## Public Safety Fund

The Public Safety Fund is established by State statute for the purposes of "purchasing and maintaining public safety equipment, including, but not limited to, vehicles or rescue or emergency first-aid equipment for a fire or police department..., for purchasing real estate for fire or police station quarters or facilities, for erecting, building, altering, or repairing fire or police station quarters or facilities, for purchasing, installing, and equipping an emergency alarm or communication system, or for paying off bonds."



	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	45,788	56,953	357,115		74,892	326,422
SALE OF ASSETS	-	24,740	-	265,026	265,026	-
SALE OF FARM ASSETS	14,206	-	-	-	8,000	-
INTEREST EARNINGS	194	329	200	1,068	1,100	100
<b>Total Available</b>	<b>60,188</b>	<b>82,022</b>	<b>357,315</b>	<b>266,094</b>	<b>349,018</b>	<b>326,522</b>
DEPARTMENTAL SUPPLIES	1,431	1,465	-	-	-	-
CONTRACTUAL SERVICES	-	4,480	3,000	2,241	2,242	1,000
IRRIGATION TAX	1,867	1,458	-	-	-	-
DEVELOPMENT/CAPITAL OUTLAY	-	-	300,000	20,354	20,354	150,000
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	153,500
<b>Total Industrial Sites Expenditures</b>	<b>3,298</b>	<b>7,404</b>	<b>303,000</b>	<b>22,595</b>	<b>22,596</b>	<b>304,500</b>
Accrual Adjustment	(63)	(274)				
<b>Total Adjusted Expenditures</b>	<b>3,235</b>	<b>7,130</b>	<b>303,000</b>	<b>22,595</b>	<b>22,596</b>	<b>304,500</b>
Cash Balance, September 30	56,953	74,892	54,315		326,422	22,022



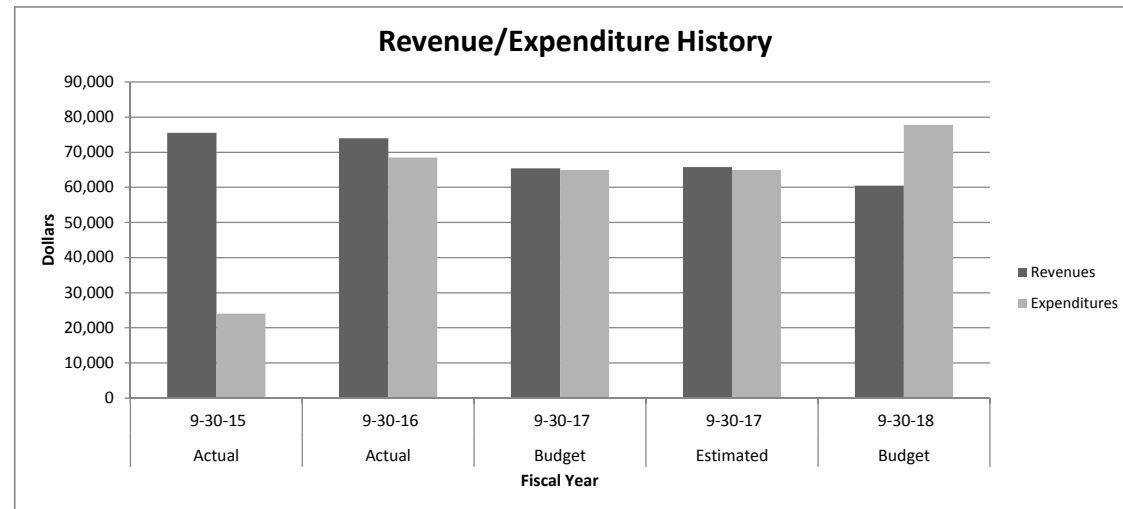
### Industrial Sites Fund

This Fund is used to track the operation of the City's industrial site located at Highway 26 on the south-east corner of the City.

Revenues in this fund are primarily derived from the operation of a farm on the unused portion of the site and from the sale of property on the site.

**KENO Fund**
**Fund 223**
**Summary**

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	126,589	178,039	175,069		183,476	184,276
KENO PROCEEDS	69,978	73,211	65,000	35,383	65,000	60,000
INTEREST EARNINGS	530	789	400	783	800	500
INTERGOVERNMENTAL & GRANTS	5,000	-	-	-	-	-
<b>Total Available</b>	<b>202,097</b>	<b>252,039</b>	<b>240,469</b>	<b>36,167</b>	<b>249,276</b>	<b>244,776</b>
<b>ALLOCATED</b>	<b>12,548</b>	<b>-</b>	<b>26,000</b>	<b>-</b>	<b>24,532</b>	
PARKS	10,000	46,459	-	-	18,661	44,500
RECREATION	-	6,134	-	-	4,000	6,300
FIRE PREVENTION TRAILER	-	2,610	-	-	-	-
LIBRARY - SPECIAL COLLECTIONS	-	4,676	-	2,034	3,000	3,000
OLD WEST BALLON FEST	-	10,000	-	-	10,000	10,000
SCOTTS BLUFF COUNTY PUBLIC TRANSIT	-	-	-	-	-	14,000
TREE PLANTING	1,151	1,029	6,500	-	660	-
GRANT MATCHING	-	-	13,000	-	-	-
ADA INTERSECTIONS	-	-	13,000	-	-	-
SIGNAGE ALLOCATION	-	-	6,500	-	4,147	-
<b>Total Keno Expenditures</b>	<b>23,699</b>	<b>70,909</b>	<b>65,000</b>	<b>2,034</b>	<b>65,000</b>	<b>77,800</b>
Accrual Adjustment	359	(2,345)				
<b>Total Adjusted Expenditures</b>	<b>24,058</b>	<b>68,564</b>	<b>65,000</b>	<b>2,034</b>	<b>65,000</b>	<b>77,800</b>
Cash Balance, September 30	178,039	183,476	175,469		184,276	166,976


**KENO Fund**

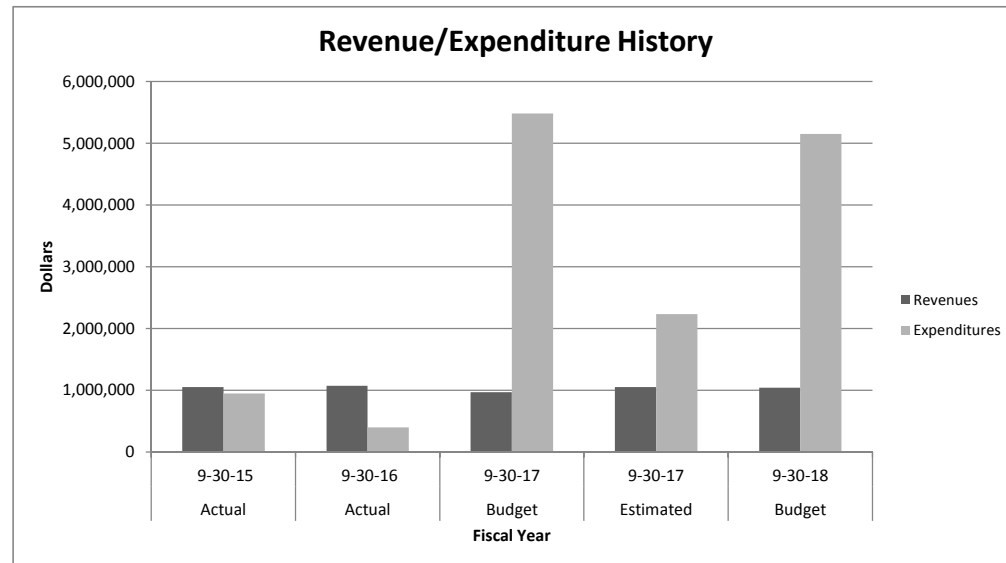
The KENO Fund receives royalty revenue from the operation of Scotts Bluff County approved KENO facilities in the City of Scottsbluff. Currently, the City receives 5% of gross revenues from KENO satellite operations and 1% of gross revenues from the main KENO parlor at the intersection of Avenue I and South Beltline Hwy. Pursuant to State statute, these funds may be used for "community betterment" purposes.

*New playground equipment at Frank Park, purchased with KENO funds*



	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	5,506,107	5,609,555	6,350,832		6,281,369	5,099,703
LOCAL OPTION SALES TAX	1,001,891	1,004,938	950,000	507,623	949,004	911,970
PROGRAM INCOME	29,480	37,148	-	22,700	75,000	106,366
INTEREST EARNINGS	18,764	27,696	18,000	24,232	25,000	20,000
Total Available	6,556,242	6,679,337	7,318,832	554,555	7,330,373	6,138,039
PERSONNEL COSTS	-	-	80,742	-	15,420	101,959
OPERATIONS & MAINTENANCE	342,647	379,664	215,750	57,833	215,250	215,750
ECONOMIC DEVELOPMENT	654,232	-	5,185,436	599,175	2,000,000	4,835,036
Total Economic Development Expenditures	996,879	379,664	5,481,928	657,008	2,230,670	5,152,745
Accrual Adjustment	(50,192)	18,304				
Total Adjusted Expenditures	946,687	397,968	5,481,928	657,008	2,230,670	5,152,745
Cash Balance, September 30	5,609,555	6,281,369	1,836,904		5,099,703	985,294

	9-30-14	9-30-15	9-30-16	9-30-17	9-30-18
Full - Time	-	-	-	-	1
Part - Time	-	-	-	-	-



### Economic Development Fund

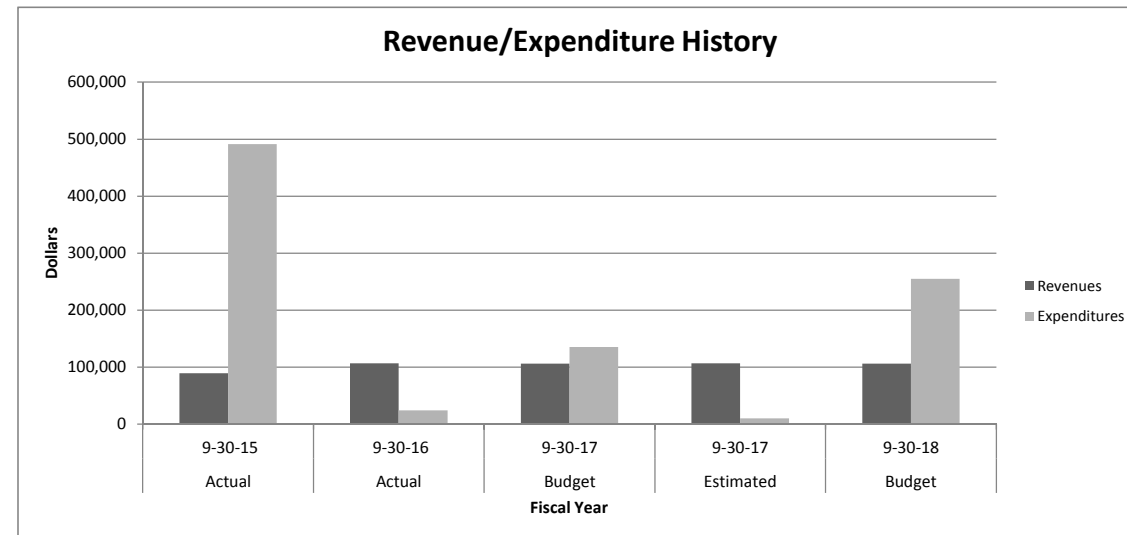
The Economic Development Fund receives revenues and funds projects as part of the City's LB840 Economic Development Program. This program, authorized under the Nebraska Local Option Municipal Economic Development Act of 1991, allows sales tax receipts to be specifically earmarked for economic development activities.

The intent of the program is to create jobs in and around the City of Scottsbluff. Eligible businesses include those in manufacturing, interstate commerce, value-added agriculture and telecommunications. Monies may be used to provide job credits, buy land and retain technical expertise on behalf of an eligible business.

To date the City of Scottsbluff has funded over \$9 million in grants and loans via the LB840 Economic Development Program to promote growth and development in and around Scottsbluff.

The LB840 program is administered by the City Manager, who receives guidance and oversight from two citizen committees. The City Council retains the final authority for disbursement of funds. The LB840 program sunsets in October, 2025.

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	475,085	72,546	168,635		154,987	251,483
MUTUAL AID - FIRE	88,256	105,696	105,696	52,848	105,696	105,696
INTEREST EARNINGS	720	616	300	777	800	500
MISCELLANEOUS	-	-	-	-	-	-
<b>Total Available</b>	<b>564,061</b>	<b>178,858</b>	<b>274,631</b>	<b>53,625</b>	<b>261,483</b>	<b>357,679</b>
<b>SUPPLIES</b>	9,964	9,907	10,000	3,761	10,000	10,000
<b>CONTRACTUAL SERVICES</b>	-	-	-	-	-	39,880
<b>EQUIPMENT</b>	495,032	639	25,000	-	-	35,000
<b>STRUCTURES</b>	-	-	-	-	-	70,000
<b>CONTINGENCY</b>	-	-	100,000	-	-	100,000
<b>Total Mutual Fire Organization Expenditures</b>	<b>504,996</b>	<b>10,546</b>	<b>135,000</b>	<b>3,761</b>	<b>10,000</b>	<b>254,880</b>
<b>Accrual Adjustment</b>	(13,481)	13,324				
<b>Total Adjusted Expenditures</b>	<b>491,515</b>	<b>23,870</b>	<b>135,000</b>	<b>3,761</b>	<b>10,000</b>	<b>254,880</b>
Cash Balance, September 30	72,546	154,987	139,631		251,483	102,799



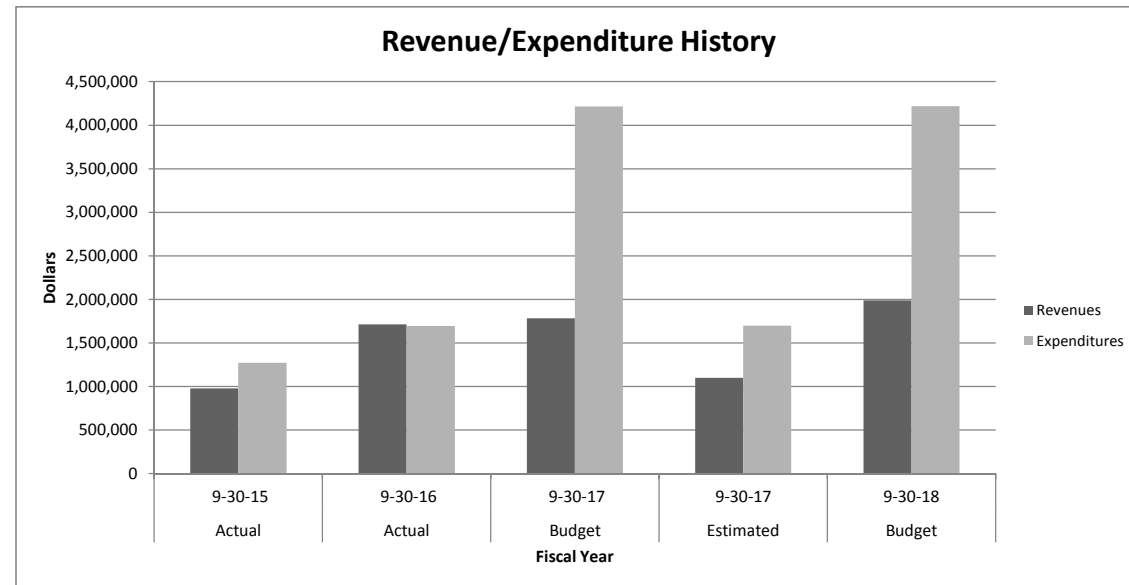
### Mutual Fire Organization Fund

The Mutual Fire Organization Fund is provided for the purpose of financing operational and equipment needs for fire protection, emergency response or training within our joint areas of operation. There are currently fourteen separate fire agencies in Scotts Bluff County comprising the inter-local Mutual Fire Organization.

Funding for the organization is made available through the Nebraska Mutual Finance Assistance Act.



	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	3,932,171	3,638,277	3,917,779		3,655,729	3,055,371
PROPERTY TAX	562,570	583,274	680,942	137,196	575,000	804,843
OTHER TAXES	91,330	97,295	61,900	19,101	76,377	63,100
SPECIAL ASSESSMENTS	9,566	19,446	29,000	273,217	299,334	107,864
DEBT ISSUANCE/MISCELLANEOUS REVEUES	299,936	994,482	1,000,000	-	131,679	1,000,000
INTEREST INCOME	11,907	16,152	10,800	12,605	15,000	12,000
<b>Total Available</b>	<b>4,907,480</b>	<b>5,348,926</b>	<b>5,700,421</b>	<b>442,119</b>	<b>4,753,119</b>	<b>5,043,178</b>
<b>MATERIALS &amp; SERVICES</b>	12,340	5,400	27,075	4,040	5,540	28,280
<b>TRANSFERS &amp; BONDING/LOANS</b>	1,198,476	1,392,472	1,687,868	667,563	799,242	1,692,171
<b>DEBT SERVICE</b>	101,143	250,767	-	-	892,966	-
<b>CONTINGENCY</b>	-	-	2,500,000	-	-	2,500,000
<b>Total Debt Service Expenditures</b>	<b>1,311,959</b>	<b>1,648,639</b>	<b>4,214,943</b>	<b>671,603</b>	<b>1,697,748</b>	<b>4,220,451</b>
<b>Accrual Adjustment</b>	(42,756)	44,559				
<b>Total Adjusted Expenditures</b>	<b>1,269,203</b>	<b>1,693,198</b>	<b>4,214,943</b>	<b>671,603</b>	<b>1,697,748</b>	<b>4,220,451</b>
<b>Cash Balance, September 30</b>	<b>3,638,277</b>	<b>3,655,729</b>	<b>1,485,478</b>		<b>3,055,371</b>	<b>822,727</b>



#### Debt Service Fund

The Debt Service Fund is used to retire the long-term debt obligations of the City. This fund is used to service general obligation and special assessment debt.

The fund is supported through revenues from a dedicated property tax levy along with principal and interest payments from special assessments.

Nebraska does not have a statutory limit on a City's level of outstanding general obligation debt.

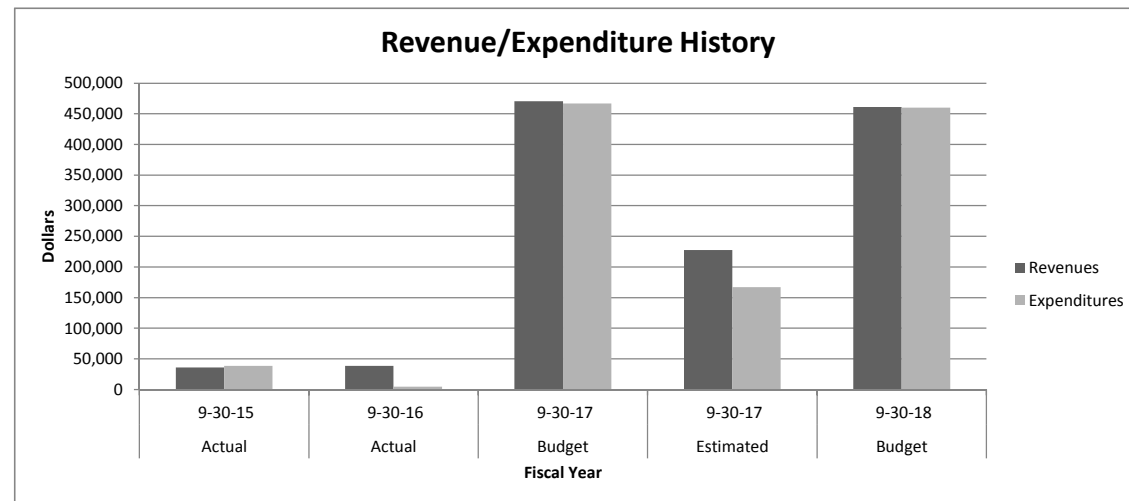


Lied Scottsbluff Public Library

PROJECT	LAND & IMPROVEMENTS (Base)	LAND & IMPROVEMENTS (After Redevelopment)	TIF REVENUE (Bond)	STATUS
1) Star-Herald (local newspaper) <b>Public Benefit:</b> Relocate aerial utilities, construct new sanitary sewage line, curb/sidewalk improvements and landscaping.	\$383,462.00	\$1,900,000.00	\$332,774.89	Completed
2) Lincoln Hotel (30 unit residential rehab) <b>Public Benefit:</b> Construct new public parking lot, landscape, curb/sidewalk work and demolition work for site preparation.	\$100,275.00	\$1,100,000.00	\$257,032.51	USDA/RD
3) Platte Valley (Harbourton mortgage services) <b>Public Benefit:</b> Construct new public sanitary sewer line, curb/sidewalk work.	\$46,600.00	\$282,121.00	\$42,056.46	Completed
4) KN Energy	\$260,000.00	\$2,200,000.00	\$346,412.06	Completed
5) Carr-Trumbull (local lumber company) <b>Public Benefit:</b> Construction of 14th Avenue (775 feet), curb/sidewalk work, water, sewer and landscape improvements in public right-of-way.	\$105,480.00	\$1,000,000.00	\$176,195.00	Completed
6) Arnott Ace Hardware (local hardware store) <b>Public Benefit:</b> Intersection improvements at 11th Avenue and 20th Street to include traffic signal, curb/sidewalk improvements and landscape.	\$111,835.70	\$546,969.70	\$82,744.82	Completed
7) East Portal Village (40 unit low income housing) <b>Public Benefit:</b> Construct 300,000 linear feet of public streets, curbs, sidewalk, landscape and water and sewer facilities.	\$75,139.00	\$3,000,000.00	\$506,474.82	Completed
8) Monument Car Wash <b>Public Benefit:</b> Curb/sidewalk work and right-of-way landscaping.	\$75,000.00	\$435,000.00	\$40,250.00	Completed
9) Platte Valley National Bank <b>Public Benefit:</b> Construction of Platte Valley Boulevard, 13th Avenue, water and sewer installations and irrigation ditch closures.	\$36,994.21	\$2,626,994.21	\$386,877.08	Completed
10) Downtown Office & Storage Complex <b>Public Benefit:</b> Demolition for site improvements, curb/sidewalk and landscaping in public right-of-way.	\$150,000.00	\$405,000.00	\$40,386.46	Completed
11) Greg & Brenda Muhr (local auto body shop) <b>Public Benefit:</b> curb/sidewalk and right-of-way landscaping	\$14,080.00	\$110,000.00	\$14,717.42	Completed
12) Platte Valley National Bank Office Complex <b>Public Benefit:</b> curb/sidewalk and right-of-way landscaping	\$458,260.00	\$1,500,000.00	\$245,000.00	Completed
13) Cirrus House (assisted living apartments/housing for the mentally ill) <b>Public Benefit:</b> Construct new public parking lot, landscape, curb/sidewalk work and demolition work for site preparation.	\$47,168.00	\$965,060.00	\$160,107.82	Completed
14) Airport Development LLC (Dana F. Cole & Co building downtown) <b>Public Benefit:</b> Parking lots 6 & 7 redone, alley redone	\$77,759.00	\$835,536.00	\$130,000.00	Completed
15) Reganis LLC Development (Reganis Honda Dealership) <b>Public Benefit:</b> Extend 12th Ave from Talisman to 27th St., Winters Creek Canal covered, landscaping along GGO overlay zone	\$276,423.00	\$2,907,048.00	\$408,000.00	Completed
16) Fairfield Inn <b>Public Benefit:</b> Paving of Winter Creek Drive from Primrose to 12th Avenue	\$217,277.00	\$4,304,232.00	\$980,000.00	Completed
17) Elite Health (medical office building) <b>Public Benefit:</b> Land acquisition, site preparation/design, utility extension	\$53,255.00	\$14,500,000.00 (estimated)	\$1,835,000.00	In Process
18) Owen Development (medical office building) <b>Public Benefit:</b> Parking lot/sidewalk construction, utility extension, site preparation.	\$24,647.00	\$867,500.00 (estimated)	\$204,000.00	In Process



	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	170,715	168,000	165,444		202,409	263,176
REVENUES	35,826	38,799	470,500	68,058	227,767	461,200
Total Available	206,541	206,799	635,944	68,058	430,176	724,376
OPERATIONS & MAINTENANCE	-	-	300,000	-	-	300,000
DEBT SERVICE	38,780	25,393	167,000	10,859	167,000	160,000
Total TIF Project Expenditures	38,780	25,393	467,000	10,859	167,000	460,000
Accrual Adjustment	(239)	(21,003)				
Total Adjusted Expenditures	38,541	4,390	467,000	10,859	167,000	460,000
Cash Balance, September 30	168,000	202,409	168,944		263,176	264,376

**TIF Projects Fund**

The TIF Projects Fund is used to track the construction and financing of Tax-Increment Financing (TIF) projects, from the planning stage through the payoff of the bond issued to finance the project. Each TIF is assigned an individual project identification number, which follows the project inception through completion/payoff.

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	42,673	42,874	43,004		43,228	33,398
INTERGOVERNMENTAL & GRANTS	145	197	130	166	30,170	130
Total Available	42,818	43,071	43,134	166	73,398	33,528
GRANT EXPENDITURES	-	-	-	-	40,000	-
Total Grant Funds	-	-	-	-	40,000	-
Accrual Adjustment	(56)	(157)				
Total Adjusted Expenditures	(56)	(157)	-	-	40,000	-
Cash Balance, September 30	42,874	43,228	43,134		33,398	33,528

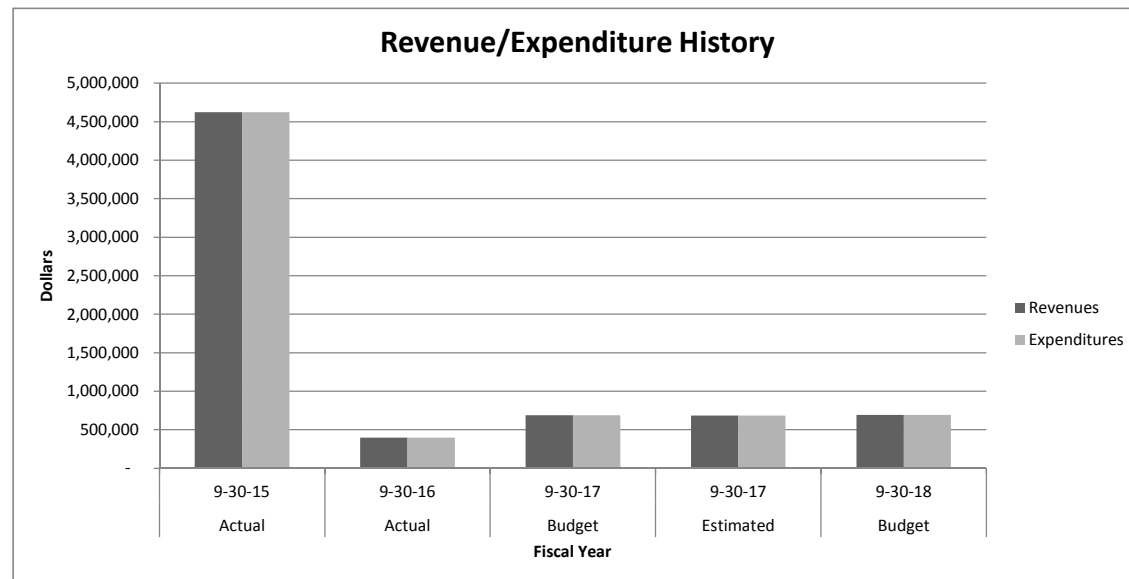


#### CDBG Fund

Community Development Block Grant (CDBG) funds are administered through the Community Development Division of the Development Services Department. The division provides grant administration services for Federal, State and Local grant projects. Primarily, the division prepares applications for CDBG funds to be used in the comprehensive neighborhood revitalization of our blighted neighborhoods. The department conducts all phases of grant administration from approving applications to bidding projects, monitoring construction, completing financial records, and final inspections.

The Community Development Division will assist with community meetings and attitude surveys to determine the projects and areas that need assistance. These projects generally fall into the categories of housing rehabilitation, neighborhood revitalization and public works. The division also administers economic development and rental rehabilitation revolving loan funds. The Nebraska Department of Economic Development monitors all CDBG activities.

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	7,629	7,645	7,679		6,643	6,878
LEASE PAYMENTS	898,540	-	-	-	-	-
TRANSFER FROM DEBT SERVICE	-	397,990	687,868	667,563	683,383	692,171
INTEREST EARNINGS	36	33	25	243	300	150
BOND PROCEEDS	3,725,000	-	-	-	-	-
<b>Total Available</b>	<b>4,631,205</b>	<b>405,668</b>	<b>695,572</b>	<b>667,805</b>	<b>690,326</b>	<b>699,199</b>
CONTRACTUAL SERVICES	214	874	-	65	65	-
BUILDINGS	435,383	-	-	-	-	-
DEBT SERVICE - PRINCIPAL	4,000,000	355,000	645,000	645,000	645,000	655,000
DEBT SERVICE - INTEREST	132,373	42,980	42,868	22,563	38,383	37,171
BOND EXPENSE	51,314	-	-	-	-	-
<b>Total Leasing Corporation Expenditures</b>	<b>4,619,284</b>	<b>398,854</b>	<b>687,868</b>	<b>667,628</b>	<b>683,448</b>	<b>692,171</b>
Accrual Adjustment	4,276	171				
<b>Total Adjusted Expenditures</b>	<b>4,623,560</b>	<b>399,025</b>	<b>687,868</b>	<b>667,628</b>	<b>683,448</b>	<b>692,171</b>
Cash Balance, September 30	7,645	6,643	7,704		6,878	7,028



### Leasing Corporation Fund

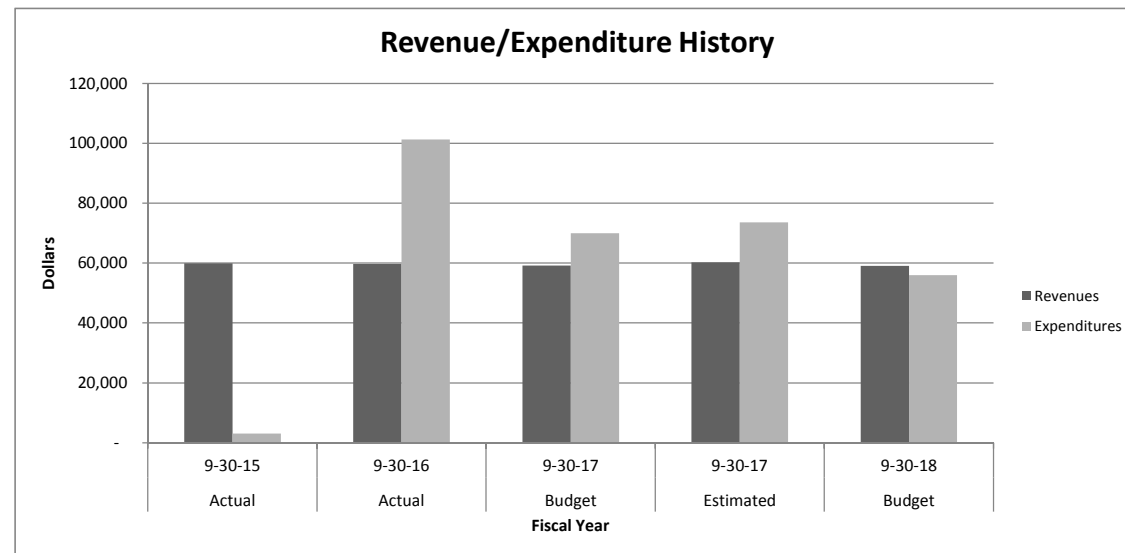
The Leasing Corporation Fund is used to finance the project expenses of capital activities which require lease/purchase financing under Nebraska statutes.

The Scottsbluff City Council also serves as the Board of the Scottsbluff Leasing Corporation.



Public Safety Building - West 18th & Avenue B

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	53,944	110,789	69,446		69,170	55,845
PROPERTY TAX	45,935	45,015	50,000	10,254	50,000	50,000
OTHER TAXES	13,680	14,268	9,000	6,671	9,975	9,000
INTEREST EARNINGS	272	395	200	289	300	100
Total Available	113,831	170,466	128,646	17,214	129,445	114,945
EQUIPMENT	-	101,542	70,000	6,000	73,600	56,000
Total Capital Projects	-	101,542	70,000	6,000	73,600	56,000
Accrual Adjustment	3,042	(246)				
Total Adjusted Expenditures	3,042	101,296	70,000	6,000	73,600	56,000
Cash Balance, September 30	110,789	69,170	58,646		55,845	58,945



### Capital Projects Fund

This fund was created effective October 1, 2013 to allow for the purchase of equipment items for the Administration, Library, Parks and Recreation departments.

Examples of these purchases include vehicles, copiers, mowers, gators and other capital items.

This fund will allow the City to make purchases and replace equipment per a schedule rather than via capital lease.



**Mission Statement**

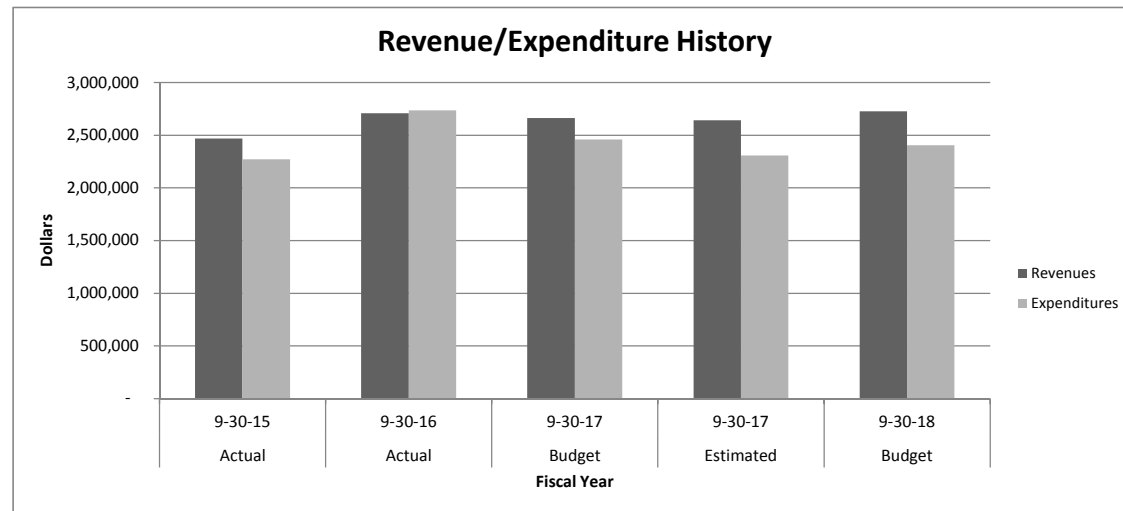
The Environmental Services Department is committed to providing the best possible service to all citizens and the regional community through responsible trash and recycling collections. We will effectively respond to constituent needs and efficiently deliver services to the community, continue and expand intergovernmental cooperation to bring economies of scale and reduce operational costs.

The Environmental Services Fund provides for the operations, maintenance and capital expenditures of the Environmental Services Department. The Environmental Services Department provides specific services including: solid waste and yard waste collection to all residential customers; collection for commercial, industrial and institutional customers; special pickups for items which will not fit in the normal containers; 2.0 cubic yard construction containers; repair and replacement of solid waste containers; additional solid waste and yard waste collections on an individual basis; and a staffed tree dump/compost facility.

The Department also offers electronic and paint recycling, curbside residential and commercial recycling programs, staffed drop-off, processing and community education to the region.



	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	412,621	607,459	868,684		581,765	916,827
SALES & SERVICE	2,465,103	2,608,399	2,662,548	1,372,804	2,638,486	2,724,974
GRANT INCOME	-	100,000	-	-	-	-
MISCELLANEOUS REVENUES	1,518	75	500	948	948	500
INTEREST INCOME	1,483	2,382	1,200	2,431	3,500	3,500
Total Available	2,880,725	3,318,315	3,532,932	1,376,183	3,224,699	3,645,801
PERSONAL SERVICES	1,126,725	1,104,653	1,157,641	577,654	1,137,915	1,195,995
OPERATIONS & MAINTENANCE	894,314	1,086,402	1,048,443	409,401	915,865	935,448
CAPITAL OUTLAY	360,467	520,837	200,000	-	200,000	220,000
TRANSFERS	54,713	55,672	54,070	27,092	54,092	54,000
Total Environmental Services Expenditures	2,436,219	2,767,564	2,460,154	1,014,148	2,307,872	2,405,443
Accrual Adjustment	(162,953)	(31,014)				
Total Adjusted Expenditures	2,273,266	2,736,550	2,460,154	1,014,148	2,307,872	2,405,443
Cash Balance, September 30	607,459	581,765	1,072,778		916,827	1,240,358
	-	-				
		9-30-14	9-30-15	9-30-16	9-30-17	9-30-18
Full - Time		14	14	14	14	14
Part - Time		-	-	-	-	-



**Mission Statement**

Mandated by Federal and State government, it is the Wastewater Reclamation Department's responsibility to protect public health by providing efficient and economical collection and treatment of wastewater. Through a dedicated effort to enforce and comply with environmental regulations, staff is committed to the preservation and protection of the water environment and our natural resources.

The Wastewater Fund provides for the operation, maintenance and capital expenditures for the sanitary sewer collection system, treatment facility and biosolids process. These operations are governed by the Nebraska Department of Environmental Quality, Title 123 and EPA Regulation 503. The specific areas of operation supported by this fund include:

**Collection Infrastructure** – Employees maintain approximately 90 miles of sanitary sewer main, 1,815 manholes and 5 lift stations while performing an ongoing extensive program where each mile of sewer main is viewed with a sewer camera and cleaned when necessary. Manholes are uncovered, marked and raised to be accessible at all times.

**Wholesale Sewer Collection** – The City has a contract to receive and process effluent flow from the City of Terrytown. Their average annual flow is 49 million gallons.

**Fats, Oils and Grease Program** – Inspect sand and grease traps connected to the sanitary sewer and enforce cleaning requirements established in the Fats, Oils and Grease Ordinance to reduce the amount of solids entering the collection system.

**Treatment Process** – Employees operate and maintain the various pieces of equipment associated with the City's activated sludge, aerated lagoon system with UV disinfection. The annual average of influent flow is 768 million gallons, and effluent flow to the North Platte River is 616 million gallons.

**Sludge and Biosolids Processing** – Our treatment involves an extensive sludge process using a polymer feed system, activated sludge tanks, belt filter press and pumps. Cake solids are made and transported to the Compost Facility where they are mixed with amendments during the drying/turning process. On average, 441 dry metric tons of compost are produced each year.

**In House Laboratory** - Our employees perform sample analysis and process control in our in-house laboratory. An average of 600 samples are collected each month at various points in the treatment process to accurately examine the effectiveness of treatment and make changes to the process as the analysis dictates.



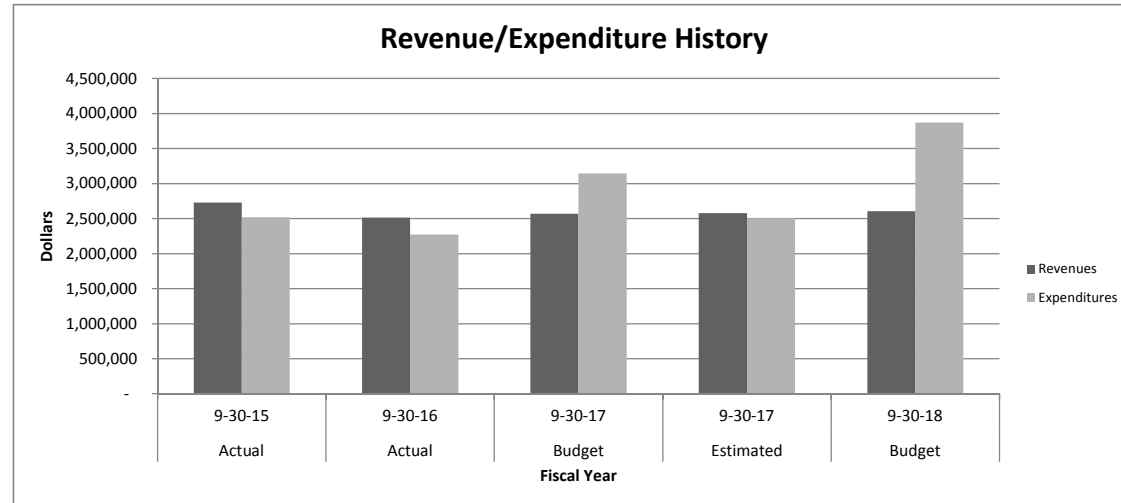
*City of Scottsbluff, Wastewater Treatment Plant*

**Stormwater Collection System** – Employees clean and maintain the stormwater collection system mains and help clean the Scotts Bluff Drain. The Wastewater Fund helps support project costs associated with stormwater infrastructure and personnel.

**Customer Service** – Service personnel respond to an average of 40 sewer calls each year. Other calls include assisting customers and contractors with sewer line locations.

**Geographic Information System** - The Fund supports the City's GIS which provides valuable mapping and data collection for the wastewater and stormwater systems.

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	1,868,857	2,077,172	2,141,242		2,320,160	2,393,115
SALES & SERVICE	2,546,188	2,434,557	2,563,238	1,277,756	2,563,238	2,602,636
GRANT INCOME	148,388	38,299	-	-	-	-
MISCELLANEOUS REVENUES	27,154	33,032	300	3,175	3,175	300
INTEREST INCOME	5,890	9,842	5,000	8,537	12,000	5,000
<b>Total Available</b>	<b>4,596,477</b>	<b>4,592,901</b>	<b>4,709,780</b>	<b>1,289,467</b>	<b>4,898,573</b>	<b>5,001,051</b>
PERSONNEL COSTS	862,148	841,830	875,928	431,486	859,034	886,157
OPERATIONS & MAINTENANCE	478,832	583,280	580,759	303,463	578,731	628,633
CAPITAL OUTLAY	311,584	222,780	301,101	51,749	281,732	970,320
TRANSFERS	140,713	141,872	140,070	70,092	140,070	140,000
DEBT SERVICE	645,891	645,891	645,891	322,945	645,891	645,890
CONTINGENCY	-	-	600,000	-	-	600,000
<b>Total Wastewater Expenditures</b>	<b>2,439,168</b>	<b>2,435,653</b>	<b>3,143,749</b>	<b>1,179,736</b>	<b>2,505,458</b>	<b>3,871,000</b>
Accrual Adjustment	80,137	(162,912)				
<b>Total Adjusted Expenditures</b>	<b>2,519,305</b>	<b>2,272,741</b>	<b>3,143,749</b>	<b>1,179,736</b>	<b>2,505,458</b>	<b>3,871,000</b>
Cash Balance, September 30	2,077,172	2,320,160	1,566,031		2,393,115	1,130,051
	-	-				
		9-30-14	9-30-15	9-30-16	9-30-17	9-30-18
Full - Time	9	9	9	9	9	9
Part - Time	-	-	-	-	1	1



Aeration Basin -  
City of Scottsbluff Wastewater Treatment Plant



**Mission Statement**

The mission of the Water Department is to provide the public with safe drinking water that meets the consumption and fire protection needs of the City while adhering to State and Federal regulations established for public water supplies. To effectively respond to customer needs and maintain our infrastructure in the most efficient and fiscally responsible manner.

The Water Fund provides for the operation, maintenance and capital expenditures of our public water supply that is governed by the Nebraska Department of Health and Human Services, Title 179. The specific areas of operation supported by this fund include:



City of Scottsbluff, Hydropillar

**Water Wells and Storage Towers** The control, maintenance, operation and daily monitoring of 12 public water wells equipped with chemical injection of Sodium Hypochlorite for system disinfection. The combined pumping capacity for the City's system is 14,100 GPM. Five towers offer storage of 2,750,000 gallons of water. The average annual consumption is 1.2 billion gallons.

**Wholesale Water Provider** The City has a contract to provide water to the City of Minatare who uses an average of 42 million gallons on an annual basis. They are connected to our system at Highway 26 and Rebecca Winters Road.

**Infrastructure** – Employees maintain over 120 miles of water main, 943 fire hydrants, 1,527 main valves and 6,429 service lines with curb boxes (property shut-off valves) that make up the distribution system. Employees maintain and repair water mains, fire hydrants, valves, water service lines, curb boxes and install new services for customers.

**Diggers Hotline (One-call) Locates** – Employees respond to an average of 600 diggers hotline locates each month. State law requires everyone to call for locates before digging. Each utility is responsible for responding to locates and marking their lines in the specific dig area. We locate water, sewer and stormwater utilities for the City.

**Water Meters** – The Water Fund supports the purchase of meters used to chart water use for billing purposes. There are 6,351 meters in the system that are read, maintained and repaired by the Water Department. Employees rebuild meters for use in the future when possible.

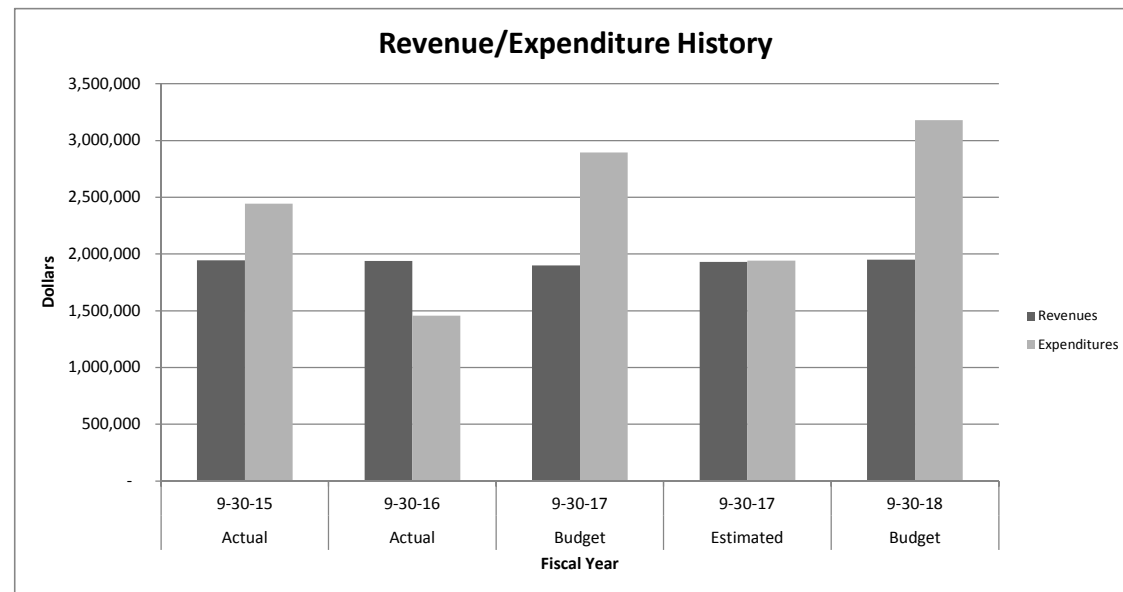
**Meter Reading** - Meters are radio read style allowing readings to be gathered remotely by passing locations rather than stopping at each of them.

**Cross Connection Control** – Employees mail notice to customers to survey plumbing connections once every five years. 1,551 testable backflow devices are installed to protect customer connections to the public water supply. Employees mail testing notices and track test reports for each device as required by DHHS Title 179.

**Customer Service** – Service personnel respond to an annual average of 3,900 requests involving starting or ending service, high use, reading verification, disconnections for nonpayment, reconnects, meter or radio read problems and leak investigations.

The Water Fund pays for half the Stormwater Program Specialist wage and also helps fund the Geographic Information System (GIS) mapping and data collection for the Water System.

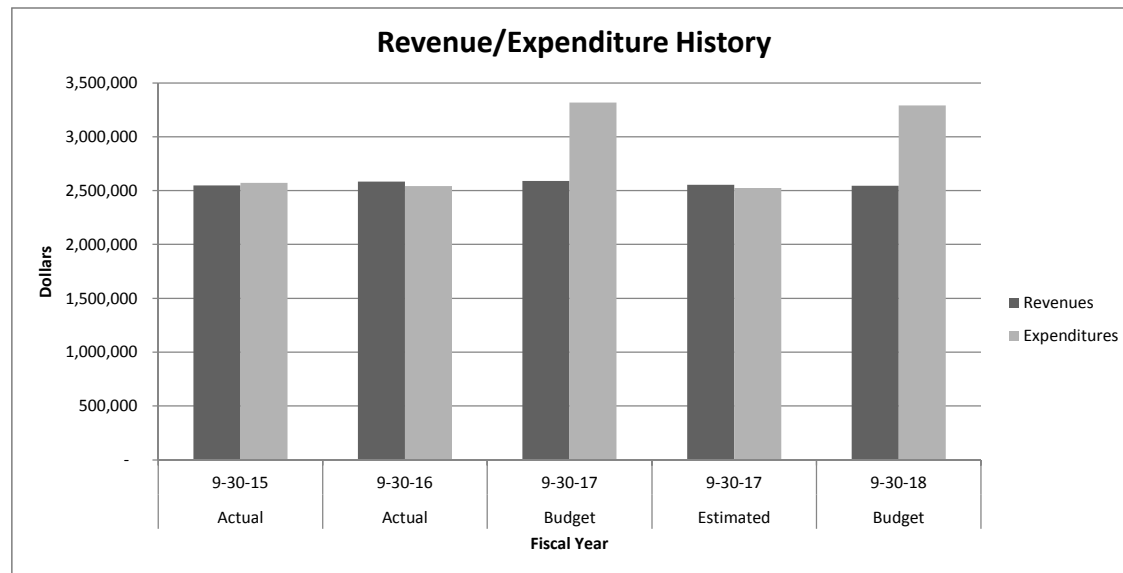
	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	2,097,917	1,598,365	1,860,129		2,080,711	2,068,642
SALES & SERVICE	1,862,208	1,875,079	1,865,966	918,865	1,867,025	1,900,100
MISCELLANEOUS REVENUES	76,595	56,757	29,500	32,567	49,513	38,200
INTEREST INCOME	5,557	8,096	4,000	8,514	13,000	13,000
<b>Total Available</b>	<b>4,042,277</b>	<b>3,538,296</b>	<b>3,759,595</b>	<b>959,946</b>	<b>4,010,249</b>	<b>4,019,942</b>
PERSONNEL COSTS	791,171	763,897	805,196	390,257	788,544	808,371
OPERATIONS & MAINTENANCE	866,634	626,290	857,848	295,181	751,528	803,792
CAPITAL OUTLAY	641,253	91,925	553,000	30,282	323,350	888,250
TRANSFERS	78,713	77,372	78,070	39,092	78,184	78,000
CONTINGENCY	-	-	600,000	-	-	600,000
<b>Total Water Expenditures</b>	<b>2,377,771</b>	<b>1,559,484</b>	<b>2,894,114</b>	<b>754,812</b>	<b>1,941,606</b>	<b>3,178,413</b>
Accrual Adjustment	66,141	(101,898)				
<b>Total Adjusted Expenditures</b>	<b>2,443,912</b>	<b>1,457,586</b>	<b>2,894,114</b>	<b>754,812</b>	<b>1,941,606</b>	<b>3,178,413</b>
Cash Balance, September 30	1,598,365	2,080,711	865,481		2,068,642	841,529
	-	-				
		9-30-14	9-30-15	9-30-16	9-30-17	9-30-18
Full - Time		7	7	7	7	7
Part - Time		1	1	1	2	2



Water Tower - 27th Street &amp; 2nd Avenue



	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	1,375,780	1,351,701	1,387,288		1,394,531	1,423,797
LEASE PAYMENTS	2,510,049	2,546,365	2,565,300	1,355,074	2,525,308	2,539,750
INTEREST EARNINGS FROM GIS	2,851	1,487	266	228	266	-
INTEREST EARNINGS	4,548	6,280	4,100	5,408	9,000	6,000
LOAN REPAYMENTS - UTILITY DEPARTMENTS	30,000	30,000	20,000	15,000	20,000	-
Total Available	3,923,228	3,935,832	3,976,954	1,375,710	3,949,105	3,969,547
DEPARTMENT SUPPLIES	-	-	1,000	-	-	1,000
TRANSFER TO GENERAL FUND	2,510,049	2,546,365	2,565,300	1,355,074	2,525,308	2,539,750
CONTINGENCY	63,402	-	750,000	-	-	750,000
Total Electric Fund	2,573,451	2,546,365	3,316,300	1,355,074	2,525,308	3,290,750
Accrual Adjustment	(1,924)	(5,064)				
Total Adjusted Expenditures	2,571,527	2,541,301	3,316,300	1,355,074	2,525,308	3,290,750
Cash Balance, September 30	1,351,701	1,394,531	660,654		1,423,797	678,797



### Electric Fund

The Electric Fund is an enterprise fund provided for the operation of the City-owned electrical distribution infrastructure.

The City leases the infrastructure to Nebraska Public Power District (NPPD) in exchange for a quarterly lease payment.

NPPD provides all services relating to electrical power production, distribution and customer service in the City of Scottsbluff.





The Stormwater Fund was created to detail the City's financial commitment to maintaining and improving its stormwater collection system including the Scottsbluff Drain.

Stormwater is the water that flows after a rainstorm or snowmelt. Unlike waste water, storm water is not treated. What gets in the water, stays in the water. Sediment, litter, pet waste, yard waste, fertilizers or pesticides, and vehicle fluids are all common pollutants found in stormwater. Scottsbluff is required under the federal National Pollutant Discharge Elimination System (NPDES) to protect its runoff from pollution to the maximum extent practicable. The Stormwater fund facilitates the programming to make that goal possible through education, training, inspections, and maintenance of the Municipal Separate Storm Sewer System (MS4) including the Scottsbluff Drain. The Stormwater fund is currently funded by the Waste Water fund and a stormwater surcharge.



Scottsbluff Public Library - Bioswale



East Overland entrance



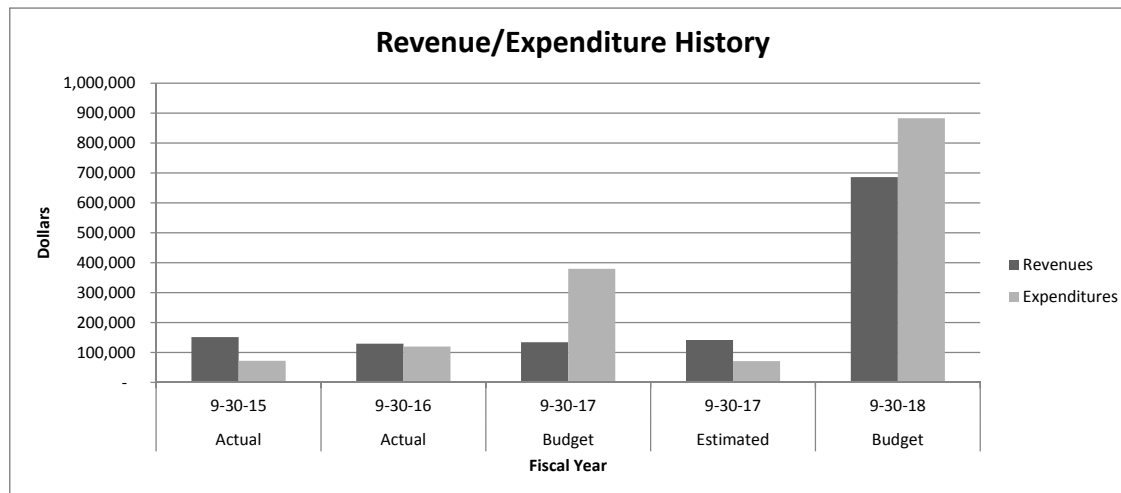
1st Avenue & 18th Street



Avenue A & 18th Street

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	461,953	540,613	577,865		550,131	621,122
PERMITS	100	1,400	300	-	-	-
INTERGOVERNMENTAL & GRANTS	68,759	28,759	28,759	12,607	23,817	-
STORMWATER SURCHARGE	30,533	46,747	54,000	30,632	61,265	72,000
REVENUES FROM DEPARTMENTS	50,000	50,000	50,000	25,000	50,000	50,000
INTEREST EARNINGS	1,731	2,523	1,200	2,188	3,000	3,000
BOND PROCEEDS	-	-	-	-	-	560,800
MISCELLANEOUS REVENUES	-	-	-	-	3,844	-
Total Available	613,076	670,042	712,124	70,427	692,057	1,306,922
OPERATIONS & MAINTENANCE	58,023	127,226	129,729	30,198	49,815	104,139
CAPITAL OUTLAY	-	-	-	2,023	21,120	528,880
CONTINGENCY	-	-	250,000	-	-	250,000
Total Stormwater Expenditures	58,023	127,226	379,729	32,221	70,935	883,019
Accrual Adjustment	14,440	(7,316)				
Total Adjusted Expenditures	72,463	119,910	379,729	32,221	70,935	883,019
Assigned fund balance - Scottsbluff Drain Project	-	-	200,000		200,000	200,000
UNASSIGNED CASH BALANCE	-	-	132,395		421,122	223,903
Cash Balance, September 30	540,613	550,131	332,395		621,122	423,903

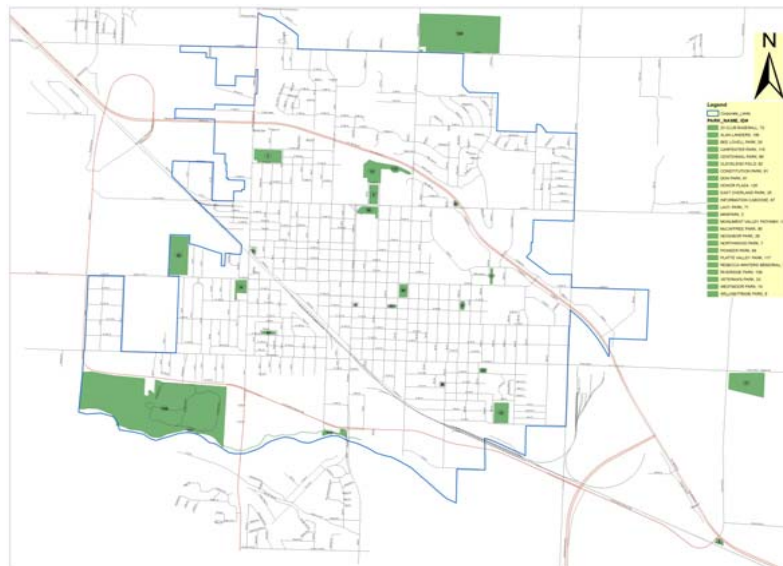
	9-30-14	9-30-15	9-30-16	9-30-17	9-30-18
Full - Time	1	1	1	-	-
Part - Time	-	-	-	-	-



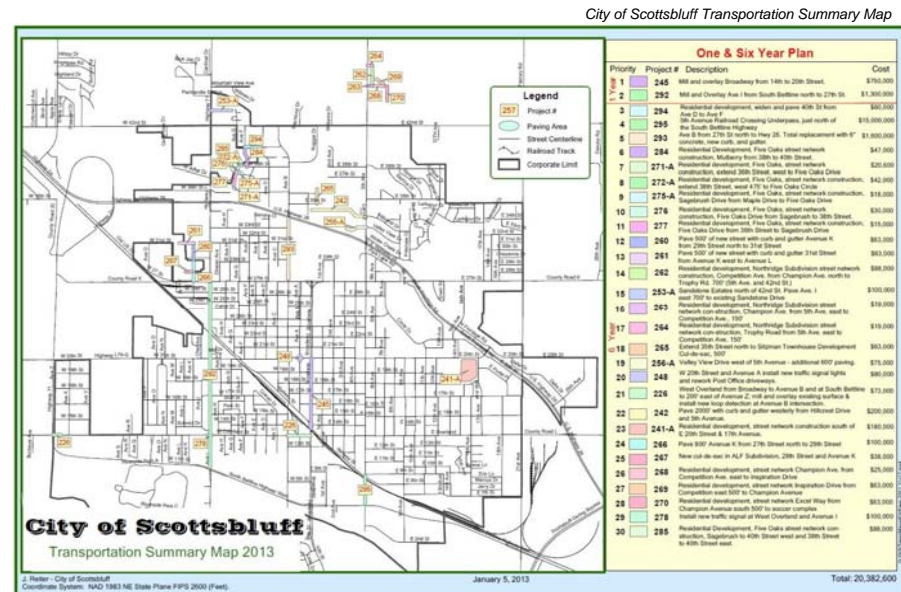
The GIS Services Division is responsible for the maintenance and distribution of the City's Enterprise Geographic Information System data and its services. Funding for GIS is provided primarily by other City Departments; including Water, Water Reclamation, Transportation and Development Services. GIS is available to serve any and all City Departments and integration of GIS information into daily work flows occurs in many of them.

City GIS data is stored and maintained on site and is accessible to many users simultaneously through either ArcGIS Desktop software or more commonly Beehive software. Beehive software contains entry form and reporting capabilities that are integrated with GIS mapping which provides an easy to use map interface for entry of data and management of data. Several departments, including Development Services and Code Enforcement, use Beehive/GIS almost exclusively for data management and entry purposes. Most other City Departments use it in either data viewing or data management or a combination of the two. A GIS website developed by Beehive is also accessible to the general public. Other major uses of GIS currently include the Sewer Department mapping and camera system, Utility Department locator mapping, special projects, and other day to day requests.

Looking into the near future, maintaining and adding to GIS datasets as City growth/change demands will remain a priority. GIS will also continue to enhance access and use of GIS information by proliferating Beehive software into other City departments further. The City has also entered into a short term agreement with Scotts Bluff County for purchase of Pictometry 3D aerial photos which will serve a need for accurate and up to date aerial photos for City software users as well as the general public. GIS will remain a central component in day to day Wastewater routine maintenance and mapping operations and work will also continue to upgrade datasets for other utilities departments.



City of Scottsbluff Parks Map





[illegible]

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	-	-	-	-	-	(41,508)
INTEREST EARNINGS	-	-	25	-	-	-
REVENUES FROM DEPARTMENTS	-	-	210,300	82,202	210,300	248,000
Total Available	-	-	210,325	82,202	210,300	206,492
PERSONNEL COSTS	-	-	144,117	72,524	144,117	148,744
OPERATIONS & MAINTENANCE	-	-	62,390	56,409	107,691	118,670
Total Central Garage	-	-	206,507	128,933	251,808	267,414
Accrual Adjustment	-	-	-	-	-	-
Total Adjusted Expenditures	-	-	206,507	128,933	251,808	267,414
Cash Balance, September 30	-	-	3,818	-	(41,508)	(60,922)
	-	-	-	-	-	-
		9-30-14	9-30-15	9-30-16	9-30-17	9-30-18
Full - Time	-	-	-	2	2	
Part - Time	-	-	-	-	-	-



### Central Garage Fund

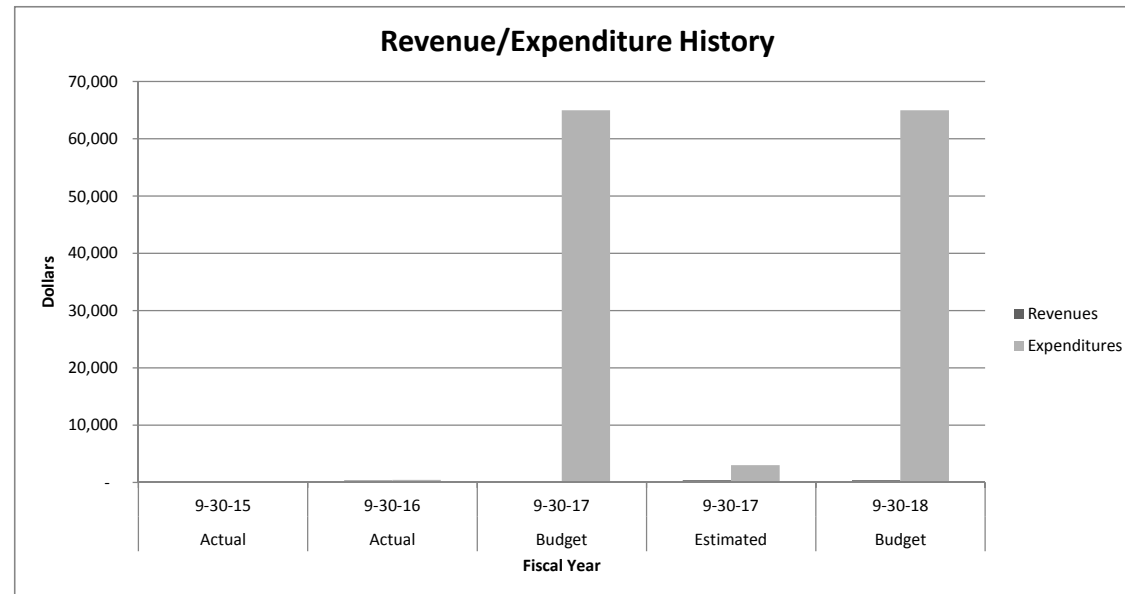
The Central Garage Fund is an internal service fund that provides for the operations of a City owned garage to service and maintain the City's fleet of vehicles and some moveable equipment.

The Central Garage will implement a preventative maintenance program for all vehicles and some movable equipment so as to prolong the life and usefulness of the City's vehicle and equipment assets across all Departments and funds.





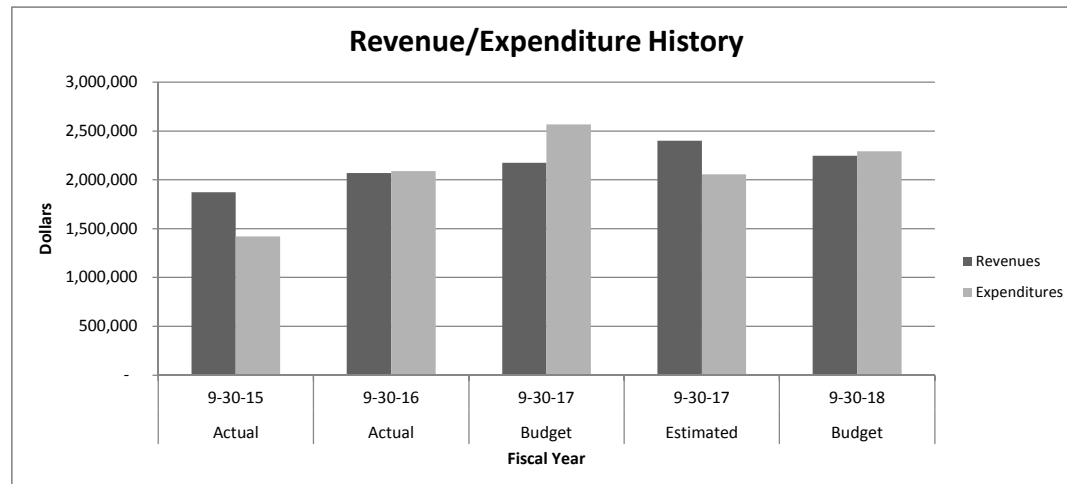
	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	68,300	68,622	68,832		68,754	66,154
REVENUE FROM EMPLOYER	-	-	-	-	-	-
INTEREST EARNINGS	232	314	210	263	400	400
<b>Total Available</b>	<b>68,532</b>	<b>68,936</b>	<b>69,042</b>	<b>263</b>	<b>69,154</b>	<b>66,554</b>
CONTRACTUAL SERVICES	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-
PAYMENT TO STATE	-	432	65,000	768	3,000	65,000
<b>Total Unemployment Compensation</b>	<b>-</b>	<b>432</b>	<b>65,000</b>	<b>768</b>	<b>3,000</b>	<b>65,000</b>
Accrual Adjustment	(90)	(250)				
<b>Total Adjusted Expenditures</b>	<b>(90)</b>	<b>182</b>	<b>65,000</b>	<b>768</b>	<b>3,000</b>	<b>65,000</b>
<b>Cash Balance, September 30</b>	<b>68,622</b>	<b>68,754</b>	<b>4,042</b>		<b>66,154</b>	<b>1,554</b>



### Unemployment Compensation Fund

The Unemployment Compensation Fund is used for the payment of premiums and claims under the State Unemployment Compensation System.

	Actual 9-30-15	Actual 9-30-16	Adopted Budget 9-30-17	Six Month Actual 9-30-17	Estimated Actual 9-30-17	Approved Budget 9-30-18
Cash Balance, October 1	700,729	1,155,709	1,113,140		1,134,237	1,478,348
FLEX REVENUE FROM EMPLOYEES	12,068	11,409	12,000	5,510	10,000	10,000
COBRA PYMTS-FORMER EMPLOYEES	214	5,725	1,000	934	1,000	1,000
REVENUE FROM EMPLOYEES	-	31,140	38,000	-	62,400	62,400
REVENUE FROM EMPLOYER	1,823,042	1,864,960	2,110,756	1,012,866	2,080,788	2,160,280
INTEREST EARNINGS	3,100	5,112	2,200	4,836	5,500	3,500
MISCELLANEOUS INCOME	448	-	-	-	-	-
REVENUE RE-INSURANCE CARRIER	35,794	150,958	10,000	238,734	240,000	10,000
<b>Total Available</b>	<b>2,575,395</b>	<b>3,225,012</b>	<b>3,287,096</b>	<b>1,262,881</b>	<b>3,533,925</b>	<b>3,725,528</b>
CONTRACTUAL SERVICES	5,500	13,085	17,000	5,500	12,000	18,550
SCHOOL & CONFERENCE	75	300	-	-	-	300
PREMIUM EXPENSE	468,620	463,262	530,000	233,635	530,000	515,000
CLAIMS EXPENSE	915,592	1,590,695	2,000,000	725,972	1,493,806	1,750,000
FLEXIBLE BENFT EXPENSES	8,923	12,519	12,000	6,795	10,000	10,000
TAX EXPENSE	21,232	15,025	9,600	9,040	9,771	775
<b>Total Health Insurance</b>	<b>1,419,942</b>	<b>2,094,886</b>	<b>2,568,600</b>	<b>980,942</b>	<b>2,055,577</b>	<b>2,294,625</b>
Accrual Adjustment	(256)	(4,111)				
<b>Total Adjusted Expenditures</b>	<b>1,419,686</b>	<b>2,090,775</b>	<b>2,568,600</b>	<b>980,942</b>	<b>2,055,577</b>	<b>2,294,625</b>
Cash Balance, September 30	1,155,709	1,134,237	718,496		1,478,348	1,430,903

**HEALTH INSURANCE FUND**

The Health Insurance Fund provides for the administration of the City's partially self-funded employee benefits program.

The City's fixed (premium) and variable (claims) expenses are run through this fund and are reimbursed on a per employee basis from both employee payroll deduction and transfers from other City funds.

## Capital Improvements Budget - All Funds/Departments

Department	Project	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Source of Funds
<b>Administration</b>	1 Network Copier		10,000					Capital Projects Fund
	<b>Total</b>	-	10,000	-	-	-	-	
<b>BID</b>	Bulb-out Landscaping	60,000						Business Improvement District Fund
	<b>Total</b>	60,000	-	-	-	-	-	
<b>Cemetery</b>	Mower				18,000			Cemetery Fund
	Utility Cart				9,000			Cemetery Fund
	Fence				2,500	2,500	5,000	Cemetery Fund
	Columbarium				20,000			Cemetery Fund
	Land Acquisition	500,000 *						Cemetery Perpetual Fund
	<b>Total</b>	500,000	-	-	49,500	2,500	5,000	
<b>Economic Development</b>	Development	1,000,000 *						Economic Development/LB840
	<b>Total</b>	1,000,000	-	-	-	-	-	
<b>Emergency Management</b>	Pickup truck				30,000			Public Safety Fund
	<b>Total</b>	-	-	-	30,000	-	-	
<b>Environmental Services</b>	Replacement Truck	200,000	205,000	210,000	215,000	220,000	225,000	Environmental Services Fund
	Forklift	20,000						Environmental Services Fund
	Compost Facility Upgrades/Pad		500,000	500,000	260,000			Environmental Services Fund
	<b>Total</b>	220,000	705,000	710,000	475,000	220,000	225,000	
<b>Fire</b>	Rescue truck	15,000						Mutual Fire Organization Fund
	Training facility	70,000						Mutual Fire Organization Fund
	Small equipment	20,000	20,000	20,000	20,000	20,000	20,000	Mutual Fire Organization Fund
	<b>Total</b>	105,000	20,000	20,000	20,000	20,000	20,000	
<b>KENO</b>	Picnic Tables	5,000	5,000	5,000	5,000	5,000	5,000	KENO Fund
	Playground Equipment	35,000	35,000	35,000	35,000	35,000	35,000	KENO Fund
	Park Shelters	4,500	1,200	1,500	1,700	1,900	2,000	KENO Fund
	Utility Vehicle - Riverside Campground			9,000				KENO Fund
	Scotts Bluff County Public Transit	14,000	3,500	3,500	3,500	3,500	3,500	KENO Fund
	Kayak Shed/Campground Store	6,300						KENO Fund
	Christmas Book Collection - Library	3,000						KENO Fund
	Community Betterment Projects	10,000	20,300	11,000	19,800	19,600	19,500	KENO Fund
	<b>Total</b>	77,800	65,000	65,000	65,000	65,000	65,000	
<b>Industrial Sites</b>	Development	150,000 *						Industrial Sites Fund
	<b>Total</b>	150,000	-	-	-	-	-	

## Capital Improvements Budget - All Funds/Departments

Department	Project	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Source of Funds
Library	1 Copier		10,000					Capital Projects Fund
	LED Lighting			18,000				Capital Projects Fund
	<b>Total</b>	-	<b>10,000</b>	<b>18,000</b>	-	-	-	
Parks	Pathway - Right of Way	40,000						General Fund
	1 Wide Area Mower		58,000	58,000		100,000	60,000	Capital Projects Fund
	Trimming Mower - soccer complex	20,000					24,000	Capital Projects Fund
	Tractor	36,000						Capital Projects Fund
	Utility Vehicle			9,000	9,000	9,000		Capital Projects Fund
	72 Inch Mowers				105,000			Capital Projects Fund
	<b>Total</b>	<b>96,000</b>	<b>58,000</b>	<b>67,000</b>	<b>114,000</b>	<b>109,000</b>	<b>84,000</b>	
Police	Tasers	38,000						Public Safety Fund
	Duty Handguns	10,000						Public Safety Fund
	Body Armor	10,000	10,000	11,000	11,000	12,000	12,000	Public Safety Fund
	Marked Patrol Cars (2)	90,000	100,000	100,000	100,000	110,000	110,000	Public Safety Fund
	Data Security	7,000						Public Safety Fund
	Station 2 Security	6,000						Public Safety Fund
	<b>Total</b>	<b>161,000</b>	<b>110,000</b>	<b>111,000</b>	<b>111,000</b>	<b>122,000</b>	<b>122,000</b>	
Stormwater	42nd Street Project	528,880						Stormwater Fund
	<b>Total</b>	<b>528,880</b>	-	-	-	-	-	
Transportation	42nd Street Project	3,119,440						Debt Service
	Dump Truck/Plow/Sander		200,000					Streets Fund
	3/4 Ton Flatbed		30,000					Streets Fund
	Street Sweeper	250,000		250,000				Streets Fund
	Front End Loader				200,000			Streets Fund
	Motor Grader					200,000		Streets Fund
	Loader						225,000	Streets Fund
	<b>Total</b>	<b>3,369,440</b>	<b>230,000</b>	<b>250,000</b>	<b>200,000</b>	<b>200,000</b>	<b>225,000</b>	
Water	Broadway Pipe Replacement	801,250						Water Fund
	Water Well Maintenance	30,000	30,000	30,000	30,000	30,000	30,000	Water Fund
	Remote Transmitting Unit Upgrades - Wells	22,000	22,000	22,000				Water Fund
	Pickup Truck(s)	35,000		35,000		36,000		Water Fund
	Airport Loop			155,000				Water Fund
	Interconnection - City of Gering						120,000	Water Fund
	Tower Corrosion Control					400,000	250,000	Water Fund
	<b>Total</b>	<b>888,250</b>	<b>52,000</b>	<b>242,000</b>	<b>30,000</b>	<b>466,000</b>	<b>400,000</b>	

## Capital Improvements Budget - All Funds/Departments

Department	Project	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Source of Funds
Wastewater	W 42nd Street Sewer Main	960,320						Wastewater Fund
	Sewer Main Inceptor	3,835,036						Economic Development Fund
	Laboratory Steam Scrubber Dishwasher	10,000						Wastewater Fund
	Pickup Truck(s)		32,000			32,000		Wastewater Fund
	Install sewer main - 42nd Str to soccer field		74,000					Wastewater Fund
	Relining		65,000					Wastewater Fund
	Sewer Jet			450,000				Wastewater Fund
	Sewer Van & Equipment				141,000			Wastewater Fund
	Dump Truck				90,000			Wastewater Fund
	Replace Blower #1					50,000		Wastewater Fund
	Replace Blower #2						50,000	Wastewater Fund
	Update SCADA					31,500		Wastewater Fund
	Slide Slope Mower					116,000		Wastewater Fund
	<b>Total</b>	<b>4,805,356</b>	<b>171,000</b>	<b>450,000</b>	<b>231,000</b>	<b>229,500</b>	<b>50,000</b>	
<b>Total Government-wide</b>		<b><u>11,961,726</u></b>	<b><u>1,431,000</u></b>	<b><u>1,933,000</u></b>	<b><u>1,325,500</u></b>	<b><u>1,434,000</u></b>	<b><u>1,196,000</u></b>	

\* Specific projects have yet to be identified. Funds are set aside for potential expenditures.



Proposed pedestrian bridge over Highway 26 at 2nd Avenue - Monument Valley Pathway

**2017-2018**  
**STATE OF NEBRASKA**  
**CITY/VILLAGE BUDGET FORM**

**City or Village of Scottsbluff**  
TO THE COUNTY BOARD AND COUNTY CLERK OF  
Scotts Bluff County

**This budget is for the Period October 1, 2017 through September 30, 2018**

**Upon Filing, The Entity Certifies the Information Submitted on this Form to be Correct:**

The following **PERSONAL AND REAL PROPERTY TAX** is requested for the ensuing year:

\$	1,140,592.74	Property Taxes for Non-Bond Purposes ***
\$	804,843.00	Principal and Interest on Bonds
\$	1,945,435.74	<b>Total Personal and Real Property Tax Required ***</b>

\*\*\* includes \$54,100 Business Improvement District

\$	875,618,730	<b>Total Certified Valuation (All Counties)</b>
----	-------------	---

(Certification of Valuation(s) from County Assessor **MUST** be attached)

**County Clerk's Use ONLY**

**Outstanding Bonded Indebtedness as of October 1, 2017**

(As of the Beginning of the Budget Year)

Principal	\$	4,600,000.00
Interest	\$	159,630.00
Total Bonded Indebtedness	\$	4,759,630.00

**Report of Joint Public Agency & Interlocal Agreements**

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2016 through June 30, 2017?

☒

YES

☐

NO

If **YES**, Please submit Interlocal Agreement Report by September 20, 2017.

**Report of Trade Names, Corporate Names & Business Names**

Did the Subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2016 through June 30, 2017?

☐

YES

☒

NO

If **YES**, Please submit Trade Name Report by December 31, 2017.

**APA Contact Information**

Auditor of Public Accounts  
State Capitol, Suite 2303  
Lincoln, NE 68509

**Telephone:** (402) 471-2111      **FAX:** (402) 471-3301

**Website:** [www.auditors.nebraska.gov](http://www.auditors.nebraska.gov)

**Questions - E-Mail:** [Deann.Haeffner@nebraska.gov](mailto:Deann.Haeffner@nebraska.gov)

**Submission Information**

**Budget Due by 9-20-2017**

**Submit budget to:**

1. Auditor of Public Accounts -Electronically on Website or Mail
2. County Board (SEC. 13-508), C/O County Clerk

City or Village of Scottsbluff in Scotts Bluff County

Line No.	Beginning Balances, Receipts, & Transfers	Actual 2015 - 2016 (Column 1)	Actual/Estimated 2016 - 2017 (Column 2)	Adopted Budget 2017 - 2018 (Column 3)
1	Net Cash Balance	\$ 3,938,122.00	\$ 2,290,989.00	\$ 2,443,361.00
2	Investments	\$ 20,851,691.00	\$ 25,171,549.00	\$ 24,000,000.00
3	County Treasurer's Balance	\$ 80,520.00	\$ 93,494.00	\$ 85,000.00
4	Beginning Balance Proprietary Function Funds (Only if Page 6 is Used)			\$ -
5	<b>Subtotal of Beginning Balances (Lines 1 thru 4)</b>	<b>\$ 24,870,333.00</b>	<b>\$ 27,556,032.00</b>	<b>\$ 26,528,361.00</b>
6	Personal and Real Property Taxes (Columns 1 and 2 - See Preparation Guidelines)	\$ 1,614,424.00	\$ 1,695,593.00	\$ 1,926,174.00
7	Federal Receipts	\$ 114,081.00	\$ 23,539.00	
8	State Receipts: Motor Vehicle Pro-Rate	\$ 7,162.00	\$ 7,200.00	\$ 7,200.00
9	State Receipts: MIRF			
10	State Receipts: Highway Allocation and Incentives	\$ 1,503,711.00	\$ 1,570,752.00	\$ 1,618,729.00
11	State Receipts: Motor Vehicle Fee	\$ 125,670.00	\$ 120,000.00	\$ 110,000.00
12	State Receipts: State Aid			
13	State Receipts: Municipal Equalization Aid	\$ 59,396.00	\$ 67,961.00	\$ 77,392.00
14	State Receipts: Other	\$ 709,622.00	\$ 401,902.00	\$ 350,962.00
15	State Receipts: Property Tax Credit	\$ 6,993.00	\$ 5,600.00	
16	Local Receipts: Nameplate Capacity Tax			
17	Local Receipts: Motor Vehicle Tax	\$ 266,618.00	\$ 239,400.00	\$ 239,400.00
18	Local Receipts: Local Option Sales Tax	\$ 6,032,048.00	\$ 5,914,167.00	\$ 5,683,187.00
19	Local Receipts: In Lieu of Tax	\$ 105,825.00	\$ 111,000.00	\$ 111,000.00
20	Local Receipts: Other	\$ 14,210,231.00	\$ 14,664,995.00	\$ 18,925,712.00
21	Transfers In of Surplus Fees	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
22	Transfers In Other Than Surplus Fees	\$ 3,232,642.00	\$ 3,520,191.00	\$ 3,689,421.00
23	Proprietary Function Funds (Only if Page 6 is Used)			\$ -
24	<b>Total Resources Available (Lines 5 thru 23)</b>	<b>\$ 53,008,756.00</b>	<b>\$ 56,048,332.00</b>	<b>\$ 59,417,538.00</b>
25	<b>Total Disbursements &amp; Transfers (Line 22, Pg 3, 4 &amp; 5)</b>	<b>\$ 25,452,724.00</b>	<b>\$ 29,519,971.00</b>	<b>\$ 44,943,402.00</b>
26	<b>Balance Forward/Cash Reserve (Line 24 MINUS Line 25)</b>	<b>\$ 27,556,032.00</b>	<b>\$ 26,528,361.00</b>	<b>\$ 14,474,136.00</b>
27	Cash Reserve Percentage			50%
<b>PROPERTY TAX RECAP</b>		Tax from Line 6		\$ 1,926,174.00
		County Treasurer's Commission at 1% of Line 6		\$ 19,261.74
		<b>Total Property Tax Requirement</b>		<b>\$ 1,945,435.74</b>

## City or Village of Scottsbluff in Scotts Bluff County

### To Assist the County For Levy Setting Purposes

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your municipality needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:

	Property Tax Request
General Fund	\$ 1,086,492.74
Bond Fund	\$ 804,843.00
Business Improvement Fund	\$ 54,100.00
_____ Fund	
<b>Total Tax Request</b>	<b>** \$ 1,945,435.74</b>

\*\* This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page 1.

### Cash Reserve Funds

Statute 13-503 says cash reserve means funds required for the period before revenue would become available for expenditure but shall not include funds held in any special reserve fund. If the cash reserve on Page 2 exceeds 50%, you can list below funds being held in a special reserve fund.

Special Reserve Fund Name	Amount
_____	_____
_____	_____
_____	_____
_____	_____
Total Special Reserve Funds	\$ -
Total Cash Reserve	\$ 14,474,136.00
Remaining Cash Reserve	\$ 14,474,136.00
Remaining Cash Reserve %	50%

### Documentation of Transfers of Surplus Fees:

(Only complete if Transfers of Surplus Fees Were Budgeted)

Please explain where the monies will be transferred from, where the monies will be transferred to, and the reason for the transfer.

Transfer From: \_\_\_\_\_ Transfer To: \_\_\_\_\_  
Environmental Services General

Amount: \$54,000.00

Reason: Fund expenses for general services such as public safety, parks

Transfer From: \_\_\_\_\_ Transfer To: \_\_\_\_\_  
Wastewater General

Amount: \$ 54,000.00

Reason: Fund expenses for general services such as public safety, parks

Transfer From: \_\_\_\_\_ Transfer To: \_\_\_\_\_  
Water General

Amount: \$ 42,000.00

Reason: Fund expenses for general services such as public safety, parks



City or Village of Scottsbluff in Scotts Bluff County

Line No.	2017-2018 ADOPTED BUDGET Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 3,338,704.00					\$ 3,338,704.00
3	Public Safety - Police and Fire	\$ 5,754,295.00	\$ 70,000.00	\$ 196,000.00			\$ 6,020,295.00
4	Public Safety - Other						\$ -
5	Public Works - Streets	\$ 2,504,284.00	\$ 3,179,440.00	\$ 250,000.00	\$ 483,555.00	\$ 52,000.00	\$ 6,469,279.00
6	Public Works - Other	\$ 437,219.00					\$ 437,219.00
7	Public Health and Social Services	\$ 198,485.00	\$ 500,000.00			\$ 130,000.00	\$ 828,485.00
8	Culture and Recreation	\$ 2,449,714.00	\$ 40,000.00				\$ 2,489,714.00
9	Community Development	\$ 617,709.00	\$ 4,835,036.00		\$ 160,000.00		\$ 5,612,745.00
10	Miscellaneous	\$ 5,084,194.00	\$ 150,000.00	\$ 97,300.00	\$ 692,171.00	\$ 3,385,421.00	\$ 9,409,086.00
11	Business-Type Activities:						
12	Airport						\$ -
13	Nursing Home						\$ -
14	Hospital						\$ -
15	Electric Utility						\$ -
16	Solid Waste	\$ 2,131,443.00		\$ 220,000.00		\$ 54,000.00	\$ 2,405,443.00
17	Transportation						\$ -
18	Wastewater	\$ 2,468,929.00	\$ 1,489,200.00	\$ 10,000.00	\$ 645,890.00	\$ 140,000.00	\$ 4,754,019.00
19	Water	\$ 2,212,163.00	\$ 801,250.00	\$ 87,000.00		\$ 78,000.00	\$ 3,178,413.00
20	Other						\$ -
21	Proprietary Function Funds (Page 6)					\$ -	\$ -
22	<b>Total Disbursements &amp; Transfers (Lns 2 thru 21)</b>	<b>\$ 27,197,139.00</b>	<b>\$ 11,064,926.00</b>	<b>\$ 860,300.00</b>	<b>\$ 1,981,616.00</b>	<b>\$ 3,839,421.00</b>	<b>\$ 44,943,402.00</b>

(A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.

(B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.

(C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).

(D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.

(E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

City or Village of Scottsbluff in Scotts Bluff County

Line No.	2016-2017 ACTUAL/ESTIMATED Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 2,593,523.00		\$ 11,200.00			\$ 2,604,723.00
3	Public Safety - Police and Fire	\$ 5,136,725.00		\$ 135,000.00	\$ 58,794.00		\$ 5,330,519.00
4	Public Safety - Other						\$ -
5	Public Works - Streets	\$ 2,017,404.00	\$ 605,000.00	\$ 225,908.00	\$ 723,774.00	\$ 52,070.00	\$ 3,624,156.00
6	Public Works - Other	\$ 409,481.00			\$ 20,266.00	\$ 7,000.00	\$ 436,747.00
7	Public Health and Social Services	\$ 191,746.00		\$ 17,000.00		\$ 130,000.00	\$ 338,746.00
8	Culture and Recreation	\$ 2,452,206.00		\$ 612.00			\$ 2,452,818.00
9	Community Development	\$ 2,270,670.00			\$ 167,000.00		\$ 2,437,670.00
10	Miscellaneous	\$ 605,547.00	\$ 70,354.00	\$ 23,600.00	\$ 1,576,349.00	\$ 3,192,871.00	\$ 5,468,721.00
11	Business-Type Activities:						
12	Airport						\$ -
13	Nursing Home						\$ -
14	Hospital						\$ -
15	Electric Utility						\$ -
16	Solid Waste	\$ 2,053,780.00		\$ 200,000.00		\$ 54,092.00	\$ 2,307,872.00
17	Transportation						\$ -
18	Wastewater	\$ 1,487,580.00	\$ 251,365.00	\$ 51,487.00	\$ 645,891.00	\$ 140,070.00	\$ 2,576,393.00
19	Water	\$ 1,540,072.00	\$ 267,750.00	\$ 55,600.00		\$ 78,184.00	\$ 1,941,606.00
20	Other						\$ -
21	Proprietary Function Funds						\$ -
22	<b>Total Disbursements &amp; Transfers (Ln 2 thru 21)</b>	<b>\$ 20,758,734.00</b>	<b>\$ 1,194,469.00</b>	<b>\$ 720,407.00</b>	<b>\$ 3,192,074.00</b>	<b>\$ 3,654,287.00</b>	<b>\$ 29,519,971.00</b>

(A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.

(B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.

(C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).

(D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.

(E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

City or Village of Scottsbluff in Scotts Bluff County

Line No.	2015-2016 ACTUAL Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 2,725,207.00		\$ 11,795.00		\$ 4,000.00	\$ 2,741,002.00
3	Public Safety - Police and Fire	\$ 4,883,439.00		\$ 70,116.00	\$ 63,521.00		\$ 5,017,076.00
4	Public Safety - Other						\$ -
5	Public Works - Streets	\$ 1,895,241.00	\$ 63,906.00	\$ 168,381.00	\$ 266,624.00	\$ 52,372.00	\$ 2,446,524.00
6	Public Works - Other	\$ 592,287.00			\$ 31,487.00	\$ 7,000.00	\$ 630,774.00
7	Public Health and Social Services	\$ 189,512.00				\$ 100,000.00	\$ 289,512.00
8	Culture and Recreation	\$ 2,334,686.00	\$ 33,976.00				\$ 2,368,662.00
9	Community Development	\$ 379,664.00			\$ 25,393.00		\$ 405,057.00
10	Miscellaneous	\$ 926,579.00		\$ 144,509.00	\$ 648,747.00	\$ 2,944,355.00	\$ 4,664,190.00
11	Business-Type Activities:						
12	Airport						\$ -
13	Nursing Home						\$ -
14	Hospital						\$ -
15	Electric Utility						\$ -
16	Solid Waste	\$ 2,191,055.00	\$ 169,528.00	\$ 351,309.00		\$ 55,672.00	\$ 2,767,564.00
17	Transportation						\$ -
18	Wastewater	\$ 1,494,468.00	\$ 227,363.00	\$ 53,285.00	\$ 645,891.00	\$ 141,872.00	\$ 2,562,879.00
19	Water	\$ 1,390,187.00	\$ 10,781.00	\$ 81,144.00		\$ 77,372.00	\$ 1,559,484.00
20	Other						\$ -
21	Proprietary Function Funds						\$ -
22	<b>Total Disbursements &amp; Transfers (Ln 2 thru 21)</b>	<b>\$ 19,002,325.00</b>	<b>\$ 505,554.00</b>	<b>\$ 880,539.00</b>	<b>\$ 1,681,663.00</b>	<b>\$ 3,382,643.00</b>	<b>\$ 25,452,724.00</b>

(A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.

(B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.

(C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).

(D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.

(E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

## 2017-2018 SUMMARY OF PROPRIETARY FUNCTION FUNDS

**THIS SPACE FOR USE OF PROPRIETARY FUNCTION FUNDS ONLY**

**NOTE:** State Statute Section 13-504 requires a uniform summary of the proposed budget statement including each proprietary function fund included in a separate proprietary budget statement prepared pursuant to the Municipal Proprietary Function Act. Proprietary function shall mean a water supply or distribution utility, a waste-water collection or treatment utility, an electric generation, transmission, or distribution utility, a gas supply, transmission, or distribution utility, an integrated solid waste management collection, disposal, or handling utility, or a hospital or a nursing home owned by a municipality.

## CORRESPONDENCE INFORMATION

### ENTITY OFFICIAL ADDRESS

*If no official address, please provide address where correspondence should be sent*

NAME	<b>City of Scottsbluff</b>
ADDRESS	<b>2525 Circle Drive</b>
CITY & ZIP CODE	<b>Scottsbluff, NE 69361</b>
TELEPHONE	<b>308-633-3796</b>
WEBSITE	<b>www.scottbluff.org</b>

	BOARD CHAIRPERSON	CLERK/TREASURER/SUPERINTENDENT/OTHER	PREPARER
NAME	Randy Meininger	Elizabeth Hilyard	Elizabeth Hilyard
TITLE /FIRM NAME	Mayor	Director of Finance	
TELEPHONE		308-633-3796	
EMAIL ADDRESS		ehilyard@scottsbuff.org	

For Questions on this form, who should we contact (please ☒ one): Contact will be via email if supplied.

☐

Board Chairperson

☒

Clerk / Treasurer / Superintendent / Other

☐

Preparer

City or Village of Scottsbluff in Scotts Bluff County

2017-2018 LID SUPPORTING SCHEDULE

Calculation of Restricted Funds

Total Personal and Real Property Tax Requirements	(1)	\$	1,945,435.74
Motor Vehicle Pro-Rate	(2)	\$	7,200.00
In-Lieu of Tax Payments	(3)	\$	111,000.00
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.			
Prior Year Capital Improvements Excluded from Re-stricted Funds (From 2016-2017 Lid Support, Line (17))		\$	-
	(4)		
LESS: Amount Spent During 2016-2017	(5)	\$	-
LESS: Amount Expected to be Spent in Future Budget Years	(6)	\$	-
Amount to be included as Restricted Funds ( <b><u>Cannot Be A Negative Number</u></b> )	(7)	\$	-
Motor Vehicle Tax	(8)	\$	239,400.00
Local Option Sales Tax	(9)	\$	5,683,187.00
Transfers of Surplus Fees	(10)	\$	150,000.00
Highway Allocation and Incentives	(11)	\$	1,618,729.00
MIRF	(12)	\$	-
Motor Vehicle Fee	(13)	\$	110,000.00
Municipal Equalization Fund	(14)	\$	77,392.00
Insurance Premium Tax	(15)	\$	-
Nameplate Capacity Tax	(15a)	\$	-
<b>TOTAL RESTRICTED FUNDS (A)</b>	(16)	\$	<b>9,942,343.74</b>

Lid Exceptions

Capital Improvements (Real Property and Improvements on Real Property)	(17)		
LESS: Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year ( <i>cannot exclude same capital improvements from more than one lid calculation.</i> )			
Agrees to Line (6).	(18)	\$	-
Allowable Capital Improvements	(19)	\$	-
Bonded Indebtedness	(20)	\$	804,843.00
Public Facilities Construction Projects (Statutes 72-2301 to 72-2308)	(21)		
Interlocal Agreements/Joint Public Agency Agreements	(22)	\$	437,809.00
Public Safety Communication Project (Statute 86-416)	(23)		
Payments to Retire Interest-Free Loans from the Department of Aeronautics (Public Airports Only)	(24)		
Judgments	(25)		
Refund of Property Taxes to Taxpayers	(26)		
Repairs to Infrastructure Damaged by a Natural Disaster	(27)		
<b>TOTAL LID EXCEPTIONS (B)</b>	(28)	\$	<b>1,242,652.00</b>

TOTAL RESTRICTED FUNDS

For Lid Computation

(To Line 9 of the Lid Computation Form)

To Calculate: Total Restricted Funds (A)-Line 16 MINUS Total Lid Exceptions (B)-Line 28

\$ 8,699,691.74

Total Restricted Funds for Lid Computation **cannot** be less than zero. See Instruction Manual on completing the LC-3 Supporting Schedule.

LID COMPUTATION FORM

City or Village of Scottsbluff  
IN  
Scotts Bluff County

COMPUTATION OF LIMIT FOR FISCAL YEAR 2017-2018

PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2

OPTION 1

2016-2017 Restricted Funds Authority (Base Amount) = Line (8) from last year's LC-3 Form

14,350,409.69  
Option 1 - (1)

OPTION 2 - Only use if a vote was taken at a townhall meeting to exceed Lid for one year

Line (1) of 2016-2017 Lid Computation Form

Option 2 - (A)

Allowable Percent Increase **Less** Vote Taken  
(From 2016-2017 Lid Computation Form Line (6) - Line (5))

%  
Option 2 - (B)

Dollar Amount of Allowable Increase Excluding the vote taken  
Line (A) X Line (B)

-  
Option 2 - (C)

Calculated 2016-2017 Restricted Funds Authority (Base Amount) =  
Line (A) **Plus** Line (C)

-  
Option 2 - (1)

ALLOWABLE INCREASES

1 BASE LIMITATION PERCENT INCREASE (2.5%)

2.50 %  
(2)

2 ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5%

$\frac{2,113,931.00}{2017 \text{ Growth per Assessor}} \div \frac{818,257,209.00}{2016 \text{ Valuation}} = \frac{0.26}{\text{Multiply times 100 To get \%}}$

- %  
(3)

3 ADDITIONAL ONE PERCENT COUNCIL/BOARD APPROVED INCREASE

1.00 %  
(4)

$\frac{4}{\# \text{ of Board Members voting "Yes" for Increase}} \div \frac{5}{\text{Total \# of Members in Governing Body}} = \frac{80.00}{\text{Must be at least 75\% (.75) of the Governing Body}}$

ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.

4 SPECIAL ELECTION/TOWNHALL MEETING - VOTER APPROVED % INCREASE

%  
(5)

Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting

LID COMPUTATION FORM

City or Village of Scottsbluff  
IN  
Scotts Bluff County

TOTAL ALLOWABLE PERCENT INCREASE = Line (2) + Line (3) + Line (4) + Line (5)	<div>3.50 %</div> <div>(6)</div>
Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6)	<div>502,264.34</div> <div>(7)</div>
Total Restricted Funds Authority = Line (1) + Line (7)	<div>14,852,674.03</div> <div>(8)</div>
<b>Less:</b> Restricted Funds from Lid Supporting Schedule	<div>8,699,691.74</div> <div>(9)</div>
Total Unused Restricted Funds Authority = Line (8) - Line (9)	<div>6,152,982.29</div> <div>(10)</div>

LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR  
YOU ARE IN VIOLATION OF THE LID LAW.

THE AMOUNT OF UNUSED RESTRICTED FUNDS AUTHORITY ON LINE (10)  
MUST BE PUBLISHED IN THE NOTICE OF BUDGET HEARING.



# Municipality Levy Limit Form

## City or Village of Scottsbluff in Scotts Bluff County

Political Subdivision	Personal and Real Property Tax Request (Column A)	Judgments (Not Paid by Liability Insurance) (Column B)	Pre-Existing Lease - Purchase Contracts-7/98 (Column C)	* Bonded Indebtedness (Column D)	Interest Free Financing (Public Airports) (Column E)	Tax Request Subject to Levy Limit (Column F) [(Column A) MINUS (Columns B, C, D, E)]	Valuation (Column G)	Calculated Levy (Column H) [(Column F) DIVIDED BY (Column G) MULTIPLIED BY 100]
City/Village -	1,891,335.74					1,891,335.74	875,618,730	0.216000

Others subject to allocation-

						-		-
						-		-
						-		-
						-		-

Off-Street Parking District	54,100.00					54,100.00	28,667,529	
-----------------------------	-----------	--	--	--	--	-----------	------------	--

Calculated Levy for Off-Street Parking District = (Column F) **DIVIDED BY** (Column G) **MULTIPLIED BY** 100 **MULTIPLIED BY** (Column G) **DIVIDED BY** (Column G {City/Village Line})

0.006178

**NOTE:**

Municipality Levy Limit is 45 cents plus 5 cents for interlocal agreements. (77-3442)

Total Calculated Levy can ONLY be greater than 45 cents if there is Interlocal Agreements.

The Calculated Levy for Interlocal Agreements should be the maximum of **5 cents OR LESS**.

Others subject to allocation may include airport authorities, community redevelopment authorities, off-street parking districts, and transit authorities.

Total Calculated Levy  
[Total of (Column H)]

0.222178

(Box 1)

Tax Request to Support Interlocal Agreements

437,809.00

(Box 2)

Calculated Levy for Interlocal Agreements  
[(Box 2) **DIVIDED BY** (Column G {City/Village Line})  
**MULTIPLIED BY** 100]

0.050000

(Box 3)

**5 Cents or LESS**

\* Tax Request to Support Public Safety  
Communication Projects

(Box 5)

Calculated Levy For Levy Limit Compliance  
[(Box 1) **MINUS** (Box 3)]

0.172178

(Box 4)

\* Tax Request to Support Public Facilities  
Construction Projects

(Box 6)

\* State Statute Section 86-416 allows for a special tax to fund public safety communication projects. The tax has the same status as bonded indebtedness. State Statute 72-2301 through 72-2308 allows bonds to be issued for Public Facilities Construction Projects. Amounts should be included in Bonded Indebtedness above. Please indicate the amount specifically used for the communication project in Box 5 and the Construction Projects in Box 6. Board minutes documenting the approval of the taxes must be included.

# REPORT OF JOINT PUBLIC AGENCY AND INTERLOCAL AGREEMENTS

REPORTING PERIOD JULY 1, 2016 THROUGH JUNE 30, 2017

**City or Village of Scottsbluff**

**Scotts Bluff**

SUBDIVISION NAME		COUNTY	Amount Used as Lid Exemption (Column 4)
Parties to Agreement (Column 1)	Agreement Period (Column 2)	Description (Column 3)	
League Association of Risk Management	09/30/17-09/30/18	risk management services and insurance coverage	\$ 437,809.00
City of Norfolk, City of Columbus, Northeast Community College	09/07/07 - perpetual	Library One Commission - unified catalog of library resources and materials request/delivery system	
City of Terrytown	09/30/17-09/30/18 (annual renewal)	paint/street striping, electrical/building inspections	
City of Terrytown	11/6/97 (annual renewal)	wastewater reclamation/sewer treatment	
City of Gering	7/2/07 (perpetual)	solid waste disposal/new landfill agreement	
Scotts Bluff County, City of Gering, City of Terrytown, Banner County, Other nearby villages/cities	2/7/08 (perpetual)	Emergency management services for Region 22	
Scotts Bluff County, City of Gering	7/1/10 - 6/30/19	Ambulance services	
Scotts Bluff County Surveyor	1/1/97 (perpetual)	GIS information sharing/mapping services	
City of Terrytown, Villages of Melbeta, Henry, McGrew, Morrill, Lyman, Cities of Mitchell, Minatare, Gering, Scotts	indefinite	Police services/assistance	
Scotts Bluff County	indefinite	WING Drug Task Force	
City of Gering, Scotts Bluff County	annual renewal	vehicle storage - impounding police/sheriff	
NE State Patrol	indefinite	highway patrol, public safety	
NPAIT	indefinite	investment trust	
US Dept of Homeland Security/ US Dept of Justice	indefinite	National Incident Management System (NIMS)/ public safety, alcohol compliance checks, traffic safety, DUI checks	
City of Minatare	perpetual	water utility/supply	
Village of Melbeta, City of Terrytown, SID #8 & #4A, City of Bayard, Village of Morrill	3 years - exp 3/4/19	sewer line cleaning/video	
Western NE Econ Devel - Cities of Bayard, Bridgeport, Gering, Gordon, Kimball, Mitchell, Sidney, Terrytown,	indefinite	Regional economic development advisory board	

Total Amount used as Lid Exemption

\$ 437,809.00

## REPORTING PERIOD JULY 1, 2016 THROUGH JUNE 30, 2017

## Scotts Bluff

COUNTY

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

**CERTIFICATION OF TAXABLE VALUE  
And VALUE ATTRIBUTABLE TO GROWTH**

*{format for all political subdivisions other than  
a) sanitary improvement districts in existence five years or less, and  
b) community colleges, and c) school districts}*

**TAX YEAR 2017**

*{certification required on or before August 20<sup>th</sup>, of each year}*

**TO: CITY OF SCOTTSBLUFF  
ATTN CITY ADMINISTRATOR  
2525 CIRCLE DR  
SCOTTSBLUFF, NE. 69361**

**TAXABLE VALUE LOCATED IN THE COUNTY OF: SCOTTS BLUFF**

Name of Political Subdivision	Subdivision Type (e.g. city, fire, NRD)	Value attributable to Growth	Total Taxable Value
SCOTTSBLUFF	City/Village	2,113,931	875,618,730

*\*Value attributable to growth is determined pursuant to section 13-518 which includes real and personal property and annexation, if applicable.*

I AMY RAMOS, SCOTTS BLUFF County Assessor hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate taxable valuation for the current year, pursuant to Neb. Rev. Stat. §13-509 and §13-518.

  
(signature of county assessor)

8-14-17  
(date)

CC: County Clerk, SCOTTS BLUFF County

CC: County Clerk where district is headquarter, if different county, \_\_\_\_\_ County

*Note to political subdivision: A copy of the Certification of Value must be attached to the budget document.*

**CERTIFICATION OF TAXABLE VALUE  
And VALUE ATTRIBUTABLE TO GROWTH**

*{format for all political subdivisions other than  
a) sanitary improvement districts in existence five years or less, and  
b) community colleges, and c) school districts}*

**TAX YEAR 2017**

*{certification required on or before August 20<sup>th</sup>, of each year}*

**TO: SCOTTSBLUFF PARKING DISTRICT  
ATTN CITY ADMINISTRATOR  
2525 CIRCLE DR  
SCOTTSBLUFF, NE. 69361**

**TAXABLE VALUE LOCATED IN THE COUNTY OF: SCOTTS BLUFF**

Name of Political Subdivision	Subdivision Type (e.g. city, fire, NRD)	Value attributable to Growth	Total Taxable Value
SCB PARKING DIST	Misc-District	0	28,667,529

*\*Value attributable to growth is determined pursuant to section 13-518 which includes real and personal property and annexation, if applicable.*

I AMY RAMOS, SCOTTS BLUFF County Assessor hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate taxable valuation for the current year, pursuant to Neb. Rev. Stat. §13-509 and §13-518.

  
(signature of county assessor)

8-14-17  
(date)

CC: County Clerk, SCOTTS BLUFF County  
CC: County Clerk where district is headquarter, if different county, \_\_\_\_\_ County

*Note to political subdivision: A copy of the Certification of Value must be attached to the budget document.*

# AFFIDAVIT OF PUBLICATION

Star Herald  
PO Box 1709  
Scottsbluff, NE 69363

State of Nebraska  
County of Scotts Bluff ) ss.

I, Jennifer Harms do solemnly swear that I am the Accounts Receivable Bookkeeper of the Star-Herald, a legal newspaper of general circulation, published daily except Mondays, at Scottsbluff, Scotts Bluff County, Nebraska; that the notice hereto attached and which forms a part of this affidavit was Published in said paper 1 (one)

consecutive week (s) in the issues published, respectively August 17, 2017

that said notice was published in the regular and entire issues and every number of the paper on the days mentioned, the same being the corresponding day of each week during the period of time of publication and that said notice was published in the newspaper proper and not in the supplement.

SUBSCRIBED in my presence and sworn to before me on Aug 17, 2017

Notary Public



The publication fees amount to \$ 106.51

SCOCC - 53988788

City of Scottsbluff  
IN  
Scotts Bluff County, Nebraska

### NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 21st day of August 2017, at 6:05 p.m., at City Hall, 2525 Circle Drive for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.

/s/ Cindy Dickinson - Clerk

2015-2016 Actual Disbursements & Transfers	\$	25,452,724.00
2016-2017 Actual/Estimated Disbursements & Transfers	\$	29,519,971.00
2017-2018 Proposed Budget of Disbursements & Transfers	\$	44,943,402.00
2017-2018 Necessary Cash Reserve	\$	14,474,136.00
2017-2018 Total Resources Available	\$	59,417,538.00
Total 2017-2018 Personal & Real Property Tax Requirement	\$	1,945,435.74
Unused Budget Authority Created For Next Year	\$	6,152,982.29

**Breakdown of Property Tax:**

Personal and Real Property Tax Required for Bonds	\$	804,843.00
Personal and Real Property Tax Required for Non-Bond Purposes	\$	1,140,592.74

### NOTICE OF SPECIAL HEARING TO SET FINAL TAX REQUEST

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 21st day of August 2017, at 6:05 p.m., at City Hall, 2525 Circle Drive for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request at a different amount than the prior year tax request.

	City General	Off Street Parking
2016-2017 Property Tax Request	1,767,435.00	54,100.00
2016 Tax Rate	.2160	.1982
Property Tax Rate (2016-2017 Request/2017 Valuation)	.2018	.1887
2017-2018 Proposed Property Tax Request	1,891,335.74	54,100.00
Proposed 2017 Tax Rate	0.2160	0.1887

Publish 1 time  
August 17, 2017  
One affidavit of publication

## CERTIFICATE

I, Cynthia A. Dickinson, City Clerk of the City of Scottsbluff, do hereby certify that the following is a true and exact copy of the DRAFT minutes of the Scottsbluff City Council meeting of September 18, 2017. PLEASE NOTE – THESE MINUTES WILL BE REVIEWED AND APPROVED BY THE CITY COUNCIL AT THE OCTOBER 2, 2017 MEETING.

(DRAFT EXCERPT BEGINS)

Regarding the Fiscal Year 2017-2018 Budget, Council introduced Ordinance No. 4222 which was read by title on third reading: **AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.** Moved by Mayor Meininger, seconded by Council Member McCarthy, "to adopt Ordinance No. 4222, FY 2017-2018 Budget," "YEAS", Colwell, Meininger, McCarthy and Gonzales, "NAYS", Shaver. Absent: None.

(DRAFT EXCERPT ENDS)

IN WITNESS WHEREOF I do hereby place my official hand and the seal of the City of Scottsbluff this 19<sup>TH</sup> day of September, 2017.



*Cynthia A. Dickinson*  
City Clerk

STATE OF NEBRASKA                     )  
COUNTY OF SCOTTS BLUFF         )  
CITY OF SCOTTSBLUFF                )

On September 19, 2017, before me, a Notary Public, duly commissioned and qualified for and residing in said County, personally came Cynthia A. Dickinson to me known to be the identical person whose name is affixed to the foregoing certificate and acknowledged thereof to be her voluntary act and deed.



*Christine Burbach*  
Notary Public

RESOLUTION NO. 17-08-05

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Governing Body of the City of Scottsbluff passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and

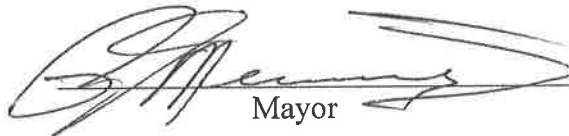
WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interests of the City of Scottsbluff that the property tax request for the current year shall be a different amount than the property tax request for the prior year.

NOW, THEREFORE, the Governing Body of the City of Scottsbluff, by a majority vote, resolves that:

1. The 2017-2018 property tax request be set at \$1,891,336 for the City of Scottsbluff.
2. The 2017-2018 property tax request be set at \$54,100 for the Business Improvement District.
3. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2017.

PASSED AND APPROVED this 21<sup>ST</sup> day of August, 2017.

  
Mayor

ATTEST:

  
City Clerk (seal)





# ORDINANCE RECORD

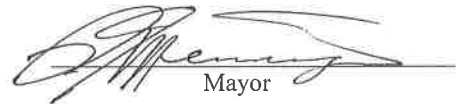
ORDINANCE NO. 4222

AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. That after complying with all procedures required by law, the budget presented and set forth in the budget statement is approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2017 through September 30, 2018. All sums of money contained in the budget statement are appropriated for the necessary expenses and liabilities of the City of Scottsbluff.
2. The Council determines that it is necessary to exceed the allowable growth for restricted funds for the next fiscal year by an additional one percent as permitted under §13-519 of the Nebraska statutes, and as approved by at least 75% of the Council.
3. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerk of Scotts Bluff County, Nebraska, for use by the levying authority.
4. This Ordinance shall become effective upon its passage, approval and publication as provided by law.

PASSED AND APPROVED on September 18, 2017.

  
Mayor

Attest:

  
City Clerk (Seal)



Approved as to form:

\_\_\_\_\_  
Deputy City Attorney

# CERTIFICATE OF PASSAGE

Christine Burbach  
Notary Public